

Board of Education Information

To: Board of Education

From: Matt Rich

Date: July 28, 2025

Re: Approve Change of Status - Building Secretary - Principal

Recommendation:

It is the recommendation of the Superintendent to approve the reduction of position from 1.0 to 0.67 FTE (127 days) for Sue Conrad - Building Secretary - Principal.

Background Information:

Sue Conrad has served as a building secretary for the principal since the 2013-2014 school year. She has asked to reduce her role to 3 days per week this school year. This change reflects this request.