

## MEMORANDUM

**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2025

**NUMBER:** 26-029

**FM:** Office of the Superintendent

**SUBJECT:** Approval FY26 Contract;  
DD Strait Consulting, LLC

### **ABSTRACT**

Contracts over \$50,000 require the approval of the Board.

### **ISSUE**

Renewal of the time and materials contract for DD Strait Consulting, LLC, in an amount not to exceed \$135,000 to cover the cost of capital project management services for FY 2026.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Capital projects and their management are part of the capital budget, they are not part of the operating budget. Costs are reimbursed to the district when grants are awarded for capital improvements.

Starting in May 2022 Dena Strait, through DD Strait Consulting, LLC, (DDSC) has supported the District's capital projects. Originally Ms. Strait's work was performed under the mentorship of long-time Capital Projects Manager Kathy Christy as she phased into retirement. At this time, DDSC is responsible for any new projects or efforts as they arise, and Ms. Christy is closing out projects she has managed.

In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive request for proposal process. That contract may be renewed up to four additional years and the position must be advertised every five years.

Scope of Work for the position includes grant applications to various entities, management of any funded projects, and additional duties as requested.

The total contract is not to exceed \$135,000 and will cover all services in FY26. The amount includes both direct costs and reimbursable costs, such as travel, printing or postage, etc. as they arise. As a contractor instead of a district employee, DDSC does not receive District benefits.

Budgets for anticipated FY26 expenditures include:

Budgets for anticipated Project Management efforts		Reimbursed by Grant if awarded?	
Selawik & Noorvik Fire Alarm Project Management	\$6,000	yes	
Davis-Ramoth K-12 School Renovation	\$25,000	yes	
Buckland Phase II Project management	\$7,000	yes	
AHFC Teacher Housing FY26 Grant applications	\$10,000	yes	
Noatak Teacher Housing Project Management- Grant Reporting	\$12,000	yes	
Districtwide DDC Project Management	\$20,000	yes	
Districtwide Fire Alarm Project Management	\$20,000	yes	
Deering – Managing design team, DEED funding, FY27 and FY28 (assumed) grant applications, Site work construction contract	\$20,000	yes	
General Assistance as requested by the District, attendance at Board meetings, teacher housing and playground assessments, grant applications for future projects, etc.	\$15,000	Not all, but most is paid back from grants if/when awarded	
	\$135,000		

**ALTERNATIVES:**

1. Approve renewal of FY26 contract to DD Strait Consulting, LLC for capital project management services not to exceed \$135,000 as presented.
2. Do not approve renewal of FY26 contract to DD Strait Consulting, LLC for capital project management services not to exceed \$135,000 as presented.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve renewal of capital projects management contract for FY26 to DD Strait Consulting, LLC in an amount not to exceed \$135,000 as presented.