



# Graham Independent School District

**DON H. DAVIS**  
*Director of Finance*

February 9, 2011

Board of Trustees:

I would like to recommend that GISD retain the services of Birdwell, Quinn & Co., P.C. for Fiscal Year ending on August 31, 2011. The approximate fee is \$15,500 and is based on anticipated cooperation from GISD and the assumption that unexpected circumstances will not be encountered during the audit.

Respectfully,

Don H. Davis  
Assistant Superintendent  
Graham ISD