

**OFFICIAL MINUTES: AUSTIN SCHOOL BOARD**

**STUDY SESSION**

Independent School District No. 492  
Monday, February 24, 2025 4:00 pm  
District Administration Office Conference Room  
401 Third Avenue NW, Austin, MN

**MEMBERS PRESENT:** Carolyn Dube  
Robert Hartman  
Cece Kroc  
Don Leathers (4:18 pm)  
Carol McAlister  
Dan Zielke  
Superintendent Dr. Joey Page

**MEMBERS ABSENT:** Peggy Young

**MEETING CALLED TO ORDER:**

Chairperson Dube called the meeting to order at 4:00 p.m. in the District Office Conference Room at Austin High School.

**AGENDA APPROVED:** A motion was made by McAlister, seconded by Kroc and carried unanimously to approve the agenda as printed.

**LEATHERS ARRIVED AT 4:18 PM**

**FY25 REVISED BUDGET:** Executive Director of Finance and Operations Todd Lechtenberg provided an overview of the proposed FY25 revised budget. The revised budget will be presented for approval at the regular March 10 meeting.

(A COPY OF PROPOSED REVISED BUDGET IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**FIRST READING OF REVISED POLICY 714:**

Todd Lechtenberg provided information on the recommended change to fund balance policy 714. The policy currently notes the school district will maintain a minimum unassigned general fund balance of 8.33%. The recommendation is to increase the minimum to 10%. The revised policy will be reviewed again at an upcoming meeting.

**DEMOGRAPHIC AND ENROLLMENT ANALYSIS PRESENTATION:**

Teamworks Consultant Dr. Sheri Allen presented the findings of the demographic, housing, and enrollment analysis conducted by Teamworks in November 2024.

**ZIELKE & LEATHERS LEAVE MEETING:**

Zielke left the meeting at 5:28 pm, and Leathers left the meeting at 5:46 pm.

**COMMUNITY SURVEY DISCUSSION:**

Architecture and engineering services company ISG provided general information on conducting a community survey.

**ADJOURNMENT:**

A motion was made by Hartman, seconded by Kroc and carried unanimously to adjourn at 6:04 pm.

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Cece Kroc, Clerk