



BELLVILLE INDEPENDENT SCHOOL DISTRICT  
**Meeting of the BISD Board of Trustees**

---

June 25, 2026

<b>Subject:</b>	BISD Academic Handbook for 2026-27
<b>Presenter:</b>	Natalie Jones, Assistant Superintendent of Academics
<b>Board Policy:</b>	
<b>BISD Goal:</b>	1. Develop and attain local standards for high levels of integrated learning and performance. [LEARNING]

<b>Summary:</b>	The BISD Academic Handbook includes district instructional, grading, and reporting information as well as responsibilities for students, parents/guardians, teachers, and administrators.
<b>Attachments:</b>	BISD Academic Handbook 2026-27
<b>Recommendation:</b>	The recommendation is for the Board to consider action to approve the BISD Academic Handbook for 2026-27.

**BELLVILLE BRAHMAS**  
LEARNERS TODAY. LEADERS TOMORROW.



# Bellville ISD

---

## Academic Handbook

---

2026-27

## Table of Contents

Official Grade Reporting	2
Grade Category Designations	2
Grade Naming Convention	2
Numerical Scores/Letter Grades	2-3
Secondary Grading	3-4
Elementary Grading	4-5
BISD Conduct Grading Scale	5-6
Honor Roll	6
Make Up Work	6
Academic Dishonesty	6-7
Promotion and Retention	7
High School Credit for Courses	7
Credit Recovery	8
High School Semester Exams	8
High School GPA/Grading Scale	8
Academic Achievement and Class Ranking	8-9
Extracurricular Activities and UIL Eligibility	9
Progress Report and Report Card Schedule	9-10
Credit by Exam for Acceleration	10-11
Early Graduation Requests	11
Hybrid Learning Program Pilot for 2026-27	11
Appendix A - Roles and Responsibilities	12
Appendix B - Teacher Acknowledgement	13
Appendix C - Related Board Policies	14
Appendix D - Credit By Exam Request Form	15

## Official Grade Reporting

Progress reports and report cards will be issued and serve as communication between the school and parents/guardians and students. Bellville ISD utilizes an online grade reporting system and provides access for parents/guardians through the Ascender Parent Portal. Within the Ascender Parent Portal, parents/guardians can view grades throughout the reporting periods, gain access to Progress Reports and Report Cards for each nine week grading period, as well as manage alerts to be set according to desired parameters.

- Report Cards
  - Report cards will be electronically generated and issued at the conclusion of each nine week grading period.
  - Report cards provide information regarding academic progress, student conduct, and student absences.
  
- Progress Reports
  - Elementary (K-5) Progress reports will be issued after the fourth week of the grading period. Kindergarten will be sending copies home and grades 1-5 will be issued through Parent Portal.
  - Secondary (6-12) Progress reports will be issued at the end of the third and sixth week of each nine week grading period through Parent Portal.

## Grading Category Designations

When calculating a nine week average, no single assignment/assessment may count more than 25% of the grade regardless of the grading category.

- Major Grades

Major grades are intended to reflect a summative assessment of the mastery of knowledge and skills and/or also require several class periods or outside of class time to complete. Examples include, but are not limited to:

  - Tests/Exams
  - Projects
  - Term Papers
- Minor Grades

Minor grades are intended to reflect a formative assessment of the mastery of knowledge and skills and generally are completed within the class period. Examples include, but are not limited to:

  - Classwork
  - Homework
  - Quizzes (unless it is a separate designated subject category)
  - Labs (unless it is a separate designated subject category)

## Grade Naming Convention

When entering grades, teachers shall use a naming convention that accurately reflects the standard(s) and/or skill(s) of the assignment or test. The date of the assignment or test shall be entered to reflect the due date.

## Numerical Scores/Letter Grades

The following table represents numerical scores and letter grades to reflect academic progress.

Numeric Average	Letter Grade	Description
90-100	A	Excellent progress
80-89	B	Good progress
70-79	C	Fair progress
69 and below	F	Failing

### Secondary Grading (Bellville High School and Bellville Junior High)

Each nine week grading period, teachers will submit at least two minor and one major grade per three week period with the exception of the beginning of each semester. At the beginning of each semester, for the first three week grading period the teacher will submit at least three grades. There may not be a major grade submitted due to time constraints; however, teachers will ensure a minimum of three major grades by the end of the nine weeks. Students will be permitted to retest/redo an assignment on major grades only if they receive a grade of 69 or below. On the retest, if a student receives a 70 or above, the grade recorded in the gradebook will be a 70. If the score on the retests is below a 70, the higher of the two grades they earned (from the first or retest attempt) will be recorded. There is one attempt per test. The original grade will be recorded if the student fails to take advantage of the reassessment opportunity. The student must retest within two class periods. If the failure is due to academic dishonesty, there is no retake option.

High school semester and/or final exams are not available for retesting. At the conclusion of each nine week grading period, if a student has 6-10 minor grades for the course, the lowest minor grade will be dropped from the average. If there are 11 or more minor grades, the two lowest minor grades will be dropped from the average. Secondary teachers shall enable the setting to drop the lowest grade from the beginning of each nine week grading period; therefore, grades may change as the grading period progresses. For the courses that have quiz categories, students at BHS will have the opportunity to drop the lowest quiz grade. There will be at least one major, one quiz, and one daily grade submitted each three week grading period, with the exception of the beginning of each semester as stated above.

The maximum value for any assignment grade with bonus points or extra credit is 110.

Students taking Advanced and AP courses will not be permitted to retest on major grades; however, the lowest daily grade will be dropped from the average at the conclusion of the nine week grading period.

Curves may be used with teacher discretion; however, the applicable curve must be fair and equitable as well as aligned between subjects and teachers teaching the same course with the same assignment and/or test.

In secondary performance-based classes (ex. Band, theater arts), there will not be any dropped grades. Students are required to attend performances. Please refer to the class syllabus for more information.

#### Bellville High School Departmental Grade Weights

- English
  - Major Grades 45%
  - Minor Grades 55%
- Math
  - Major Grades 60%
  - Quizzes 30%
  - Minor Grades 10%

- Science
  - Major Grades 60%
  - Labs and Quizzes 30%
  - Minor Grades 10%
- Social Studies
  - Major Grades 60%
  - Quizzes 30%
  - Minor Grades 10%
- Electives
  - Major Grades 50%
  - Minor Grades 50%

#### Bellville Junior High Departmental Grade Weights

- ELAR
  - Major Grades 45%
  - Minor Grades 55%
- Social Studies
  - Major Grades 55%
  - Minor Grades 45%
- Math
  - Major Grades 45%
  - Minor Grades 55%
- Science
  - Major Grades 40%
  - Labs 25%
  - Minor Grades 35%
- Electives
  - Major Grades 50%
  - Minor Grades 50%

#### **Secondary Late Work**

It is highly encouraged for students to be responsible for completing and turning in their work on time to achieve academic success. In the event of late work, please see the guidelines below:

- For major and/or minor assignments, if a student does not turn in an assignment on time, a grade of "M" for missing will be placed in the gradebook which calculates as a zero in the average.
- Late assignments will only be accepted within two class periods with the following penalties: if the assignment is submitted one class period late, fifteen points will be deducted from the final mastery grade.
- If the assignment is submitted two class periods late, thirty points will be deducted from the final mastery grade.
- If a major grade is late resulting in the final grade being a 69 or below because of late penalties, the student will not be permitted to retest or redo the assignment. Those assignments falling below a 69 prior to the late penalties may be redone; however, late penalties will still be assessed on the final grade.
- For Advanced and AP courses, refer to the teacher/course syllabus regarding late work policies.

#### **Elementary Grading (O'Bryant Primary, O'Bryant Intermediate, and West End Elementary)**

During each nine week grading period for grades 1-5, teachers must enter a minimum of four minor grades and three major grades. At least one major grade must be reported by the progress report and grades should be spread throughout the grading period. At the beginning of each semester, for the first

grading period the teacher will submit at least three grades. There may not be a major grade submitted due to time constraints; however, teachers will ensure a minimum of three major grades by the end of the nine weeks. Students will be permitted to retest/redo an assignment on major grades only if they receive a grade of 69 or below. On the retest, if a student receives a 70 or above, the grade recorded in the gradebook will be a 70. If the score on the retest is below a 70, the higher of the two grades they earned (from the first or retest attempt) will be recorded. The original grade will be recorded if the student fails to take advantage of the reassessment opportunity. The student must retest within two days; however, a teacher can deem appropriate for the retesting opportunity to occur within five days if it is teacher-directed (ex. In some early elementary grade levels a teacher needs more flexibility with time and schedules to read/administer a test to a group of students.) There is one attempt per test. In grades 3-5 only, if a student has 6-10 minor grades for the course, the lowest minor grade will be dropped from the average. If there are 11 or more minor grades, the two lowest minor grades will be dropped from the average. Teachers shall enable the setting in the gradebook to drop the lowest grade from the beginning of each nine week grading period; therefore, grades may change as the grading period progresses

For grades 1-3, minor grades will consist of 55% of the student's average and major grades will consist of 45% of the student's average in ELAR (English Language Arts and Reading) and Social Studies, Math, and Science.

For grades 4-5, minor grades will consist of 55% of the student's average and major grades will consist of 45% of the student's average in ELAR (English Language Arts and Reading), Math, and Science. In 4th and 5th Social Studies, all grades will be weighted the same and there will be a minimum of 5 grades per nine week grading period with three posted prior to the progress report.

In the fourth nine weeks grading period, please expect flexibility in the grading policies. Elementary teachers will submit the required number of grades; however, they may submit more grades earlier in the nine weeks due to the nature of their schedule (assemblies, field trips, etc.)

### **Elementary Late Work**

It is highly encouraged for students to be responsible for completing and turning in their work on time to achieve academic success. In the event of late work, please see the guidelines below:

- ❑ For major and/or minor assignments, if a student does not turn in an assignment on time, a grade of "M" for missing will be placed in the gradebook which calculates as a zero in the average.
- ❑ Late assignments will only be accepted for three days with the following penalties: if the assignment is submitted one day late, ten points will be deducted from the final mastery grade.
- ❑ If the assignment is submitted two days late, twenty points will be deducted from the final mastery grade.
- ❑ If the assignment is submitted three days late, thirty points will be deducted from the final mastery grade.
- ❑ If a major grade is late resulting in the final grade being a 69 or below because of late penalties, the student will not be permitted to retest or redo the assignment. Those assignments falling below a 69 prior to the late penalties may be redone; however, late penalties will still be assessed on the final grade.

### **Pre-K and Kindergarten**

Pre-K students will receive standards-based report cards through the BISD Pre-K Report Card. Kindergarten students will receive standards-based report cards through the BISD Kindergarten Report Card.

## BISD Conduct Grading Scale

(Letter grades are also used for Elementary Enrichment Rotations for PE and Music. \*Theater Arts TEKS will be addressed through ELAR and music classes.)

Mark	Assessment	Description
E	Excellent	The student consistently and in all settings exhibits the BISD standard of excellence in trustworthiness, demonstrating respect for others, self-direction and responsibility, fairness and cooperation, caring for others and citizenship.
S	Satisfactory	The student routinely exhibits the BISD standard of excellence in trustworthiness, demonstrating respect for others, self-direction and responsibility, fairness and cooperation, caring for others and citizenship.
N	Needs Improvement	The student inconsistently exhibits the BISD standard of excellence in trustworthiness, demonstrating respect for others, self-direction and responsibility, fairness and cooperation, caring for others and citizenship.
U	Unsatisfactory	The student rarely exhibits the BISD standard of excellence in trustworthiness, demonstrating respect for others, self-direction and responsibility, fairness and cooperation, caring for others and citizenship.

### Honor Roll

At the conclusion of each nine weeks, students will have the opportunity to be recognized for academic achievement by achieving the Academic Honor Roll. To receive the Academic Honor Roll, students must earn either an A or B for each of their courses. The end of year Academic Honor Roll will be cumulative through the fourth nine week progress report for elementary and the six week progress report of the fourth nine weeks for secondary.

### Make-up Work

Students shall be permitted to make up assignments and tests following any absence. Students are responsible for asking teachers for make-up work upon returning to class.

- A student will be given as many class periods as he/she was absent to make up any missed work. Extra time may be given at a teachers' discretion.
- Students shall be given credit for satisfactory make-up work after an absence. Any assignment not turned in within the allotted time falls within late work guidelines.
- Exceptions may be granted by the Administration for extenuating circumstances.
- Students should not be required, on the day of returning to school, to take a quiz or test that was announced during the students' absence.
- Students absent from class due to school sponsored activities are encouraged to confer with their classroom teacher(s) prior to the planned absence.
- Work assigned prior to the absence(s) is due on the first return day, including taking a test as long as no new material has been covered.

### Academic Dishonesty

Bellville ISD has a zero tolerance policy for academic dishonesty. A student found to have engaged in academic dishonesty will receive a zero on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

### Academic Integrity Policy and Acceptable Use of AI Assistance

The use of AI can be a powerful learning tool in the classroom. BISD is dedicated to supporting both staff and students in utilizing AI responsibly and effectively within the digital environment of our schools.

Student use of AI tools in the classroom will only be permitted as allowed and facilitated by classroom teachers. Teachers and students should be aware of the inaccuracies and biases that can exist through AI-generated content; therefore understanding the importance of analyzing work with scrutiny for misinformation and evaluating work with human oversight through trusted sources should always exist.

Plagiarism and AI Use

Allowable AI tools may only be utilized in the classroom to support learning with teacher approval and guidance using the BISD AI Guidelines which state students can only use AI tools if allowed by their teacher on the particular assignment. Using AI to generate complete assignments or passing off AI-generated content as one's own without proper citation is considered plagiarism.

**Promotion and Retention**

Promotion and course credit shall be based on mastery of the curriculum as established in policy [EIE(Local)] included in Appendix C.

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

- Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.
- Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.

In grades 1–3, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in ELAR (English language arts and Reading) and Social Studies, mathematics, and science

In grades 4–8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in ELAR (English language arts and Reading), mathematics, science, and social studies.

**High School Credit for Courses**

Grade-level advancement for students in grades 9–12 shall be earned by course credits.

1st Nine Week Average	42.5%	3rd Nine Week Average	42.5%
2nd Nine Week Average	42.5%	4th Nine Week Average	42.5%
Semester Exam	15%	Semester Exam	15%
Semester Average	100%	Semester Average	100%

When a student is exempt from a semester exam, the semester average will be the average of the two nine week grading periods each weighing 50%. The final course grade consists of averaging the two semesters.

**Credit Recovery**

Students at Bellville High School who fall behind in required credits may be considered for Credit Recovery during their Senior year. More information can be obtained from meeting with a high school counselor and/or administrator.

### High School Semester Exams

Students will be administered final exams during both fall and spring semesters. The exams will count as 15% of the student's semester grade and will be administered during the final week of the semester. The schedule for exams will be at the discretion of school administration.

### High School GPA/Grading Scale

Bellville High School's GPA and associated Class Rank are based on the core academic subjects only. Academic core subjects include English, mathematics, science, and social studies. Extra weight is given to courses deemed more rigorous. The list below contains the names of courses offered at Bellville High School used in determining class rank and their corresponding weights. Students who transfer into Bellville Independent School District will earn grade points based on this system as well.

Regular	Academic	Advanced
4.0 Scale	4.5 Scale*	5.0 Scale*
English 1, 2, 3, 4 College Prep English		Advanced English 1, 2 AP English 3, 4 Dual Credit English 1301, 1302 BISD P-TECH English Dual Credit Courses
Algebra 1 Geometry Algebra 2 Algebraic Reasoning Financial Math College Prep Math	Pre-Calculus	Advanced Geometry Advanced Algebra 2 AP Pre-Calculus AP Calculus Dual Credit Math 1314, 1324, 1325 BISD P-TECH Math Dual Credit Courses
IPC Biology Chemistry Aquatic Science	Physics Forensic Science	Advanced Biology Advanced Chemistry Advanced Physics AP Biology AP Environmental Science BISD P-TECH Science Dual Credit Courses
World Geography World History US History US Government Personal Financial Literacy and Economics		Advanced World History Dual Credit US History Dual Credit Government Dual Credit Economics AP US History AP Human Geography BISD P-TECH Social Studies Dual Credit Courses

\*If a student is assigned to DAEP, these courses will not receive weighting on the Academic and Advanced scale.

The district shall convert semester grades earned in eligible courses. For the Weighted Grade Point Average Chart for GPA, please see policy [EIC (Local)] in Appendix C.

### Academic Achievement and Class Ranking

For the purpose of determining local graduation honors to be conferred during graduation activities, BHS calculates class rank at the end of the sixth week of the fourth nine-week grading period of the senior year.

For the purpose of applications to institutions of higher education, BHS calculates class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local

recognition and shall not restrict class rank for the purpose of automatic admission under state law. [EIC (Legal)]

The valedictorian and salutatorian shall be the eligible students with the highest and second-highest rank, respectively. To be eligible for such recognition, a student must:

1. Have been continuously enrolled in BISD for the four semesters immediately preceding graduation;
  2. Be graduating after exactly eight semesters of enrollment in high school; and
  3. Have completed the foundation program with the distinguished level of achievement.
- [EIC (Local)]

### Extracurricular Activities and UIL Eligibility

Teachers, coaches, directors, and sponsors should refer to Texas Education Code 76.1 for definition of extracurricular activities. Sponsors of extracurricular clubs and groups are responsible for ensuring that participating students are eligible for activities and contests. Sponsors will highly encourage students to see their teachers prior to their absence to obtain the work that will be missed so they are prepared when they return to class.

The following table outlines when students can gain and/or lose eligibility.

End of 3 Week Grading Period	End of 6 Week Grading Period	End of 9 Week Grading Period
8/28/2026	9/24/2026 Gain/Lose 10/1/2026	10/2/2026 Gain/Lose 10/20/2026
10/30/2026 Regain 11/6/2026	11/20/2026 Regain 12/7/2026	12/18/2026 Gain/Lose 1/13/2027
1/25/2027 Regain 2/1/2027	2/16/2027 Regain 2/23/2027	3/12/2027 Gain/Lose 3/29/2027
4/12/2027 Regain 4/19/2027	5/3/2027 Regain 5/10/2027	5/27/2027 (Last Day of School)

Athletes will lose or regain eligibility at the end of the school day on the dates listed above.

All Academically Eligible:

- Fall Break 10/2-10/12/2026 (after school on 10/2/2026)
- Thanksgiving Break 11/20-11/29/2026 (after school on 11/20/2026)
- Christmas Break 12/18/2026-1/5/2027 (after school on 12/18/2026)
- Spring Break 3/12-21/2027 (after school on 3/12/2027)

### Progress Report and Report Card Schedule 2026-27

First Nine Weeks	8/13/2026-10/2/2026	Third Nine Weeks	1/6/2027-3/12/2027
Second Nine Weeks	10/13/2026-12/18/2026	Fourth Nine Weeks	3/22/2027-5/27/2027

Progress Reports K-5	
Grading Period Ends	Report Posted in Parent Portal
9/8/2026	9/9/2026
11/10/2026	11/11/2026
2/2/2027	2/3/2027
4/19/2027	4/20/2027

Progress Reports 6-12	
Reports Posted in Parent Portal by the End of the School Day on Respective Dates	
3 Week Grading Period Ends	6 Week Grading Period Ends
8/28/2026	9/24/2026
10/30/2026	11/20/2026
1/25/2027	2/16/2027
4/12/2027	5/3/2027

REPORT CARDS		
Secondary-Posted in Parent Portal		
Elementary-Posted in Parent Portal and Copy Sent Home		
Grading Period Ends	Computer Submission by 8:00 AM	Report Cards Issued/Sent Home
10/2/2026	10/12/2026	10/16/2026
12/18/2026	1/5/2027	1/8/2027
3/12/2027	3/22/2027	3/25/2027
5/27/2027	K-8...5/21/2027	K-5... 5/27/2027 sent home with student and 6-8 mailed home on 6/1/2027
	9-12...5/28/2027) by 4:00 PM	9-12...6/4/2027 Mailed Home

**Credit by Exam for Acceleration**

See board policies [EHDB, EHDC (Legal & Local)] in Appendix C.

For testing dates pertaining to BISD Credit by Exam for Acceleration, please refer to the information below.

2026-27 BISD CREDIT BY EXAM WINDOWS		
SUMMER 2026	JUNE 1-4 & JUNE 8-11 JULY 13-16 & JULY 20-23	Requests must be received by May 1, 2026.
FALL 2026 SEMESTER	NOVEMBER 2-6 NOVEMBER 9-13	Requests must be received by September 15, 2026.
SPRING 2027 SEMESTER	FEBRUARY 16-19 FEBRUARY 22-26	Requests must be received by January 15, 2027.
SUMMER 2027	MAY 31-JUNE 3 JUNE 7-11	Requests must be received by May 1, 2027.

Requests may be made by completing the [Credit by Exam Request Form](#).

### Early Graduation Requests

#### Request to the Board for Early Graduation

An early graduation request may be made for a student to be permitted to graduate from high school earlier than the child will normally graduate. The decision of a board concerning the request is final and may not be appealed. [EIF(Legal)].

For early graduation to be considered, BISD requires the following:

- The student must obtain CCMR credit prior to graduation;
- The student must complete all required course credits and have a graduation plan in place;
- The student must have passed all EOC assessments;
- The student must have completed the FASFA.

Students desiring to graduate from Bellville High School in three years shall submit a written request to the principal prior to the start of the student's third year stating the reasons for early graduation. This request is subject to the approval of the superintendent. These students will not be eligible to be Valedictorian or Salutatorian and will share ranks with four-year graduates.

#### Texas First Early High School Completion Program

A student may graduate and receive a high school diploma under the Texas First Early High School Completion Program if, using the standards established by TEA and the Texas Higher Education Coordinating Board and eligible institutions of higher education, the student demonstrates mastery of and early readiness for college in each of the subject areas described by the standards and in a language other than English, notwithstanding any other local or state requirements. BHS will provide the students and parent/guardian information regarding the requirements to earn a high school diploma under the Texas First Early High School Completion Program and the Texas First Scholarship Program upon initial enrollment in high school.

#### Hybrid Learning Program Pilot for 2026-27

The Bellville ISD Hybrid Learning Program provides an opportunity for students to enroll in Bellville ISD with increased flexibility for how and when they access learning while still being engrained in the BISD Culture. Specifically, Bellville ISD's Hybrid Learning Program is available to students in grades 7-12. (For the 2026-2027 school year, enrollment is limited to a total of 20 students engaging in a pilot program.)

Students in BISD's Hybrid Learning Program will be assigned to core content classes provided virtually through partnership with an online instructional provider called Edmentum. Core content classes taken through the Hybrid Learning Program are on-level classes and are not eligible for weighted credit on students' GPA. Students in the Hybrid Learning Program will take the same number of classes as

traditional students, (8 each year), and are held to the same academic performance standards for participation in extra-curricular and co-curricular activities. All students enrolled in Bellville ISD's Hybrid Learning Program are required to take a minimum of one course onsite.

Students in the Hybrid Learning Program Pilot will consult with the Assistant Superintendent of Academics throughout the year to provide feedback and work through the nuances of the program while ensuring academic success.

## APPENDIX A - INSTRUCTIONAL AND GRADING ROLES AND RESPONSIBILITIES

### Roles and Responsibilities

- ❑ Student
  - ❑ To give full effort in class daily and in completion of all assignments.
  - ❑ To complete assigned work on time and return it to the teacher.
  - ❑ To plan time on task effectively while completing long-term assignments/projects to ensure they will be completed and turned in on time.
  - ❑ To communicate with the teacher when he/she does not understand concepts and/or is experiencing difficulty with an assignment prior to the due date.
  - ❑ Maintain academic integrity and honesty.
  
- ❑ Parent/Guardian
  - ❑ To establish a specific time, place, and manner for homework to be completed.
  - ❑ To provide the supplies and materials necessary to complete homework.
  - ❑ To monitor as needed, but do not do homework for the student.
  - ❑ To assist the student in planning a time on-task schedule for long-term assignments/projects.
  - ❑ To monitor the Ascend Parent Portal and initiate communication with the teacher as concerns arise.
  
- ❑ Teacher
  - ❑ To provide meaningful tasks that enrich and supplement work introduced in class.
  - ❑ To provide feedback during class and on assignments and assessments as a best practice and important teaching tool.
  - ❑ To communicate homework assignments, both regular and long-range, in an appropriate framework.
  - ❑ To provide effective instruction prior to assignments that will be completed individually as well as homework to adequately prepare the student to complete the task independently and successfully.
  - ❑ To provide course requirements and expectations at the beginning of each grading period to students and parents.
  - ❑ To consider available resources, materials, and home situations when assigning a task.
  - ❑ To review and return completed work to students in a timely manner.
  - ❑ Teachers are required to update their electronic gradebook on a weekly basis by Monday @ 8:00 AM. Grades WILL NOT be held to be entered all at once prior to the conclusion of each 3, 6, or 9 week grading period (or each grading period for elementary)..
  - ❑ It is an expectation that teachers will reteach and reassess content in which students are not understanding in order to promote mastery of learning objectives.
  - ❑ When giving individual tasks/questions on a graded assignment, teachers will ensure that no task/question will count more than ten points. (For example each part of multi-part questions count as a task/question-the combined total may be more than 10 points, but each part of the multi-part question is no more than 10 points.)
  
- ❑ Administrator
  - ❑ Ensure all teachers are aware of and understand the Instructional, Grading, and Reporting Guidelines and sign the Teacher Acknowledgement in Appendix B.
  - ❑ Review the Eligibility and Grade Reporting calendar.
  - ❑ Monitor and support the implementation of the Instructional, Grading, and Reporting Guidelines.
  - ❑ Provide feedback to teachers concerning practices relating to Instructional, Grading, and Reporting Guidelines.

## APPENDIX B: TEACHER ACKNOWLEDGEMENT

### Bellville Independent School District Instructional, Grading, and Reporting Guidelines Teacher Acknowledgement Form

My signature acknowledges that I have read the 2026-27 Bellville ISD instructional, grading, and reporting guidelines in the BISD Academic Handbook and will abide by the standards, policies and procedures defined or referenced herein. I am aware that the BISD Academic Handbook will be available to me online at the district's website at [www.bellvilleisd.org](http://www.bellvilleisd.org) and will be communicated with and available to all students and their families.

I understand that changes in District policies may supersede, modify, or eliminate the information summarized in this regulation. As Bellville ISD provides updated policy or procedures information, I accept responsibility for reading and abiding by the changes.

---

---

Print Name

---

Signature

---

Campus/Department

---

Date

## APPENDIX C: RELATED BOARD POLICIES

BISD Board Policies referenced can be found in the links below.

[EIC Legal](#)

[EIC Local](#)

[EIF Legal](#)

[EIF Local](#)

[EIE Legal](#)

[EIE Local](#)

[EHDB Legal](#)

[EHDB Local](#)

[EHDC Legal](#)

[EHDC Local](#)

# APPENDIX D BELLVILLE ISD CREDIT BY EXAM REQUEST FORM

Academic Year: \_\_\_\_\_

Student Information	
Name	
Date of Birth	
Current Campus	
Current Grade Level	

Parent/Guardian Information	
Parent/Guardian Name	
Phone Number	
Email Address	

**Requested Credit by Exam**

Grade Level (Elementary): \_\_\_\_\_

Subject Area (Secondary): \_\_\_\_\_

Course Name and Level (Secondary): \_\_\_\_\_

Reason for Requesting Credit by Exam:

- Acceleration (student has not taken the course)
- Credit Recovery (student previously failed the course)
- Other (please specify): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Administrator Approval:  Approved  Denied      Exam Date Scheduled: \_\_\_\_\_

