



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: November 9, 2015
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The District received three donations to fund the Leadership Breakfast held on Wednesday, November 18, 2015 at Geneva Community High School. MB Financial Bank \$300, American Bank and Trust \$200, and Johnson Controls \$200.

Although these donations do not exceed the \$500 threshold, I would like to recognize their generous donation to the District.

Please ask the Board of Education at its regularly scheduled meeting on Monday, November 9, 2015, to accept the donation for the Leadership Breakfast.