

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
SCHOOL BOARD MEETING
January 19, 2017

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:03 pm on Thursday, January 19, 2017 at the School District Offices. At roll call the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

3.0 CONSENT AGENDA ITEMS:

Member Theisen pulled agenda item 3.3. Member Olson moved to approve agenda items 3.1-3.2. The motion was 2nd by Member Theisen. All members present voted aye and the motion carried.

3.1 Approve Bills as of January 19, 2017

3.2 Approved Classified Personnel:

Retirement:

- Neeser, Maryann – ECFE Teacher Assistant II at the Central Learning Center, effective January 20, 2017 after 5 years of service.

Resignation:

- Kissner, Dean – School Bus Driver, effective January 6, 2017.

Recommendation of Employment:

- Jelinek, Mary – School Age Care Program Aide at Forest Lake Elementary, 2 hours per day and 40 weeks per year, effective January 3, 2017. (Open position)
- Quast, Timothy – Substitute School Bus Driver, effective December 28, 2016.
- Ryan, John – Custodian, B shift at Forest Lake Sr. High, effective January 12, 2017. (Open position)
- Samec, Lisa – Special Education Paraprofessional II at Forest Lake Sr. High, 6 hours per day and 37 weeks per year, effective January 9, 2017. (Open position)

Authorization of Transfer:

- Gaffney, Emily – School Age Care Program Aide at Lino Lakes Elementary, from 2.5 hours per day to 4.75 hours per day and 40 weeks per year, effective January 3, 2017. (Open position)
- Hummel, Roberta – from Special Education Office Assistant III at ECSE, 6 hours per day and 37 weeks per year to Payroll Office Assistant III at the District Office, 8 hours per day and 52 weeks per year, effective January 30, 2017. (Open position)

Leave of Absence:

- Buys, Kathryn – Administrative Assistant V at Columbus Elementary, leave of absence from March 2, 2017 through March 17, 2017.
- Goiffon, Beth – Special Education Paraprofessional II at ECSE, leave of absence from December 5, 2016 through January 9, 2017.
- Lenz, Lisa – Cook Helper/Long Hour at Columbus Elementary, extend leave of absence from January 9, 2017 through January 12, 2017.

Member Theisen congratulated Heide Muhs on her retirement. Member Theisen moved, 2nd by Member Olson to approve agenda item 3.3. All members present voted aye and the motion carried.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Anderson, Tara L: 415 LOA for 17-18 school year
2. Blake, Ashley: Unpaid LOA for approx dates: 8/24/17 - 9/1/17
3. Groh, Michelle: 415 LOA for 17-18 school year
4. Kowarsch, Jennifer: Unpaid LOA for approx dates: 1/3/17 - 1/13/17
5. Papke, Katherine: Continuation of 415 LOA for 2017-18

B. RETIREMENT/RESIGNATION(S):

Muhs, Heide: retire effective end of 16-17 school year (25 years)

C. EMPLOYMENT:

Wirth, Ashley: 1.0 FTE effective 1/9/17

4.0 OLD BUSINESS:

- 4.1 Representatives from the three Strategic Planning Action Teams presented their group outcomes to the board. Member Morehead moved, 2nd by Member Theisen, to Accept the Strategic Planning Action Team Reports. All members present voted aye and the motion carried. The superintendent was directed to bring the initial administrative report to the February 2nd school board meeting.
- 4.2 Superintendent Search Firm Discussion/Decision. Member Morehead moved to appoint Minnesota School Board Association as the superintendent search firm. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 4.3 Due to abatement occurring over spring break at Forest Lake Elementary School, an additional evening conference will be held March 1st with conferences concluding before noon on March 3rd so work can begin. Member Peterson moved to Amend 2016-17 School Year Calendar for Forest Lake Elementary Conferences. The motion was 2nd by Member Olson, all members present voted aye and the motion carried.

5.0 NEW BUSINESS

There was no New Business reported.

As there was no further business, Member Morehead moved to adjourn. The motion was 2nd by Member Theisen. All members present voted aye and the meeting adjourned at 9:02 pm.

Rob Rapheal President

Jill Olson Clerk