

Minutes of Building & Sites Committee Meeting

The Board of Education Prospect Heights School District 23

A Building & Sites Committee Meeting of the Board of Education of Prospect Heights School District 23 was held Tuesday, October 1, 2019, beginning at 7:00 AM in the Grodsky Administration Center.

I. Call to order - 7:00 AM

Present: Members – Bednar, Chester; Administration – Angelaccio, McPartlin, Rominski; Guests – PHYBS - Nawrot, Maybry, Patel

II. Discussion item(s)

A. PHYBS Organization Presentation

Representatives from the Prospect Heights Youth Baseball & Softball (PHYBS) joined us to discuss potential improvements to the Lou Johnson Field.

B. Lost Time / OT Report for 8-16 through 9-25

Discussed the report.

C. Snow Removal Public Bid

After legal advertisement, bids for snow removal and ice control services were received and opened on 9/19/19. Three submitted sealed bids were received. In evaluating the proposals, the last three years of invoices were reviewed to determine the district's average service type and frequency. The annual average services were then priced out for each vendor to determine the low bidder. It is recommended to approve the bid from MILIEU, and enter into a three year service contract. Committee members agreed and this item will be presented at the October Board meeting.

D. Custodial Services Review

The attached presentation represents the time study conducted to determine recommended labor force to adequately service D23 facilities.

E. SEIU Contract

The current SEIU contract expires on June 30, 2020. Discussions regarding negotiations and staffing options should begin within the next few months.

F. Construction Voucher Review

Attachment has been revised as of 9.25.19. Contractors are in the process of submitting final paperwork. We expect all contracts to be closed out and fully

paid at the November Board meeting.

G. North Cook Health Life Safety Inspection

Gene Goeglein, Health / Life Safety Consultant - NCISC visited the District and completed the required annual Life Safety Inspection. There were no identified H/LS violations cited in any of the school buildings and all buildings are deemed to be in full compliance.

III. Old business -- Item(s) discussed at previous Building & Sites committee meeting(s)

Approval of minutes from June 2, 2019 meeting

Motion: Bednar; Second: Chester – Approve 5-0

IV. New business -- Item(s) to be discussed at future Building & Sites committee meeting(s)

V. Adjournment

VI. Discussion item(s)