

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS**

December 22, 2020
1:00 p.m.

Public Hearing on 2021 Budget

Chairman Adrian opened the floor at 1:00 p.m. and asked if there were any public comments for the Public Hearing on the 2021 Budget and, with there being none, he closed the floor at 1:01 p.m. Moved by Commissioner Peterson and supported by Commissioner Thomson to close the Public Hearing on the 2021 Budget. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: None. ABSENT: Commissioner Osbourne. Motion carried.

Public Hearing on Community Development Block Grant CARES Funding Update

Chairman Adrian opened the floor at 1:02 p.m. and asked if there were any public comments for the Public Hearing on the Community Development Block Grant CARES Funding update, with there being none, he closed the floor at 1:03 p.m. Moved by Commissioner Karschnick and supported by Commissioner McRoberts to close the Public Hearing on the Community Development Block Grant CARES Funding update. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: None. ABSENT: Commissioner Osbourne. Motion carried.

The Alpena County Board of Commissioners meeting was called to order by Chairman Robert Adrian via Zoom Conferencing on Tuesday, December 22, 2020 at 1:05 p.m.

Prayer

Prayer was offered by Pastor Rich George of Alpena Free Methodist Church

Pledge of Allegiance

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

Roll was called, the following Commissioners were present: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, and Kozlowski.

Agenda

Moved by Commissioner McRoberts and supported by Commissioner Thomson to approve the agenda with the addition of: 1) Finance Chair Bill Peterson, 2) Commissioner Fournier, 3) Personnel Chairman McRoberts and 4) Resolution. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Osbourne, Kozlowski and Adrian. NAYS: None. Motion carried.

Public Comment

None.

CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – November 24, 2020

B-1) **Building Maintenance Recreation and Insurance Committee** – December 1, 2020

B-2) **Building Maintenance Recreation and Insurance Committee** – December 17, 2020

ACTION ITEM #BMC-1: The Committee recommends we approve adding physical damage insurance coverage to one of the drones located at the Sheriff's Office in the amount of \$200 per year from Alpena Agency with a \$1,000 deductible with the value at \$5,500 as presented.

ACTION ITEM #BMC-2: The Committee recommends we approve the NEMCSA Extension Lease 12.01.20 to 11.30.21 in the amount of \$2,481.24 per month for 2,668 square feet at charge of 93 cents per square foot and authorize the Chairman of the Board to sign the Extension of Lease Agreement.

ACTION ITEM #BMC-3: The Committee recommends to carryover the Appraisal amount budgeted for 2020 into 2021 for Mid-America Appraisal in the amount of \$1,650.

C) **Personnel Committee** – December 9, 2020

ACTION ITEM #PM-1: The Committee recommends that Cary Keller (Environment and Natural Resources), Michelle Smith (Public Health and Human Services) and Tammy Thomson (Arts, Culture and Entertainment) be reappointed and that Taylor Herron (Tourism and Recreation) be appointed to the Alpena County Planning Commission for three year terms to begin 1/1/21 and end 12/31/23.

ACTION ITEM #PM-2: The Committee recommends that Max Lund be reappointed and Richard Houchin be appointed to the Veterans Affairs Board for 4 year terms to begin January 1, 2021 and end 12/31/24.

ACTION ITEM #PM-3: The Committee recommends that we appoint Gerald MacArthur to the Alpena County Road Commission Board for a six-year term to begin January 1, 2021 and end December 31, 2026.

(Not Approved on Consent Calendar)

D) **Airport Committee** – December 10, 2020

ACTION ITEM #AC-1: The Committee recommends Change Order 13 be paid from Line Number 295-536-625, Passenger Facility Charge, and that CO 13 be presented to Commissioner Adrian for his signature.

(Not Approved on Consent Calendar)

E) **IT Adhoc Committee** – December 15, 2020

ACTION ITEM #ITC-1: The Committee recommends we appoint IT Technician Logan Kemp as the alternate for the Fiber Consortium Committee.

ACTION ITEM #ITC-2: The Committee recommends we approve the IT Director's request to extend the current contract with Merit Network for one year (01.01.21/12.31.21) with 30 MB versus 20 MB and monies are in the budget.

(Not Approved on Consent Calendar)

F) **Court Committee** – December 15, 2020

ACTION ITEM #CC-1: The Committee recommends to approve the 2021 Attorney Contract (January 1, 2021 to December 31, 2021) in the amount of \$158,000 (\$32,000 four Attorneys, \$30,000 one GAL) as presented and authorize the Chairman of the Board to sign.

G) **Finance Committee** – December 16, 2020

ACTION ITEM #FM-1: The Committee recommends to have the County Treasurer transfer \$8,000.00 from the Older Persons Committee 2020 General Funding Grant listed as 501 River – Senior Programs, line item #287-672-880, to Older Persons Committee 2020 501 River - Meals on Wheels Grant, line item #287-672-861.001, as presented.

ACTION ITEM #FM-2: The Committee recommends to have the County Treasurer transfer \$12,000.00 from the Older Persons Committee 2020 Senior Center Transportation Program Grant, line item #287-672-861.002, to Older Persons Committee 2020 501 River - Meals on Wheels Grant, line item #287-672-861.001, toward the purchase of an AWD vehicle, as presented. This has had legal review.

ACTION ITEM #FM-3: The Committee recommends to have the County Treasurer transfer \$15,000.00 from the Older Persons Committee 2020 General Funding Grant listed as 501 River – Senior Programs, line item #287-672-880, to Older Persons Committee 2020 501 River - Meals on Wheels Grant, line item #287-672-861.001, toward the purchase of an AWD vehicle, as presented. This has had legal review.

ACTION ITEM #FM-4: The Committee recommends to approve the Memorandum of Agreement for Extension Services provided by Michigan State University to Alpena County, which includes Appendix A – Technical Standards for County Internet Connections for the term January 1, 2021-December 31, 2021, in the amount for FY 2021 of \$46,462.00, with an added attachment (This contract does not guarantee fax transmittals, as presented. In the event that MSU Extension would like to guarantee receiving or sending faxes, the cost to MSU Extension is estimated at \$1,000 to \$2,000 to run the necessary fiber for connection) and authorize the Chairman of the Board to sign it. This has been sent for attorney review.

ACTION ITEM #FM-5: The Committee recommends to approve the Drain Commissioner to accept bid in the amount of \$2,900.00 from Huron Engineering and Surveying for survey work for the easement to Beaver Lake Dam, with monies coming from line item #101-275-804, as presented.

ACTION ITEM #FM-6: - NOT APPROVED IN COMMITTEE

ACTION ITEM #FM-7: - NOT APPROVED IN COMMITTEE

ACTION ITEM #FM-8: The Committee recommends we approve the DNR Snowmobile Law Enforcement Grant Renewal Agreement in the amount of \$5,000.00 with a County match of \$750.00 (October 1, 2020 to April 30, 2021) with Revenue line item #101-306-551 and Expenditure line item #101-306-703, as presented, and approve for the Chairman to sign all pertinent paperwork, as presented. This has been reviewed by the Grant Review Committee.

ACTION ITEM #FM-9: The Committee recommends we approve the Sheriff's Office request to seek sealed bids to purchase TruNarc Handheld Analyzer, as presented. Costs will be covered in their entirety with funds from the Stonegarden Grant.

ACTION ITEM #FM-10: The Committee recommends to approve the purchase of items through CARES Act Funding from a Community Development Block Grant (CDBG) through the Michigan Economic Development Corporation (MEDC), all items approved as presented.

ACTION ITEM #FM-11: **Polled and on the front page of the agenda**

ACTION ITEM #FM-12: The Committee recommends we approve the Huron Engineering Invoice #4010 in the amount of \$732.50 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-13: The Committee recommends we approve the Charter Spectrum Invoice in the amount of \$128.99 for hookup at the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-14: The Committee recommends we approve a maximum of \$1,200.00 to create virtual PCs for the IT Department with monies coming from line item #101-958-931, as presented.

ACTION ITEM #FM-15: Recommendation to adopt the 2021 Budget Policy, regarding fiscal policies and that they be part of the 2021 budget.

ACTION ITEM #FM-16: Recommendation to approve the resolution for the Component Unit Proprietary Funds.

ACTION ITEM #FM-17: Recommendation to approve the resolution for the General Fund.

ACTION ITEM #FM-18: Recommendation to approve the resolution for the Special Revenue Funds.

ACTION ITEM #FM-19: Recommendation to approve the resolution for the Debt Service Funds.

ACTION ITEM #FM-20: Recommendation to approve the resolution for the Capital Project Funds.

ACTION ITEM #FM-21: Recommendation to approve the resolution for Enterprise Funds.

ACTION ITEM #FM-22: Recommendation to approve the resolution for the Fiduciary Funds.

ACTION ITEM #FM-23: Recommendation to approve the resolution for the Internal Service Funds.

ACTION ITEM #FM-24: Recommendation that the Treasurer be authorized to pay all remaining bills for 2020 and to make budget adjustments for 2020.

Moved by Commissioner Osbourne and supported by Commissioner McRoberts to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

#PM-3: Appointment to Road Commission

Moved by Commissioner McRoberts and supported by Commission Karschnick to approve the below Action Item. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Thomson, Osbourne, and Adrian. NAYS: Commissioners Fournier and Kozlowski. Motion carried.

ACTION ITEM #PM-3: The Committee recommends that we appoint Gerald MacArthur to the Alpena County Road Commission Board for a six-year term to begin January 1, 2021 and end December 31, 2026.

#AC-1: Change Order 13

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to table the below Action Item until next month. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Osbourne, Kozlowski, and Adrian. NAYS: None. Motion carried.

ACTION ITEM #AC-1: The Committee recommends Change Order 13 be paid from Line Number 295-536-625, Passenger Facility Charge, and that CO 13 be presented to Commissioner Adrian for his signature.

#ITC-2: Merit Network Contract

Moved by Commissioner Kozlowski and supported by Commissioner McRoberts to approve the below Action Item. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Osbourne, Kozlowski, and Adrian. NAYS: None. Motion carried.

ACTION ITEM #ITC-2: The Committee recommends we approve the IT Director's request to extend the current contract with Merit Network for one year (01.01.21/12.31.21) with 30 MB versus 20 MB in the amount of \$2,544 and monies are in the budget.

Designated Assessor - Equalization

Ted Somers, Equalization Director, presented the Interlocal Agreement for Designated Assessor.

ACTION ITEM #5: Recommendation to approve the Interlocal Agreement for Designated Assessor – Alpena County Equalization Office, as presented.

Moved by Commissioner Thomson and supported by Commissioner Kozlowski to approve the above Action Item. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Osbourne, Kozlowski, and Adrian. NAYS: None. Motion carried.

POLL #FM-11: Coronavirus Relief Local Government Grant

Chairman Adrian presented the following POLL Action Item for approval.

POLL #FM-11 ACTION ITEM: Recommendation to approve the purchase of laptops through the Coronavirus Relief Local Government Grant (CRLGG) as presented with monies to be moved from the General Fund into the Equipment Fund in the approximate amount of \$21,000.

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

Presidio Invoice for new Jail

Finance Chair Peterson presented the following Action Item for approval.

ACTION ITEM #7: Recommendation to approve the Presidio Invoice #6023420006804 for the new Jail in the amount of \$2,900 with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

Moved by Commissioner McRoberts and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

Pinnacle Design – New Jail Furnishings

Finance Chair Peterson presented the Pinnacle Design quotation request for a 40% deposit down for Furnishings for the new Jail. Moved by Commissioner McRoberts and supported by Commissioner Fournier to approve the 40% deposit for Furnishings (new Jail FFE) for the new Jail from Pinnacle Designs in the amount of \$22,380.00 with monies coming out of line item #466-301-975 (Jail Construction Costs). Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

MSI Quotations – New Jail Furniture & Fixtures

Finance Chair Peterson presented the MSI Quotation #0001077 in the amount of \$1,501.65 and the MSI Quotation #0001080 in the amount of \$4,990.00 (new Jail FFE) for furniture and fixtures for the new Jail. Moved by Commissioner Karschnick and supported by Commissioner Thomson to approve the MSI Quotations as presented and to place out for bids for the furniture and fixtures for the new Jail. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

New Jail Project Update

The Jail Committee gave an update to the board on the status of the new Jail project reporting they are on budget with a projection of February opening date of the new jail.

County Sheriff Office Location

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to authorize the County Executive Manager Tammy Sumerix-Bates to speak with the Attorney representative on behalf of the Commissioners for clarification where the Sheriff's Office is to be located and hours of office. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

Personnel Chairman – Wes Wilder PTO

Personnel Chairman McRoberts presented a request to approve Wes Wilder to carryover up to 40 hours of PTO in 2021 due to staffing issues. Moved by Commissioner McRoberts and supported by Commissioner Peterson to approve carryover up to 40 hours of PTO in 2021 for Wes Wilder. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

Personnel Chairman – Tammy Bates PTO

Personnel Chairman McRoberts presented the request to approve carryover up to 120

hours of PTO in 2021 for Tammy Bates due to staffing issues. Moved by Commissioner McRoberts and supported by Commissioner Thomson to approve carryover up to 120 hours of PTO in 2021 for Tammy Bates. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

911 Director Assistance

Chairman Adrian presented the request to pay 911 Dispatcher Roy Wekwert an additional amount of money for assisting in the absence of the 911 Director during a critical 911 project. Moved by Commissioner Osbourne and supported by Commissioner McRoberts to approve 911 Dispatcher Roy Wekwert additional \$1.00 per hour for working in the interim while the 911 Director was off with illness with monies coming from the 911 wage line item. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

RESOLUTION #26-20 OF TRIBUTE TO BRAD MCROBERTS

Whereas, Brad McRoberts was duly elected as a County Commissioner of the 1st District of the County of Alpena and served 4 years from January 1, 2017 through December 31, 2020, and,

Whereas, Commissioner McRoberts actively represented the County of Alpena on the Ambulance Committee, the Airport Committee, the Court Committee, and the IT Committee, the Jail Committee; and,

Whereas, Commissioner McRoberts served in 2017 through 2020 as Chairman of the Personnel Management Committee, where his duties included the responsibility for all employee related personnel matters. Areas which he added his invaluable expertise and finesse included contract negotiations, grievance settlements, hiring and disciplinary matters, salary and wage analysis, and interviewing for various boards and appointments. Commissioner McRoberts faithfully fulfilled his responsibilities in the best manner possible for the County and for the employees; and,

Whereas, Commissioner McRoberts also served the County of Alpena on the 26th Circuit Court Local Court Management Council, the Intergovernmental Council, Huron Undercover Narcotics Team (HUNT) Board member, the 911 Executive Board, and the Central Dispatch Policies and Procedures Committee, and

Whereas, For the many things for which Commissioner McRoberts shall be remembered, the finest may be his dedication to serve the citizens of Alpena County with his skills in serving as a County Commissioner on many committees and boards along with serving as Chairman of the Board of Commissioners, and

prior service which included being a deputy, the Undersheriff, the IT Director and an IT Technician when needed,

Now Therefore be it resolved, that the Alpena County Board of Commissioners would like to express our sincere gratitude and appreciation for Commissioner Brad McRoberts's dedication and service, and,

Be it Further Resolved, that the Alpena County Board of Commissioners encourages all throughout Alpena County to take the opportunity to express their thanks and appreciation to Brad McRoberts for his dedicated service and a job well done.

Moved by Commissioner Fournier and supported by Commissioner Thomson to approve the above Resolution #20-26 as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

Public Comment

County Commissioners expressed appreciation to Commissioner Brad McRoberts for his service and wished him well in his retirement.

Commissioner McRoberts expressed appreciation to everyone.

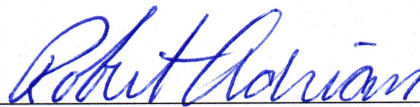
Bonnie Friedrichs expressed displeasure over singling out certain employees on the added Personnel Action Items.

Sheriff Kieliszewski congratulated Commissioner McRoberts and wished him well.

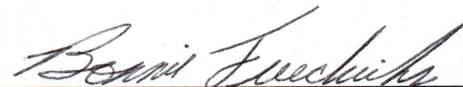
Adjournment

Moved by Commissioner McRoberts and supported by Commissioner Osbourne to adjourn. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

The meeting adjourned at 2:15 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk