

School Board Meeting/Workshop:

January 10, 2011

Subject:

Out-of-State Field Trip

Presenter:

Scott Rabehl

SUGGESTED SCHOOL BOARD ACTION:

Tentative approval

DESCRIPTION:

According to Policy #610 – Field Trips, out-of-state trips must receive tentative approval at least 90 days prior to the departure date.

From Policy 610:

Requests for out-of-state and international travel fall into this category and must go through a two-step approval process:

The Optional Field Trip/Overnight or Out-of-State Trip Form #610 must be submitted to and tentatively approved by the School Board in concept a minimum of 90 days prior to the departure date. The School Board will either (1) give tentative approval so the options can be planned in full to meet all other timelines specified in this policy and accompanying regulations, or (2) deny the request. The data submitted for tentative approval must address the following:

Purpose of the trip

Provides a unique, educational experience for the students.

Provides an environment of preparation that cannot be achieved locally.

Provides a level of competition suitable for the program.

Fundraising/fees

Equitable access for all students (classroom) or team members to participate based on cost and fund raising activities.

If possible a variety of fund raising activities to include individual student and group events should be made available.

Communication

Demonstrated opportunities for parental and student input in the planning process

Development of an itinerary demonstrating sufficient supervision and agenda that accomplishes stated purpose of the trip.

The field trip must receive final School Board approval at least 60 days prior to the departure date. This is to be accomplished by means of the consent agenda section of the school board meeting agenda.