

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 22, 2024

Agenda Item: J.3b

Board Goal: Student Achievement

Subject: Consideration and possible approval of the Continuation of Special Education Evaluation Services – Trinity Educational Services

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Michelle Velasquez, Executive Officer of Special Education

**A. Purpose of Agenda Item:**

☒ Action needed

☐ Information only

☐ Receive input

**B. Authority for This Action:**

☒ Local Policy

☐ Law or Rule

☐ N/A

**C. Goal or Need Addressed:**

The purpose of this agenda is to continue the contract with Trinity Educational Service contract exceeding \$50,000 for the 2023-2024 school year.

**D. Summary:**

☒ Previous board action relating to this item –

☒ Future action anticipated –

☒ Background information – HCISD special education initial evaluation numbers have increased and not all staff positions have been filled for the 23-24 school year. Additionally, funds have been used to cover evaluation services for staff out on FMLA and complete special education re-evaluations to allow staff time to complete initial evaluations. As of April 2, 2024, the district has spent \$41,467.50 for services from Trinity Educational Services. There are a total of 18 evaluations due 7 evaluations due in April, 4 due in May, and 7 evaluations due on or before 6-30-2023 that will need to be referred to Trinity Educational Services for completion.

A change in legislation this year requires all assessments and ARDs to be complete before the first day of school for any students who register (complete online paperwork) during the summer. The school psychologists that work for Hays CISD are on 187 contracts and are not always available for additional work during the summer. The average evaluation cost is \$1500 per evaluation but could exceed this amount. These evaluation services are needed to maintain compliance for SPPI 11 and prevent the district from having provide compensatory services for late initial special education evaluations

**E. Scope of Options Reviewed:**

Quote/Contract Info: CTAP Adoption from Schertz Cibolo's ISD RFP # 25-082301WC Educational Services

**F. Comments Received:**

☒ Cabinet

☐ DLT

☐ FBOC

☐ Teacher Org. Reps.

☒ Other: Special Education

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of additional finds to have Trinity Educational Services complete initial evaluations for special educational services.

- H. **Fiscal Impact and Cost: Total Amount: \$61,467.50**  
☐ Budget      ☐ Bond      ☒ Grant/Special Funds      ☐ Other:  
**Prior Year Spending** – \$80,000  
**Future/Ongoing** – Ongoing annual cost
- I. **Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action** – Marivel Sedillo, Michelle Velasquez, Melissa Corona and DeAnn Hoschek  
**Evaluation method and time line** –  
**Next report to the board** –
- J. **Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the continuation of special education evaluation services from Trinity Educational Services, for an amount not to exceed \$61,467.50, as presented.