

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 29, 2019



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: October 22, 2019

To: Corrina Guardipee Hall
 Superintendent of School

From: John E. Salois
 Human Resources Director

Subject: Substitute Eligibility Roster 2019-2020

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Ms. Wilson will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): 2019-2020 Substitute/Temporary List
New to list:

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

#	Last Name	First Name	Phone #	Approved Subbing Location
1	Bull Child	Kourtney	450-3007	Teacher, Child Care, Secretary
2	Deroche	Sam	450-4549	Teacher, Teacher Assistant, Extra-Curricular, Radio Operator, Secretary, Security Patrol
3	Dragon Fly	Michael	845-5137	Teacher, Teacher Assistant, Cook, Custodian, Maintenance, Extra-Curricular
1	After Buffalo	Lyle	845-2767	Custodian
2	Albert	Jasmine	471-1686	Teacher, Teacher Assistant, Personal Care Attendant, Radio Operator, Clerical, Extra-Curricular Activities
3	Crawford	Rebecca	338-2488	Teacher, Cook-KW ONLY
4	Devereaux	Samantha	450-1797	Teacher, Teacher Assistant, Clerical, Extra-Curricular Activities
5	Gallagher Horn	John	260-7963	Security Patrol
6	McClure III	John	468-8873	Teacher, Teacher Assistant, Secretary, Security Patrol
7	Speaks Thunder	Heather	338-4759	Cook, Custodian, Maintenance, Extra-Curricular Activities, Radio Operator, Secretary, Warehouse Supply Clerk