

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF RECOMMENDATION TO HIRE DISTRICT
INSTRUCTIONAL OFFICER [BG-not applicable]

DATE: June 17, 2008

The following request is being presented for approval of recommendation to hire the District Instructional Officer.

It is recommended that the Board of Trustees approve the District Instructional Officer.

Respectfully submitted,

Hector Mendez
Superintendent of Schools