

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

May 7, 2014

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 1:30 p.m. on Wednesday, May 7, 2014 in the Maples Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chair, Mr. Mike Petter presided and the following members were in attendance:

Ms. Kay Franklin, Secretary
Mr. Tom T. Winn, Member
Mr. Charles A. Carlson, Member
Ms. Eunice Sosa, Member
Ms. Irene Rodríguez-Dubberly, Member

Also present were:

Dr. Ronny Beard, Executive Director
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Dr. Carolyn Castillo, Component Director, School & Community Services
Ms. Lynn Heatherly, Component Director, iTCCS Programming
Mr. Sherry Marsh, Component Director, Special Education Services
Ms. Carol Morgan, Component Director, Head Start Services
Ms. Pat Nickle, Component Director, Consulting Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Wayne Parker, Component Director, Systems & Operations
Mr. Mike Peterson, Component Director, Technology Development & Facilities Services
Ms. Janna Poth, Component Director, Instructional Services
Ms. Paula Renken, Senior Field Service Agent, Field Services
Ms. Jan Dunevant, Executive Assistant

ADMINISTERING THE OATH OF OFFICE

The Oath of Office was administered to Ms. Irene Rodríguez-Dubberly. She is filling the vacancy left by Mr. Maples. The term expires May 31, 2015.

PROGRAM HIGHLIGHT

Dr. Jeff Goldhorn provided information on the Creating Turnaround Educator Pipeline (CTEP).

MINUTES OF THE FEBRUARY 26, 2014 MEETING

Ms. Sosa made a motion that the following resolution be adopted. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the February 26, 2014 Board of Directors meeting.

AMENDMENTS TO THE 2013-2014
OFFICIAL BUDGET

Mr. Winn made a motion to adopt the following resolution. The motion seconded by Mr. Carlson was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2013-2014 budget amendments listed in the agenda.

CONTRACTS OVER \$25,000

Mr. Carlson made a motion to adopt the following resolution. The motion seconded by Ms. Franklin was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Center Component</u>
ESC-20 IS PURCHASING SERVICES ON THE FOLLOWING CONTRACTS		
Public Impact Independent Contractor to provide technical assistance in design and implementation of CTEP Initiative (Creating Turnaround Educator Pipelines), August 7, 2013 through September, 2014	\$207,075.00	Administrative and Instructional Services
Key2Ed, Inc. Provide trainings on facilitated IEP and Conflict Resolution process, March 25-26, 2014, June 17-18 & June 19-20, 2014	\$30,000.00	Administrative and Instructional Services
Education Service Center, Region 1 Project SMART/Math Matters 2014 Programming	\$26,000.00	Administrative and Instructional Services
Sistema Technologies Professional Services-Net Developer, March 20, 2014 through August 29, 2014	\$58,032.00	Information Technology
KForce, Inc. Cobol Programmer, March 17, 2014 through August 29, 2014	\$62,400.00	Information Technology

PERSONNEL – NEW EMPLOYEES &
SEPARATIONS (PROFESSIONAL
STAFF)

Mr. Winn made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms appointment of new employees to the ESC-20 professional staff. Since the February 26 meeting, there has been no separation of employment of the ESC-20 professional staff.

NEW EMPLOYEES (PROFESSIONAL STAFF)			
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Acosta, Jessica	Educational Specialist, English/Language Arts/Reading	1-Apr-14	ELAR/Dyslexia Facilitator with Harlandale ISD
Bustos, Victoria	Counseling Specialist, Counseling Services	24-Mar-14	School Counselor with Harlandale ISD
Cantu, Mark	Educational Specialist, School Support	17-Mar-14	Principal with Waelder ISD
Spieckermann, Eugene	Analyst Programmer, Student Services, iTCCS	3-Mar-14	Contractor with Savvy Technology Solutions LLL

PROPOSALS

Ms. Franklin made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following proposals:

- Proposal for Stock Forms
- Proposal for Custom Forms
- Proposal for Data Processing Labels Form
- Proposal for PACE Purchasing Cooperative for First Aid and Safety Supplies
- Proposal for PACE Purchasing Cooperative for Multi-Tiered Private Collaboration Network
- Proposal for PACE Purchasing Cooperative for Telephone Hardware, Services and Supplies
- Proposal for PACE Purchasing Cooperative for Heating, Ventilation and Air Conditioning
- Renewal Proposal for K-12 Online Library Resources for DKC

CENTER POLICY UPDATE

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed the Local policy additions/ revisions and has approved the revisions, additions, and deletions of the Local policies (Local Center) and Exhibit for inclusion in the Center Policy Manual.

HEAD START GRANT APPLICATIONS FOR 2014-2015

Mr. Carlson made a motion to approve the following resolution. Ms. Franklin seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Head Start Grant Applications for 2014-2015.

HEAD START COMMUNITY ASSESSMENT REPORT 2013-2014

Ms. Sosa made a motion to approve the following resolution. Mr. Winn seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Head Start Community Assessment Report for 2013-2014.

HEAD START SELF-ASSESSMENT SUMMARIES 2013-2014

Mr. Carlson made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has provided input and approves the Head Start Self-Assessment Summaries for 2013-2014.

2014-2015 CENTER HOLIDAY CALENDAR

Ms. Sosa made a motion to approve the following resolution. Ms. Franklin seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following 2014-2015 Holiday Calendar for Education Service Center, Region 20.

**EDUCATION SERVICE CENTER, REGION 20
2014-2015 Holiday Calendar**

Labor Day	September 1, 2014
Thanksgiving	November 26-28, 2014
Winter Break	December 22–January 2, 2015
*M.L. King Day	January 19, 2015
Spring Break (Optional weeks)	March 9-13, 2015 March 16-20, 2015
Good Friday	April 3, 2015
*Battle of Flowers	April 24, 2015
Memorial Day	May 25, 2015
Independence Day	July 3, 2015
	Early Release (at 2:30)- 7/10, 7/17, 7/24, 7/31

***Optional Holidays: Choice of M.L. King Day or Battle of Flowers**

2014 UNCONTESTED BOARD
ELECTION

Ms. Franklin made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors declares Michael A. Petter and Tom T. Winn elected to three-year terms beginning June 1, 2014.

FOR INFORMATION ONLY

- Investment Report
- Expenditures in Excess of \$25,000
- Discussion of Products & Services Evaluation Report
- Head Start Policy Council Reports from Policy Council Liaisons
- Head Start – Information Only Items
 - Enrollment, recruitment, selection, enrollment and attendance of children plan
 - Selection criteria for enrollment
 - Progress Report of Program Goals
 - CLASS Observation Summary results
 - Tri-County Head Start Program Federal Review results
- Accounts Receivable
- Executive Director’s Report
 - Strategic Plan Update (Board Goals Correlation)
 - Commissioner’s Evaluation/ESC/ED Evaluation Process Update
 - AESA Conference in San Diego, December 3-6, 2014
 - Center Appreciation Luncheon, May 16 at 11:30

ADJOURNMENT

There being no further business, the meeting adjourned at 3:45 p.m.

Approved: Mr. Mike Petter

Attested: Ms. Kay Franklin