



Jackson County Technology Center

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Phone: (228)283-3950

Steven Covington

Director

Becky Wages

Counselor

July 3, 2024

Mr. David Baggett, Superintendent
Jackson County School District
4700 Colonel Vickrey Rd.
Vancleave, MS 39565

Dear Mr. Baggett:

I have attached dual credit agreements with Mississippi Gulf Coast Community College and William Carey University. As discussed in the June board meeting, we will offer dual credit classes for welding, information technology, instrumentation and controls, culinary arts, educator prep, and business marketing. All dual credit classes will be through Mississippi Gulf Coast Community College, except educator preparation, which will be through William Carey.

I have attached the dual credit agreements from both MGCCC and William Carey. Please forward the attached agreements to the Jackson County School Board of Education for their approval.

I appreciate your consideration in this matter.

Sincerely,

Steven Covington, Director

**Mississippi Gulf Coast Community College &
JACKSON COUNTY SCHOOL DISTRICT
Dual Credit and Collegiate Academy Addendum**

This Addendum is entered into on this 26th day of June, 2024, by and between Mississippi Gulf Coast Community College (MGCCC) and Jackson County School District.

MGCCC and Jackson County School District desire to offer secondary students an opportunity to take advantage of Dual Credit. (Dual Credit is defined as secondary students taking postsecondary classes and receiving credit at MGCCC and Jackson County School District for those agreed upon courses.) This addendum will cover 2024-2025 academic and/or Career and Technical Education (CTE) classes that are taught by Jackson County School District instructors (with MGCCC approval) using Jackson County School District facilities, and the addendum will cover courses taught in Collegiate Academy. Other addendums may be proposed at a later time to address other scenarios for dual credit.

THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

Term

This addendum will begin on August 21, 2024, and will continue until such time as either entity decides that it should be ended/adjusted. It shall be reviewed on a semester basis and changes made as either party deems them appropriate to serve the secondary dual credit student. A listing of classes will be agreed upon in writing before each semester begins. Either party may terminate this Addendum Agreement with a ninety (90)-day written notice to the other party, but will only do so in a manner that will not affect a student's credit for any semester already entered into.

Dual Credit

Secondary students who meet the dual credit requirements set out in the Statewide Academic Dual Credit/Dual Enrollment Articulation Agreement shall be allowed to take postsecondary courses and receive secondary and postsecondary credit through Jackson County School District (secondary Carnegie units) and MGCCC (postsecondary credit/hours).

Collegiate Academy

Collegiate Academy provides up to 60 hours of transferable college credit to universities and/or an industry certification credential. The program allows students to simultaneously earn a high school diploma and an associate degree. The student body consists of high school juniors and seniors enrolled in dual credit courses at their high school and at MGCCC. Students must meet all eligibility criteria for dual credit/dual enrollment; be a high school junior in good standing, with a GPA of 3.0, or above, on a 4.0 scale; submit an unconditional written recommendation from their high school principal or guidance counselor; demonstrate appropriate, responsible, and respectful behavior on the high school campus; and demonstrate the maturity to cope with the challenges and relative freedom of a college environment. If pursuing Collegiate Academy or CTE dual credit courses, MGCCC needs to be your exclusive dual credit provider.

Classes

MGCCC may offer up to 29 academic (university parallel) credit hours on site at local high schools each school year, and/or MGCCC may offer up to 14 Career and Technical Education (CTE) program credit hours on site at local high schools each school year. No student will be allowed to accumulate more than 29 total hours at the high school site. Eligible courses are found in the approved Statewide Academic Dual Credit/Dual Enrollment Articulation Agreement. A listing of classes will be agreed upon in writing before each semester begins. Before a class is scheduled, a written request to do so should be submitted to the Dean of Teaching and Learning of the campus responsible for the class. The minimum class size does not matter if the high school is paying the instructor. The classes offered under this agreement are represented in the following table:

Jackson County School District (JCSD)				
	Facilities	Class(es)	Instructor	Special Fees
Academic (University Parallel) Courses Taught at the High School	[This column indicates any facilities provided by either party.]	[This column reflects the classes that are to be offered.]	[This column indicates the instructor and who pays the instructor.]	Resource Fee (\$15 per credit hour)* [List any other special fees]
CTE Program 1: Welding [Courses Taught at the High School]	Various Jackson County School District Classrooms /labs	WLT 1173 – Introduction to Welding & Safety	Ashley Heffner [Instructor is paid by JCSD]	Resource Fee (\$15 per credit hour)*
CTE Program 2: Business Marketing [Courses Taught at the High School]	Various Jackson County School District Classrooms /labs	MMT 1113 – Principles of Marketing	Bethany Kell [Instructor is paid by JCSD]	Resource Fee (\$15 per credit hour)*
CTE Program 3: Coding Technology [Courses Taught at the High School]	Various Jackson County School District Classrooms /labs	IST 1113 – Fundamentals of Information Technology IST 1124 – IT Foundations	Dustin Phillips [Instructor is paid by JCSD]	Resource Fee (\$15 per credit hour)*
CTE Program 4:	Various	PPT 1513 – Safety, Health, and	Fred Walton	Resource Fee

XIII. A. MGCCC Dual Credit Addendum

Instrumentation and Controls [Courses Taught at the High School]	Jackson County School District Classrooms /labs	Environment IET 1113 – Industrial Measurement of Pressure & Control	[Instructor is paid by JCSD]	(\$15 per credit hour)*
CTE Program 5: Culinary Arts [Courses Taught at the High School]	Various Jackson County School District Classrooms /labs	CUT 1114 – Culinary Principles I CUT 1153 – Introduction to Culinary Arts	Jana Gonzalez [Instructor is paid by JCSD]	Resource Fee (\$15 per credit hour)*

*This per credit hour fee applies to both the dual credit and the Collegiate Academy program. Some courses require purchase books or materials not covered by the resource fee (*e.g.*, computer classes, biology lab books, etc.).

‡If MGCCC is providing the instructor for a course, then a special fee will be assessed

Cost to Student

The costs associated with Collegiate Academy (CA) and dual credit (DC) offered under this agreement are a discount from MGCCC's normal tuition and fees for all other students. The following exemplifies the discount using a 3-hour, in-person academic course.

MGCCC Normal Tuition/Fees	CA/DC Discount @ HS	CA Discount @ MGCCC
<ul style="list-style-type: none"> Tuition = \$180 per credit Resource Fee = \$15 per credit Registration Fee = \$125 Technology Fee = \$200 	<ul style="list-style-type: none"> Tuition = \$100 per course Resource Fee = \$15 per credit 	<ul style="list-style-type: none"> Tuition = \$100 per credit Resource Fee = \$15 per credit
Discount of \$765	Discount of \$565	
TOTAL = \$910	TOTAL = \$145	TOTAL = \$345

The following table represents the discount price structure for Collegiate Academy and dual credit:

Item	Associated Cost
Registration Fee	Not applicable to courses taught at the High School or Collegiate Academy Courses
Taught at the High School†: Cost to student when taught at the school district by school district employee	<ul style="list-style-type: none"> \$100 per academic dual credit class \$125 per CTE dual credit class
Taught at MGCCC (Collegiate Academy): Cost to Collegiate Academy student when taught at MGCCC	When enrolled in Collegiate Academy, <ul style="list-style-type: none"> \$100 per academic credit hour in all formats \$125 per CTE credit hour in all formats
Taught at MGCCC (Dual Enrollment): Cost to regular dually enrolled student (e.g., not Collegiate Academy) when taught at MGCCC	Regular Dual Enrollment <ul style="list-style-type: none"> \$125 Registration Fee \$180 per academic credit hour in all formats \$200 Technology Fee Academic Lab Fee (\$25 - \$50) Technical Course Fee per credit hour (\$10-\$75)
Resource Fee	<ul style="list-style-type: none"> \$15 per credit hour*
LLS 1723 – Employment Readiness‡ / SSP 1003 – Smart Start Pathway‡	<ul style="list-style-type: none"> No cost to high school students (if taught @ HS)†

*This per credit hour fee applies to both the dual credit and the Collegiate Academy program. Some courses require purchase books or materials not covered by the resource fee (e.g., computer classes, biology lab books, etc.).

†As part of this class, MGCCC provides Career Exploration.

‡Based on availability, MGCCC can provide a dual credit instructor for \$3,000 per class.

Payment

Payment for dual credit classes and Collegiate Academy shall follow standard MGCCC payment timelines and processes. If payments become delinquent, a fee may be assessed. Costs (tuition and fees) for on-site courses at the high school will be the responsibility of the student and/or legal guardian. The local school will have the responsibility of collecting the required payments from students and remitting such to the college. Students taking traditional postsecondary classes (either seated or online) that are not arranged through this addendum agreement will pay tuition, fees, etc. like any other enrolling student. Dual enrollment students will follow the standard college dual enrollment agreement.

Instructional Considerations

Mississippi Gulf Coast Community College has complete ownership of all dual credit classes. The school district shall agree to all college requirements needed to maintain college compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Such requirements shall include but not be limited to the following:

- MGCCC must vet the qualifications of any instructor, evaluate the instructor, and provide for the professional development of the instructor.
- All dual credit instructors will satisfy all requirements that the college requires of all its instructors to include, but not exclusively, the following:
 - Integrating the Student Learning Outcomes in class.
 - Participating in FERPA and sexual harassment training (provided by MGCCC).
 - Receiving Level I certification training of the college's Learning Management System (provided by MGCCC).
 - Following the Uniform Course of Study (provided by MGCCC).
 - Being evaluated by the students (administered by MGCCC).
 - Attending orientation (provided by MGCCC).
 - Utilizing MGCCC-approved texts, materials, and Learning Management System (i.e., Canvas).
 - Employee Development/Other training as directed by the Dean of Teaching and Learning.
 - If CTE program, participating in the program advisory committee
- The course(s) will adhere to all MGCCC requirements regarding curriculum and student learning outcomes.
- Classes offered at the high school will be subject to minimum and maximum class sizes as determined by the college. The minimum class size does not matter if the high school is paying the instructor. The maximum class size should coincide with MGCCC's established standard.
- The high school may not offer academic courses which combine students enrolled in the college course with students who are only receiving high school credit.
- Instructors will be visited and evaluated in-classroom a minimum of once per year by the Dean of Teaching and Learning or other instructional administrator.
- For administrative purposes, during the time the class is in session, the instructor and students will be under the supervision of the local school administrators.
- The instructional facilities for all courses taught at the high school must meet the MGCCC standard for facilities (documented via MGCCC's OCIS Facility Checklist).
- Students must meet minimum technology requirements to complete courses successfully including a mobile device either to receive an SMS text or the ability to install an authenticator app for Multifactor Authentication (MFA) to access college software

applications.

- In addition to providing the official letter grade of the course for concurrently enrolled students, MGCCC will also provide to the high school the numerical grade as determined by the instructor for courses taught at MGCCC.

Returns and Notice

The Superintendent of the Jackson County School District should sign this form. When completed, please return to the Dean of Teaching & Learning at the Jackson County Campus at MGCCC for processing. Any additional notice required or permitted under this Addendum shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

MGCCC:	Mississippi Gulf Coast Community College P.O. Box 609 Perkinston, MS 39573 Attention: Dr. Mary Graham, President
School District Address:	Jackson County School District Attention: Mr. David Baggett, Superintendent 4700 Colonel Vickrey Rd, Vancleave, MS 39565

MGCCC and Jackson County School District shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

Final Agreement

This Addendum hereof may be modified only by a further writing that is duly executed by both parties. IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

JACKSON COUNTY SCHOOL DISTRICT

Superintendent of Education

Date

MISSISSIPPI GULF COAST COMMUNITY COLLEGE

MGCCC Vice President
Teaching and Learning and Community Campus

Date



WILLIAM CAREY UNIVERSITY

OFFICE of HIGH SCHOOL DUAL CREDIT

Dual Credit Program Agreement between William Carey University and Jackson County School District

This Agreement establishes the terms and conditions for the implementation of a dual credit program between William Carey University and Jackson County School District. The program aims to provide eligible high school students with the opportunity to earn college credit while completing their high school coursework.

Whereas, William Carey University ("WCU") seeks to provide higher education opportunities for qualified high school students through its High School Dual Credit program; and

Whereas, Jackson County School District ("JCSD") wishes to allow its students to participate in the High School Dual Credit program;

William Carey University and Jackson County School District hereby agree to cooperate in a dual-credit program whereby qualified students can earn high school and college credit in selected courses according to the following conditions:

Eligibility Criteria:

High school students who meet the following criteria are eligible to participate in the dual credit program:

- Must be a junior or senior student.
- Maintain a minimum 3.0 GPA on a 4.0 scale.
- Achieve a minimum ACT score of 20 or SAT score of 950 (verbal and math only).
 - Students taking mathematics must have ACT math subscores as follows:
 - College Algebra (MAT 131) 20+.
 - Trigonometry (MAT 132) 20+.
 - Pre-calculus (MAT 150) 25+.
 - Calculus with Analytic Geometry I (MAT 151) 26+.
 - Students wishing to take General Physics (PHY 101) or General Chemistry I (CHE 111) must have an ACT math subscore of 22+.
- Obtain approval from their high school counselor.

Academic Requirements:

- Participating students will enroll in college-level courses offered by William Carey University that are approved for dual credit.

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WILLIAM CAREY UNIVERSITY

OFFICE of HIGH SCHOOL DUAL CREDIT

- Participating students must meet the same academic standards and expectations as traditional university students.
- Grades earned in dual credit courses will be recorded on both the high school and college transcripts. Grades on both the university and high school transcripts must match.

Tuition and Fees:

- Participating students are responsible for \$50.00/credit-hour tuition, the majority of courses being 3 credit-hours each.
- The deadline for paying tuition is the last business day of the current term at JCSD.
- Students who withdraw from WCU enrollment are eligible for a full refund through the deadline for registering and paying all fees. Students who withdraw from WCU after that deadline are not eligible for a refund.

College Credit Earned:

- Upon successful completion of dual credit courses, students will receive both high school credit towards graduation requirements and college credit applicable to their academic record at William Carey University.
- The amount of college credit earned will be determined by the credit hour value assigned to each course by William Carey University.

Course Offerings and Scheduling:

- Students participating in the dual credit program will register for college credit twice a year and will follow the JCSD schedule for fall and spring semesters. The Dual Credit program will provide a schedule for registration, as well as adding and dropping classes at the beginning of each term.
- Course offerings will be approved by both institutions with WCU having approval of curriculum.
- The deadline for withdrawing from WCU enrollment is the end of the midterm week of the JCSD semester.

Responsibilities of the Jackson County School District:

- The Jackson County School District shall abide by the terms set forth in the *William Carey University High School Dual Credit Procedures Manual*, which is incorporated herein and made a part hereof.

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- All applications of participating students must be provided to WCU two (2) weeks prior to the beginning of each new term.
- Jackson County School District is responsible for supplying all textbooks associated with the applicable courses.
- Jackson County School District will provide all instructional technology and other auxiliary equipment typically used in support of classroom instruction, as well as the facilities and personnel.
- Instruction will be provided by JCSD teachers who are approved by WCU as meeting minimum qualifications for college-level instructors.

Program Evaluation and Reporting:

- Courses offered will have course syllabi consistent with courses offered at WCU in terms of content, student learning outcomes, and methods of evaluation.

Duration and Renewal:

- This agreement shall be effective for a period of one (1) year from the date of execution. There shall be no automatic renewal of this agreement at the end of the initial term.
- Upon expiration of the initial term, the agreement may be renewed by mutual consent of both parties.

Termination:

- Either party may terminate this agreement at any time without cause upon at least thirty (30) days prior written notice, provided that all students currently enrolled in the Dual Credit Program at the time of notice of termination shall be given the opportunity to complete the course.
- Upon discovery of a breach of any term of this agreement, the non-breaching party shall provide written notice to the breaching party specifying the nature of the breach and providing a cure period of thirty (30) days to remedy the breach.
- If the breaching party fails to cure the breach within thirty (30) days, the non-breaching party shall have the right to terminate this contract immediately.

FERPA:

- For the purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act ("FERPA"), the parties hereby designate each other as a school official with a legitimate educational interest in the education records of the students who enroll in dual credit course to the extent that access to the records is required by the parties.

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OFFICE of HIGH SCHOOL DUAL CREDIT

- The parties acknowledge that student records are subject to the FERPA and agree that they will utilize such information only to perform the duties pursuant to this agreement.
- The parties further agree that they will not disclose such information to any third party without the prior written consent of the student to whom such information relates or unless otherwise required or allowed by law.

Amendments:

- No modification or amendment of this agreement shall be valid unless made in writing and signed by both parties.

Neither WCU nor JCSD assumes any liability arising from the acts or omissions of the other party.

This agreement embodies the entire agreement and understanding of the parties hereto in respect to the subject matter hereof. This agreement supersedes all prior agreements and understanding between the parties with respect to the dual credit program.

Signed:

Dr. Ben Burnett, President - William Carey University

5.16.21

Date

Mr. David Baggett, Superintendent – Jackson County School District

Date

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