

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
September 11, 2012**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, September 11, 2012, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather, who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Ken Wheeler. Mr. Prather announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF THE AGENDA

Mr. Prather entertained a motion to approve the adoption of the agenda for September 11, 2012, with the following change:

- Revise Contractual Agreement #CO1312 Cleaning Services at HSAA/Church Street under Section VII. Consent Agenda (change from \$3,500.00/month to \$2,800/month for four (4) months with contract dated September 1, 2012, through December 19, 2012).

On a motion by Mrs. Stone, seconded by Mrs. Heyer, the Board voted unanimously to adopt the agenda as amended.

The President of the Board declared the motion passed. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

REVIEW OF THE MINUTES

On a motion made by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to approve the minutes of the August 29, 2012, regular meeting with two noted corrections. Mr. Prather announced that the motion carried.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board meeting.

B. Recognitions

No recognitions were held at this meeting of the Board.

COMMUNICATION TO THE BOARD

The following reports were presented to the Board of Trustees as information:

- A. Update on Councils of Excellence presented by Mrs. Sally Gray and Mrs. Mary Ann Plasencia (TPSD Goal #4)
- B. ACT Data Review for School Year 2011-2012 presented by Ms. Lea Johnson (TPSD Goal #1)
- C. U. S. History Scores for School Year 2011-2012 presented by Dr. Matthew Dillon (TPSD Goal #1)
- D. PD 360° presented by Dr. Leigh Mobley (TPSD Goals #1 and #3)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Wheeler moved to approve the Consent Agenda items as listed below with the stipulation that the amount referenced in Contractual Agreement #CO1312 Cleaning Services at HSAA/Church Street be corrected from \$3,500/month to \$2,800/month and the date of the contract be corrected from September 1, 2012, to June 30, 2013, to September 1, 2012, through December 19, 2012.

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

- 1. Contractual Agreements #CO1312 through #CO1314
Contracts for Rental of School Facilities #SFR1308 and #SFR1309
- 2. Donations #2012-2013-006 through #2012-2013-112
- 3. Single Source Purchases #SS1306 and #SS1307
- 4. Accepted TPSD Grant #1306

B. Office of Assistant Superintendent Dr. Matthew Dillon

- 1. Approval of Overnight Field Trip (THS Band to Indianapolis, IN, on November 8-11, 2012), presented by Dr. Matthew Dillon
- 2. Student Transfer Report presented by Mrs. Pamela Traylor

The motion was seconded by Mrs. Stone and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

Docket of Claims and Check Registers

Mr. Rob Hudson reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims as outlined below:

- Docket of Claims for the period August 18, 2012, through September 4, 2012, Docket of Claims #4421 through #4723, Accounts Payable Checks #2633 through #2814 in the amount of \$800,592.19.
- Tupelo High School Activity Check Register for the period August 2012, Checks #1064 through #1076 in the amount of \$2,767.73.
- Athletic Activity Check Register for the period August 2012, Checks #1083 through #1147 in the amount of \$7,191.00.

The grand total for all funds is \$810,550.92.

The motion was seconded by Mrs. Heyer and approved unanimously by all members present. Mr. Prather declared the motion passed.

This affirms that the claims and check registers are legal and proper and should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The aforementioned Docket of Claims and Check Registers are marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

Personnel Report

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted to approve the Licensed Personnel Report as recommended:

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

(Board Member Rob Hudson had questions regarding Saturday School at Tupelo High School. Dr. Matthew Dillon will respond to Mr. Hudson's questions via email with a copy to all Board members).

C. Office of Superintendent Dr. Gearl Loden (TPSD Goal #4)

1. Assistant Superintendent Kim Britton provided a Free/Reduced Lunch Report which summarized trends for years 2010-2011 through 2012-2013.
2. Recognitions scheduled for September 25 Board meeting.
3. Reminder of 2012 CREATE Teacher of Distinction Luncheon, Friday, September 21 at 12 noon at the Summit Convention Center.
4. The Community Development Foundation and CREATE Foundation are working together to offer an exciting program for Industry/Education Day on October 31.

UNFINISHED BUSINESS

No “Unfinished Business” topics were presented at this meeting of the Board.

NEW BUSINESS

Approval to Amend 2012-2013 School Calendar (TPSD Policy ICA-E)

Dr. Loden recommended amendment to the TPSD 2012-2013 School Calendar for the purpose of eliminating five (5) professional development days and converting those days to full school days. In light of the multiple mechanisms for PD now provided to TPSD teachers that were not available at the time the 2012-2013 School Calendar were adopted, these five PD days are no longer needed. If approved, this action amends TPSD Board Policy ICA-E 2012-2013 School Calendar dated May 30, 2012.

Mrs. Heyer moved to approve an amendment to the TPSD 2012-2013 School Calendar as recommended. Mr. Hudson seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed.

A copy of the amended TPSD 2012-2013 School Calendar (TPSD Board Policy ICA-E) is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

1. During the update report on Councils of Excellence, Mr. Prather suggested that the Board be updated throughout the year by placing this on the Board Master Calendar.
2. During the report on the 2012-2012 ACT scores, Mr. Prather requested the Board be provided with disaggregated data.

3. Dr. Loden reported that Ms. Patrice Tate will email Board members a proposed schedule of 2013 Regular Board meetings for review and further discussion.
4. Dr. Loden also discussed the need to schedule a Board fall work session.

B. Executive Session – Personnel Matters

Board President Eddie Prather suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing personnel matters.

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the temporary Executive Session was called to order by Mr. Prather with the following people present: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, Mr. Ken Wheeler, Dr. Gearl Loden, Dr. Matthew Dillon, Ms. Patrice Tate, and Mr. Otis Tims.

The Executive Session was called to order and the Board first considered the reason for entering Executive Session. Upon a motion by Mrs. Heyer with a second by Mr. Wheeler, the Board voted unanimously to remain in Executive Session for the purpose of discussing personnel matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Mr. Prather reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel matters.

Following the discussion, Mrs. Heyer moved to come out of Executive Session. Mr. Wheeler seconded the motion, and upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the Board in Open Session.

Mr. Prather reopened the meeting to tell all in attendance that the Board was back in Open Session. Everyone waiting re-entered the meeting, and Mr. Prather stated that the Board was back in Open Session. Mr. Prather also announced that the Board took no action.

ADJOURNMENT

On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:20 p.m.

September 11, 2012
Hancock Leadership Center

Tupelo Public School District
Board of Trustees – Meeting Minutes
PENDING APPROVAL

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie M. Prather, President

Rob Hudson, Secretary