

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: SEPTEMBER 20, 2021
TO: BOARD OF EDUCATION
FROM: JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES
SUBJECT: REQUEST FOR EXTENDED LEAVE: JENNIFER SEITZ

COMMENTS:

Jennifer Seitz, a speech language pathology teacher, wishes to secure approval from the Board of Education for a Three Year Extended Leave of Absence under the provisions of M.S. 122A.46. Ms. Seitz's request is for August 30, 2021, through June 30, 2024.

In the past, the Board of Education has approved all requests for this leave up to ten (10) on leave at any one time. With this request, we will have ten (10) employees on extended leave for the 2021-2022 school year.

Your approval is required for this request.

Once the leave is approved, the employee involved has the following rights:

1. The right to be reinstated to a position for which he is licensed at the beginning of any school year after the first year of the extended leave of absence, unless (a) he is discharged, (b) he is placed on unrequested leave of absence, (c) his contract is terminated pursuant to M.S. 122A.40 or 122A.41 while he is on extended leave, or (d) he does not advise the Board of his intentions to return before February 1 in the school year preceding the year in which he wishes to return.
2. The right to retain seniority and continuing contract rights as though he had remained in the District.
3. The employee is required to pay the employee and employer share of TRA. The school district can pay the employer share if it chooses to do so.