

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: August 8, 2022

Subject: **DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER(S) EXCEEDING \$50,000 FOR  
FIRE ALARM PANELS AND ACCESSORIES THROUGHOUT RISD**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only  Action Needed

B. Authority for this Action:

Local Policy \_\_\_\_\_  Law or Rule CH (Local)

C. Strategic Objective, Goal, or Need Addressed:

The objective is to obtain approval to purchase fire alarm panels and accessories from Johnson Controls.

D. Summary:

According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

In May, the district conducted an annual audit of our fire alarm panels throughout the district. The audit results indicated a need to update system components as well as conduct minor repairs. Johnson Controls is our current provider for our fire panels. We are requesting permission to issue a PO in excess of \$50,000 to perform the upgrades and make repairs as necessary.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends the Board of Trustees approve a purchase order exceeding \$50,000 for fire alarm panels and accessories.