

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 31, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide


Date: May 25, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: Human Resources Director

Subject: **Hiring: Custodian**

Description: Glenn Hall, Custodial/Security Director, is recommending the following individual for hire:

 Lydell Calf Looking, Custodian, Custodial, L2/SP, \$13.09/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): none.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BOARD AGENDA REQUEST



Browning Public Schools Hiring Selection Report

Position Custodian		Applicant Recommended Lydell Calf Looking	
Department/Location Custodial/Various Buildings		Supervisor Glenn Hall	
Type of Position Classified	Starting Date 6/1/2017	Term 2016-2017 Fiscal Year	

Recruiting	Date Posted: 04/28/2017	Closing Date: 5/12/2017
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Butterfly, Brandon		Yes	5/17/17
	Calf Looking, Lydell		Yes	5/17/17
	MadPlume, Wendy		Yes	5/17/17
	Wippert, Wayne		Yes	5/17/17
	Yellow Owl III, Alvin		Yes	5/17/17

Interview Committee			
Name	Title	Name	Title
Glenn Hall	Custodial/Security Manager		
Masala Hoyt	Custodian		
Steven Gallineaux	Custodian		

Recommendation: Lydell was selected as our top pick because of his knowledge of the school's equipment, his attitude, and willingness to help others.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	On file	yes	Ok
TB documentation	On file	yes	Ok

Salary: \$13.09/hr	Placement: <u>L2/SP</u>	Contract Days: 260
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Prepared by: Sherie Blue Date 5/23/2017 Approved by: _____ Date: _____

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