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|--------------|--|--------------|--|
| Meeting Type |  | Meeting Date |  |
|--------------|--|--------------|--|

|                   |
|-------------------|
| Policy Reference: |
|-------------------|

|                     |
|---------------------|
| Related Board Goal: |
|---------------------|

|                 |
|-----------------|
| Recommendation: |
|-----------------|

|  |                |
|--|----------------|
|  | Justification: |
|--|----------------|

|         |                    |  |
|---------|--------------------|--|
| Funding | Cost: N/A          |  |
|         | Funding Source:    |  |
|         | Currently Budgeted |  |

|        |
|--------|
| Vendor |
|--------|

|                                          |  |
|------------------------------------------|--|
| Does this item require a Competitive Bid |  |
| Purchasing Mechanism                     |  |
| Contract Term                            |  |
| Finance Department Review By N/A         |  |

Contact Information

|            |  |         |  |
|------------|--|---------|--|
| Name       |  | Title   |  |
| Department |  | Phone # |  |

|                   |  |          |  |
|-------------------|--|----------|--|
| Legal Review      |  | Date N/A |  |
| Department Review |  |          |  |
| District Approval |  |          |  |