

Budget Committee Meeting, Official Minutes – April 28, 2010



PARKROSE SCHOOL DISTRICT NO. 3
10636 N.E. Prescott Street
Portland OR 97220-2699

Budget Committee Meeting
District No. 3, Multnomah County, Oregon
Wednesday, April 28, 2010

M I N U T E S

THE BUDGET MEETING CONVENED	<p><u>CALL MEETING TO ORDER – JAMES WOODS, SCHOOL BOARD CHAIR</u></p> <p>The District Budget Committee of School District No. 3, Multnomah County, Oregon, convened at the Parkrose School District, Administration Office in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown.</p> <p>The first Budget Committee Meeting of the year was called to order by School Board Chair, James Woods, at 7:00 p.m. Chair Woods welcomed all who were present.</p> <p><u>PRESENT:</u> James Woods John DiPasquale Ed Grassel Ruby Falbo Alesia Reese Rod Martin Adair Fernce</p> <p><u>ABSENT:</u> Guy Crawford</p> <p>Others in attendance: Superintendent Karen Fischer Gray, Director of Business Services Mary Larson, District Administrators, Parkrose Faculty Association Representatives and Budget Committee Secretary Becky Nino.</p>
WELCOME & INTRODUCTIONS	<p><u>WELCOME & INTRODUCTIONS – DR. KAREN FISCHER GRAY, SUPERINTENDENT</u></p> <p>Superintendent Gray welcomed everyone. Self introductions were made.</p>
ALESIA REESE ELECTED TO CHAIR BUDGET COMMITTEE ROD MARTIN ELECTED AS VICE CHAIR CHAIR REESE STATEMENT	<p><u>ELECTION OF BUDGET COMMITTEE OFFICERS</u></p> <p>School Board Chair James Woods called for nominations for the position of Chair of the Budget Committee for 2009-2010.</p> <p>Ed Grassel nominated Alesia Reese to Chair the Budget Committee. There were no other nominations. A vote was held. Alesia Reese was elected to Chair the 2009-2010 Budget Committee in accordance with ORS 294.336(8). The vote was unanimous.</p> <p>Budget Committee Chair Reese called for nominations for the position of Vice Chair of the Budget Committee for 2009-2010.</p> <p>James Woods nominated Rod Martin to be Vice Chair of the Budget Committee for 2009-2010 in accordance with ORS 294.336(8). There were no other nominations. By a unanimous vote, Rod Martin was elected Vice Chair of the Budget Committee.</p> <p>The committee recognized the appointment of Becky Nino as Secretary of the Budget Committee.</p> <p>Budget Committee Chair Reese read the following statement:</p> <p>Greetings, Thank you for attending the Parkrose School District Budget Committee meeting and participating in this most challenging process.</p> <p>This effort represents difficult decisions for the Parkrose School District, Those citizens,</p>

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	<p>Budget Committee and Board members along with parents, faculty and staff have been provided the many opportunities to participate.</p> <p>To make this process perfectly clear-the Parkrose Budget Committee is comprised of members of the Parkrose community and the Parkrose Board of Education. The ultimate responsibility for fiscal solvency, adherence to Oregon State statutes and Parkrose community accountability lies with the Parkrose Board of Education.</p> <p>The Parkrose School District Budget is not one presented annually, but reviewed monthly and examined routinely. Parkrose administrators on all levels contribute to the budget development and maintenance.</p> <p>The decisions expressed by this budget process are not unique to school districts across the metropolitan area, nor is the information unanticipated by the community.</p> <p>Parkrose Superintendent Karen Fisher-Gray, Finance and Operations Director Mary Larson, along with Budget Secretary Becky Nino and the entire Parkrose staff have worked diligently to provide the Parkrose community accurate and dependable service. There may be emotional impacts to budget considerations, it is important for the Parkrose Board of Education and the Parkrose community to appreciate the serious work done by the District Office staff and individual building personnel to present a fiscally responsible budget with consideration to the Board's goals and initiatives for student instruction.</p> <p>The Parkrose Budget Committee has scheduled meeting for Wednesday, May 5th and if needed subsequent meetings in May to finalize the process. Extensive and thorough outreach has been provided to the community, faculty and staff at all levels to ensure open and transparent dialogue.</p> <p>Thank you all for your dedication to the students of Parkrose and the families of our community.</p> <p>Alesia J. Reese Parkrose Board of Education</p> <p>Chair Reese introduced Superintendent, Dr Karen Fischer Gray.</p>
<p>SUPERINTENDENT GRAY PRESENTS BUDGET MESSAGE FOR 2010-2011</p>	<p><u>BUDGET MESSAGE – DR. KAREN FISCHER GRAY</u></p> <p>In accordance with ORS 204.40-1(1), Superintendent Gray presented the 2010-2011 Budget Message. Below is a summary of items presented:</p> <p>Estimated Revenues and Notable Changes</p> <ul style="list-style-type: none"> • Ballot Measures 66 and 67 - \$1.8 million for Parkrose, already included in the 2009-2010 budget, not additional dollars • Education Stability Fund & School Day Restoration Fund • State Fiscal Stabilization Fund revenue decrease • American Recovery and Reinvestment Act (ARRA) funds decrease from \$800,000 to \$400,000 • Enrollment continues to be flat • One time transfers of \$950,000 from special funds to general fund • Proposed Budget based on \$5.9 billion dollar state revenue (2009-10) and \$6.0 billion dollars for the second year of the 2009-2011 biennium • \$1.6 budget shortfall for 2010-2011 <p>Estimated Expenditures and Notable Changes</p> <ul style="list-style-type: none"> • Large expenditure reductions to balance the budget for 2010-2011 • Administration, Superintendent, and Classified groups salary freeze including step

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	<p>progression for 2010-2011</p> <ul style="list-style-type: none"> • Certified staff reduction of 10 FTE (full time equivalency) <p>Concluding remarks</p> <ul style="list-style-type: none"> • Concerns & hopes for the future of Parkrose School District • Budget communication sessions • Reduction of cash reserves • 2011-2013 Biennium for Oregon, projected \$2.5 - \$3.0 billion dollars short of maintaining current service levels • Continue to hold fast our values and vision • May 2011 Bond election <p>The complete budget message can be found on the website at: www.parkrose.k12.or.us</p>
BUILDING 2010-11 PROPOSED BUDGET	<p><u>BUILDING 2010-11 PROPOSED BUDGET – MARY LARSON</u></p> <p>Mary Larson, Director of Business Services & Operations presented the following information to the budget committee:</p> <ul style="list-style-type: none"> • Students Drive the Budget Development Process • Revenues – Forecasting, State & Local Funding, Multnomah Education Service District, Federal Funds • Enrollment History • State School Fund Formula • One Time Transfers to General Fund • Contingency and Ending Fund Balance • Long term impacts of budget decisions <p>Ms Larson shared various charts and graphs with the committee illustrating: transfers, ending fund balance and contingency historical data, enrollment, and revenue history.</p> <p>Ms Larson answered questions from budget committee members regarding the proposed budget.</p> <p>At 8:05 pm, Chair Reese called for a 5 minute recess. The meeting reconvened at 8:11 pm.</p>
DISTRICT INFORMATION	<p><u>PARKROSE SCHOOL DISTRICT INFORMATION – MARY LARSON</u></p> <p>Ms Larson continued her presentation by detailing the transfers used to balance the General Fund. Fund balances were shown to the budget committee. One time transfers were made to the General Fund from the following funds:</p> <ul style="list-style-type: none"> • Fund 07 Thompson • Fund 10 Retirement • Fund 15 Technology • Fund 20 Textbook • Fund 33 Risk Management <p>The budget committee discussed these items at length with concern that several of these funds are being completely depleted by making the transfers.</p>
BUDGET COMMITTEE DISCUSSION	<p><u>BUDGET COMMITTEE DISCUSSION – BUDGET COMMITTEE CHAIR</u></p> <p>There were no additional items discussed by the budget committee.</p>
	<p><u>AUDIENCE TIME/CITIZEN COMMENTS – BUDGET COMMITTEE CHAIR</u></p> <p><u>Jerry Landreth:</u> Parkrose Faculty Association President, Jerry Landreth made a statement to</p>

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CITIZEN COMMENTS	the budget committee regarding the difficulty of providing education to students without adequate funding, nationally and locally. He spoke about concessions and the inability of short term fixes solving the bigger, national issue of funding education. He said that PFA continues dialogue with Parkrose administration regarding the budget situation.
MEETING SUMMARY	<u>SUMMARY OF MEETING – BUDGET COMMITTEE CHAIR</u> At this point in the agenda, Chair Reese thanked the administration and committee for a successful meeting. Questions from the committee should be submitted to Mary Larson, Superintendent Gray and Chair Reese. Information regarding planned maintenance projects along with information generated from any questions received will be presented at the next meeting.
RESOLUTION APPROVING 2010-11 BUDGET POSTPONED TO NEXT MEETING	<u>RESOLUTION APPROVING 2010-11 ALL FUNDS</u> Upon agreement of the committee, this agenda item was moved to the next meeting.
ANNOUNCE FUTURE MEETINGS	<u>ANNOUNCE FUTURE MEETINGS</u> a> Budget Committee Chair announced the following meetings: <ul style="list-style-type: none">● Budget Meeting, Wednesday, May 5, 2010, Parkrose District Office, 7:00 p.m.● Optional Budget Meeting, Wednesday, May 12, 2010, Parkrose District Office, 7:00 p.m.● Budget Hearing, Monday, May 24, 2010, Parkrose District Office, 7:00 p.m.● Board Meeting, Monday, May 24, 2010, Parkrose District Office, 7:00 p.m., immediately following Budget Hearing
ADJOURNMENT	<u>ADJOURNMENT</u> Chair Reese adjourned the first meeting of the Budget Committee at 9:03 p.m.