



Office of the Superintendent  
Madison Public Schools  
Madison, CT 06443

### Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 11.2.20

Organization / Individual Making Donation: COLIN'S TUX SHOP

Address: C/O CANTALUPO 2 MAGNOLIA PL. MIDDLETOWN, CT 06457  
(Street) (City, State, Zip)

Daytime Phone # 860-424-6199

Description of Donation / Gift: TUXES, VESTS & SHIRTS Approximate Value: 2000.00

Explain how this gift will be used? THEATER & MUSIC DEPARTMENTS

Monetary Gift: Explain how the funds will be used: \_\_\_\_\_

Recipient(s) of Donation (school, athletics program, etc.): THEATER & MUSIC DEPARTMENTS

#### Acknowledgments: (optional)

In honor of: \_\_\_\_\_

In memory of: \_\_\_\_\_

Acknowledgement Contact: RUTH CANTALUPO

Acknowledgement Address: 2 MAGNOLIA PLACE, MIDDLETOWN, CT

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: \_\_\_\_\_

Are there conditions of use attached to the gift: Yes ☐ No ☒

If yes, please explain conditions: \_\_\_\_\_

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? NO

If yes, who will be responsible for the costs? \_\_\_\_\_

What is the annual maintenance cost of the donation if any? (be specific) \_\_\_\_\_

Are there additional costs to the school district not indicated above? (be specific) \_\_\_\_\_

(Signature of Donor and print name)

Ruth Cantalupo

Accepted by Superintendent: \_\_\_\_\_

For Central Office Use Only

Signature

Accepted by Board of Education on: \_\_\_\_\_

Date

11/20/20

Date