

LIVONIA PUBLIC SCHOOLS
Secondary Programs

Memorandum

To: Randy Liepa, Ph.D., Superintendent
From: Steve Archibald, Director of Secondary Programs
Date: September 4, 2012
Subject: Program of Study – Adult and Continuing Education Program

State mandated pupil accounting guidelines for Adult and Continuing Education Students are determined by the Michigan Department of Career Development. These guidelines require that courses counted for credit and state reimbursement be included on an approval list by the school district's Board of Education.

I am requesting that this topic be placed on the agenda of the September 10, 2012; Board Curriculum meeting so appropriate Board of Education approval can be obtained.

The Program of Study for the Adult and Continuing Education will be available on Thursday, September 6, 2012, to share with the Board of Education for their review prior to the meeting.

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