

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org



JOSHUA PEARSON
Director of Maintenance Board Report
May 2020

2019-2020 GOALS FOR THE MAINTENANCE DEPARTMENT

- Our biggest goal for this year and every year is to make sure that we keep up with our preventive maintenance and our everyday custodial tasks so that our schools run smoothly all year long.
- Continued work on putting better maintenance and custodial systems into place to help the maintenance and custodial staff operate more efficiently, which in turn will help the entire district to operate more efficiently.
 - ☐ No updates at this time
- Progress forward with assessment of the High School HVAC systems and what it would take to get that system automated like Mt. Eccles.
 - ☐ UPDATE: (4/30/20)
Pinnacle Mechanical is due in town 5/17 – 5/23 and they will be in our building to put together a second quote for our HVAC system upgrade.

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

MONTHLY DATA

19-20	Preventative Maintenance Work Orders Completed	Corrective Maintenance Work Orders Completed	TOTAL
JUL	33	17	50
AUG	82	24	106
SEPT	83	11	94
OCT	89	15	104
NOV	75	8	83
DEC	67	2	69
JAN	99	4	103
FEB	75	2	77
MAR	86	12	98
APR	66	3	69
MAY			
JUNE			
TOTAL	755	98	853

CURRENT/UPCOMING PROJECTS/CONSIDERATIONS

- State of Alaska, Department of Education and Early Development Visit.
 - ❑ (1/15/20 – 1/16/20)
A building maintenance specialist was in our buildings conducting inspections and walkthroughs on our maintenance, custodial, and preventive maintenance procedures and plans. Everything went great and we should be on the CIP eligibility list for the state as it relates to maintenance, custodial and our buildings.
- Security Camera Installation.
 - ❑ UPDATE: (12/17/19)
Brightwatch/Verkada Have been approved for sending a crew to Cordova to install all of our security cameras at no cost to the District.
 - ❑ UPDATE: (4/30/20)
Brightwatch/Verkada trip to Cordova Postponed due to Covid-19. We have been in contact and they are still making plans to visit when they can.

Gym roof

☐ UPDATE: (3/6/20)

Spoke with Andrew at Tremco and they are scheduling a trip to Cordova in April to help us find and fix these gym roof leaks. They want to wait for a good timeframe where there is no ice or snow left on our roofs so a proper assessment and fix can be conducted.

☐ UPDATE: (4/30/20)

Postponed due to Covid-19. There have not been any leaks in our gym since January, even with the thawing of all of the ice that was on our roof and the recent rains.

Walk-in Freezer at Mt. Eccles

☐ UPDATE: (5/6/20)

Freezer is built. Currently working on the installation of the condensing unit and electrical connections.

Lightspeed systems

☐ UPDATE: (5/6/20)

These systems have arrived and installation will begin in the Mt. Eccles classrooms to replace the current systems.

Boiler Fuel Pump Replacement

☐ UPDATE: (5/6/20)

Another fuel pump leak. We had one in stock and it is being replaced.

Mt. Eccles Elevator

☐ UPDATE: (4/27/20)

Elevator is currently not operating. I have been in contact with Otis elevator and they will be in town 5/11/20 to fix elevator.

Fire Alarm/Sprinkler Systems/Extinguisher Annual Inspection

☐ UPDATE: (4/30/20)

This was Postponed due to Covid-19 but Taylor Fire is supposed to be back in town the week of 5/4/20 to work on other local buildings and they are planning to also finish the school district buildings.

Graduation

☐ UPDATE: (5/7/20)

Preparations for the upcoming 5/9/2020 walkthrough graduation ceremony. Stage, chairs, hallway, and decoration help.

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

☐ NO UPDATES AT THIS TIME.