



## **SCHOOL BOARD ORGANIZATIONAL MEETING**

### **ELECTION OF OFFICERS**

#### **OFFICE**

Chairperson

#### **PURPOSE**

The Chairperson presides at all meetings of the school board, countersigns all orders upon the Treasurer for claims allowed by the board, represents the school district in all actions, and performs all of the duties usually incumbent on such officer.

#### **2015**

Judith Schwartz

Clerk/Vice Chair

The Clerk keeps records of all meetings of the school board, oversees all elections conducted by the district, and files a report on or before October 15 of each year of the revenues, expenditures, and balances in each fund for the preceding fiscal year. / The Vice Chair shall perform the duties of the chair in the event of the chair's temporary absence.

Lucy Payne

Treasurer

The Treasurer shall deposit the funds of the school district in the official depository, make all reports that may be called for by the school board, and performs all of the duties usually incumbent on such officer.

Kevin Donovan

### **COMMITTEE APPOINTMENTS**

#### **COMMITTEE**

Facilities Committee

#### **PURPOSE**

The purpose of the Facilities Committee is to assist the school board and administration to achieve safe, clean, well-maintained, and attractive buildings and grounds. The committee will review and comment on proposed budgets for buildings and grounds, significant system or staffing changes, and proposed capital projects prior to final review or action by the board.

#### **2015**

Mike Chevalier  
Mary Jo Deters  
Julie McGraw

Finance Committee

The purpose of the Finance Committee is to assist the school board and administration with long-range planning related to district finance. The committee will work with the superintendent and director of business services to identify long-range economic strategies and maintain district financial health.

Kevin Donovan  
Julie McGraw  
Judith Schwartz

Personnel Committee

The purpose of the Personnel Committee is to assist the school board and administration to maintain a quality work force and resolve employee grievances. This will be accomplished by providing parameters and guidance on contract negotiations, employee grievances, and reviewing significant changes in staffing or personnel policies prior to final review or action by the board.

Mary Jo Deters  
Kevin Donovan  
Lucy Payne

Policy Committee

The purpose of the Policy Committee is to assist the school board and administration in updating the district's policy manual. The committee will review new and current policies prior to reading and action by the board and establish a policy review rotation cycle.

Mike Chevalier  
Lucy Payne  
Judith Schwartz

## **ADVISORY BOARD APPOINTMENTS**

### **ADVISORY BOARD**

Association of  
Metropolitan School  
Districts (AMSD)

### **PURPOSE**

The Association of Metropolitan School Districts exists to represent member school districts in the legislative process and to initiate and support legislation in the best interests of public education, member school districts, students, and works to achieve funding equity.

### **2015**

Mike Chevalier  
Lucy Payne (A)

Minnesota School Boards  
Association (MSBA)  
Legislative Committee  
Liaison

During the legislative session, the Minnesota School Boards Association Legislative Liaisons will serve as the contact person for MSBA's legislative effort. Legislative Liaisons should stay current on key education issues and provide reports to his/her board at each meeting during the legislative session.

Kevin Donovan  
Lucy Payne (A)

Minnesota State High  
School League (MSHSL)

This individual serves as the district representative for Minnesota State High School League matters in combination with the superintendent and serves as a voting member on specific policy issues.

Mike Chevalier  
Julie McGraw (A)

## **GOVERNING BOARD APPOINTMENTS**

### **GOVERNING BOARD**

Integration District:  
Educational Equity  
Alliance

### **PURPOSE**

The integration district partnership with North St. Paul-Maplewood-Oakdale School District was formed to address the Minnesota Desegregation Law.

### **2015**

Mary Jo Deters  
Lucy Payne (A)

Mahtomedi Area  
Educational Foundation  
(MAEF)

The mission of the Mahtomedi Area Educational Foundation is to recognize and develop the full potential of all people living and working within District 832 through teaching and learning.

Julie McGraw  
Mark Larson, ex officio

Metropolitan Educational  
Cooperative Service Unit  
(ECSU)

The Metropolitan Educational Cooperative Services Unit provides cost-effective, high-quality education-based services and programs to school district.

Lucy Payne  
Judith Schwartz (A)

Northeast Metro 916  
Governing Board

Northeast Metropolitan Intermediate School District-916, in cooperation with member school districts, provides programs and services to students including secondary vocational, special education, telecommunications, and other low-incidence specialties.

Judith Schwartz  
Lucy Payne (A)

TIES Joint Board Rep

TIES is an education technology collaborative that offers cutting-edge school administration software, hardware, Internet services, and professional development designed by educators for education.

Lucy Payne  
Mary Jo Deters (A)

The following committees will also be attended by school board members: Elementary PTO-Payne, Mahtomedi Middle School Parent Association (MMSPA), Mahtomedi High School Parent Communication Network, Community Education Advisory Council-Kevin Donovan, and District Advisory Council-Mary Jo Deters and Judy Schwartz.