

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 7, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 3/21/17

To: **John Rouse**
 Superintendent

From: Matthew Johnson
Title: Alternative Schools Director

Subject: **CSA for Karen Salisbury- EWS Mentor Project**

Description: Contractor will serve as a mentor to a group of students identified and selected based on EWS (Early Warning System) data. Contractor will meet twice weekly with these students (once per week as a lunch meeting; once per week afterschool). Mentor will provide support in academics and attendance and make other supportive referrals as needed.

Financial Impact: \$ 585.00

Funding Source (Budget/grant, etc.): EWS Grant 215.60.329.2000.150.251

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: February 16, 2017

Board Approval: _____

Contractor: _____

Phone: 406-226-9157

Address: PO Box 348 East Glacier MT 59434
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will serve as a mentor to a group of students identified and selected based on EWS (Early Warning System) data. Contractor will meet twice weekly with these students (once per week as a lunch meeting; once per week afterschool). Mentor will provide support in academics and attendance and make other supportive referrals as needed.

Contracted Dates: 03/01/17-06/07/17

Rate per hour/per day: \$18 per day X 15 days = \$ 270.00

Rate per hour/per day: \$21 per day X 15 days = \$ 315.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$ 585.00

Contract to be paid from:

215.60.329.2000.150.251

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Matthew Johnson
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office