

Pana CUSD Board of Education

Regular Meeting Minutes

July 21, 2025

1. Call to Order/Roll Call The meeting was called to order at 6:30pm by Kyle Anderson. Roll call was taken, and the following board members were present: Casner, Berner, Hadowsky, Moon, Dorn, Beyers

A. Pledge of Allegiance The Pledge of Allegiance was recited.

2. Consent Agenda

A. Reading and Approval of Regular Meeting Minutes and Special Board Meeting Minutes - June 16, 2025-The minutes from the June 16, 2025, Regular Meeting were presented for approval.

B. Approval of Monthly Bills and Payrolls-Payments to vendors for June ceased as of July 16, 2025.

1. Accounts Payable totaled **\$1,216,398.83**.
2. Payrolls totaled **\$1,021,182.26**. The total payables and payroll amounted to **\$2,237,581.09**.

C. Treasurer's Report (June)

1. Financial Reports were presented.
2. Other Financial Information: Mrs. Miller reported a closer look at the cafeteria report, which showed a deficit of **\$16,942.66**. This deficit was anticipated due to the addition of two positions and salary increases in the last school year. Last year, the cafeteria reported a surplus of **\$98,303**. a. Donation Approvals: None to report this month.

D. FOIA Requests Two FOIA requests were received from South Central Reporter. The first requested a list of all graduates in the past five years, including graduation years, names, hometown, and gender. Gender was removed from the district's response. The second requested information regarding the math team and attendance at the annual (July) Mu Alpha Theta convention.

Action: Motion was made by Dorn and seconded by Hadowsky to approve the Consent Agenda inclusive of payables totaling \$1,216,398.83 and payrolls totaling \$1,021,182.26 for a total payables and payroll of \$2,237,581.09. Motion was approved.

3. Visitor, Teacher, & Support Staff Considerations A. Booster Organizations' FY26 Budgets

Representatives from Sports Boosters, Music Boosters, and PTO were invited to present their proposed budgets for Fiscal Year 2026.

4. Committee Reports

A. Facilities Jeff Stauder and Mark Beyers provided an overview of the Facilities Committee meeting held on July 16th at 8:00 am. The next meeting date is TBD.

Action: Motion by Beyers and seconded by Berner to approve the removal of the landscaping on the north side of Pana High School by Castle Concrete in the amount of \$11,988. Motion was approved.

Action: Motion by Moon and seconded by Hadowsky to approve the addition of concrete on the north side of Pana High School by Castle Concrete in the amount of \$47,300. Motion was approved.

Action: Motion by Casner and seconded by Dorn to approve the purchase of a lift bus from Midwest Bus Sales in the amount of \$75,000. Motion was approved.

Action: Motion by Dorn and seconded by Beyers to approve the Ameren lighting project, which includes updating all lighting in the junior high and high school, in the amount of \$72,000. Motion was approved.

Action: Motion by Moon and seconded by Berner to Table the Diamond Club to proceed with their turf project on the baseball infield. Motion was approved.

B. Finance James Moon and Jessica Miller provided an overview of the Finance Committee meeting held on July 16th at 8:45 am. The next meeting date is TBD.

C. Curriculum The Curriculum Committee did not meet this month. The next meeting date is TBD.

D. Policy The Policy Committee did not meet this month. The next meeting date is TBD.

1. **2nd Reading of IASB PRESS Policy updates:** Mrs. Miller reviewed the IASB PRESS Policy updates with the Policy Committee. A recommendation was made from the Policy Committee for the full Board to approve the 2nd reading of those reviewed policies.

Action: Motion by Casner and seconded by Dorn to approve the 2nd reading of the IASB PRESS Policy updates as reviewed by the Policy Committee. Motion was approved.

E. Pana Education Foundation Mrs. Miller provided an overview of the meetings held on June 18, 2025, at 7:00 am. The next meeting is scheduled for August 20, 2025, at 7:00 am.

F. Technology The Technology Committee did not meet this month. The next meeting date is TBD.

5. Administrative Reports

A. Principals The building principals were not in attendance, and no formal reports were submitted this month.

B. Building & Transportation Jeff Stauder provided updates on the summer projects as well as new and upcoming projects.

C. Curriculum & Instruction Paul Donahue provided highlights from his written curriculum & grant report.

D. Superintendent

1. **Personnel Recommendations**

Action: Motion was made by Moon and seconded by Dorn to approve the July Employment Report, new teacher contracts, and new administrator contracts as reviewed and presented in Executive Session. Motion approved.

2. **Development of FY26 School Budget** Dr. Fuerstenau requested the board's authorization for Jessica Miller to develop the tentative budget for the 2025-2026 school year, as required by Illinois law.

Action: Motion by Moon and seconded by Berner to authorize Jessica Miller to develop a tentative budget for the fiscal year 2025-2026. Motion was approved.

3. **FY26 Budget Hearing** Dr. Fuerstenau requested approval to hold the FY26 budget hearing at the September board meeting, specifically at 6:15 pm on September 15th, before the regular board meeting.

Action: Motion by Hadowsky and seconded by Casner to approve the FY26 budget hearing to be held at 6:15 pm on September 15th. Motion was approved.

4. **Milk, Bread, and Frozen Food Bids** Information from Amy Christian on food service bids was included in the board packet.

- **Milk:** Awarded to Prairie Farms. White milk increased by **\$0.01**, and chocolate milk and juice increased by **\$0.02**.
- **Bread:** Awarded to Pana Save-a-Lot. The bread bid did not change from last year.
- **Frozen and Canned Goods:** Awarded to Kohl Wholesale and MJ Kellner. Amy Christian noted that Kohl's bid was 8-10% higher on some materials, while MJ Kellner's prices remained somewhat the same. She monitors pricing from both companies and purchases items based on what is best for the district.

Action: Motion by Berner and seconded by Moonto approve the milk, bread, and frozen food bids as presented for the 2025-2026 school year. Motion approved.

5. **NPT Special Education Cooperative Report** Jessica Miller provided an overview of the meeting held on June 17, 2025, at 9:00 am. The next meeting is scheduled for July 8, 2025, at 9:00 am.

6. Executive Session A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of price for sale or lease of property owned by the District, and collective negotiating matters.

B. Employment/Compensation/Resignation recommendations.

Action: Motion by Casner and seconded by Moon to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of a price for sale or lease of property owned by the District, and collective bargaining matters, as well as employment/compensation/resignation recommendations. Motion approved.

TIME:7:04

Action: Motion by Dorn and seconded by Berner to leave Executive Session and return to Open Session. Motion approved. TIME:732

Action: Motion by Hadowsky and seconded by Moon to approve Executive Session minutes as read in executive session. Motion approved.

7. Communications A. Capitol Watch

8. Board Member Considerations A. 2025 Joint Annual Conference Registration Information

Information for the Joint Annual Conference, scheduled for November 21-23, 2025, in Chicago, was provided. Board members were encouraged to begin checking their calendars. Registration begins in June.

9. Adjournment

Motion was made by Dorn and seconded by Berner to adjourn the July 21, 2025 Regular Board Meeting. Motion approved Time: 7:34

Board President, Kyle Anderson

Board Secretary, Anne Dorn