

**Minidoka County School District #331**  
**School Board of Trustees**  
**Monthly Session Meeting Minutes**  
**April 16, 2007**

Greer Copeland, Vice Chairman, called the regular school board meeting to order which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho at 7:08 p.m.

**Board Members Present**

The following trustees were present: Greer Copeland, Vice Chairman; George MacDonald, Trustee; Doyle Price, Trustee and Kerry Sanford, Trustee. The Clerk of the Board reported a quorum was present.

**Others Present**

The following were also present:

Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Jason Walker and Michael Tribe, School Counsel; and Betty Miller, Board Clerk. Others attending were: MCEA representative, Helen Wyant; Building Principals: Colleen Johnson, Suzette Miller, Kevan Vogt, Sandra Miller, and Dan Rogers. Also in attendance were: Theo Schut, Maintenance Supervisor and Michele Widmier, Federal Programs Director. Sven Berg was present from South Idaho Press.

**First Executive Session**

A motion was made by Trustee Doyle Price and seconded by Trustee Kerry Sanford to go into Executive Session. Executive session began at 5:38 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a) (b); labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan-Absent; Price-Yes; MacDonald-Yes, Sanford-Yes. The Executive Session was conducted by Trustee MacDonald until the arrival of Vice Chairman Copeland at 5:42 p.m.

A motion was made by Trustee MacDonald and seconded by Trustee Price to close executive session and go into open session after a two minute recess. Vice Chairman Copeland declared the Executive Session closed at 7:01 p.m.

**Open Session**

At 7:08 p.m., Vice Chairman Copeland called to order the Regular Board Meeting which was posted for the 15<sup>th</sup> of March 2007.

**Pledge of Allegiance and Welcome to Meeting**

Staff and patrons were welcomed by Vice Chairman Copeland and the Pledge of Allegiance was led by Trustee George MacDonald.

## **Agenda**

George MacDonald, Trustee, moved to approve the agenda with an additional item under Business to set a date for a Special Board Meeting and the addition of the Acequia, Heyburn and Paul Ground Breaking Ceremonies info under Correspondence and Information. Kerry Sanford, Trustee, seconded the motion which was unanimously approved.

## **BoardBook Review**

Superintendent Rogers presented the BoardBook program to patrons. He explained that it is a web-based software program that streamlines preparation and distribution. The district school website now has a link to BoardBook which will allow patrons to view agendas and board materials. The program also includes a searchable archive of meeting packets and approved board minutes.

## **Good News Report**

Kevan Vogt, principal at East Minico Middle School, reported that student Kendrick Schut, winner of the Geography Bee, competed at the state contest in Boise.

Terry Merrill reported on the East Minico Student Council trip to Boise. Nine students visited the capitol and were able to meet the governor.

East Minico eighth grader, Kody Miller, reported that the boys' 8<sup>th</sup> grade basketball team has had a successful team this year with a record of 15/1. The team won the honor of Conference Champs.

Brandi Milliron, FFA Instructor, introduced Present FFA President, Jeff Klamm, and Incoming President Austin Goff. Jeff reported on the upcoming Ag Expo which will be held on May 2-3. Approximately 800-900 people are expected to attend this event. Numerous classes will be taught on horses, cattle, how to plant flowers, irrigation, rodeo, tractors, pickups, welding, fire safety, etc. with the day ending with treats and wagon rides. Jeff also reported that he and Austin won top honors in their division at the state convention. The 4<sup>th</sup> of July food booth is FFA's biggest fund raiser.

## **Student Representative Report**

Student Representative, Anthony Garcia, reported that Class and Student Council elections were conducted. The spring sports assembly is scheduled for April 17. Teacher Appreciation and prom are scheduled for May.

## **Patron Comments**

Mrs. Alice Hanson with the American Heritage Academy petitioned board members for the use of four school buses to transport athletes from Riverside Park in Heyburn to the swim start line at 14<sup>th</sup> Street in Heyburn for the VikingMan Triathlon on June 2, 2007. Dr. Rogers and Jason Walker, Legal Counsel, explained that as much as the school district would like to support this activity, they could not recommend the use of school buses due to liability issues and staying in line with Idaho Code. Idaho Code states that the lettering designating the

vehicle as a school bus must be covered and concealed and that leasing agreements may be entered into only when commercial bus transportation is not reasonably available. At the November board meeting, Alicia Bywater, Transportation Supervisor, reported that the cost of magnetic signs to conceal lettering would be \$720 per bus. After much discussion, a motion was made by Trustee George MacDonald to deny the request. The motion was seconded by Trustee Sanford and unanimously approved. A copy of the American Heritage Academy handout is hereby incorporated into these minutes by reference to exhibit #1.

### **Consent Agenda**

The board moved to adopt the Consent Agenda with a unanimous consent.

### **Minutes of Previous Board Minutes Approved**

Minutes of previous board minutes were unanimously approved for:

March 15, 2007, Regular Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

### **Bills and Payroll Were Approved**

The School Board approved bills and payroll for payment:

Accounts Payable: \$519, 243.55

Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs.

### **Correspondence and Information**

The Annual Building Accountability Report for Acequia Elementary was given by Suzette Miller, principal. Mrs. Miller introduced Team Leaders and staff and explained the Acequia Elementary 'Catch and Release the "Fish!" Philosophy' which is to: 1) Choose your attitude; 2) Be present; 3) Play! 4) Make their day. Acequia focuses on the "whole child" by striving to build a strong foundation of academics as well as meet emotional and social needs of their students. This is accomplished through communication, collaboration, team meetings, staff meetings, being kind, really listening and taking time to play. Mrs. Miller discussed goals and reviewed scores and data. A copy of the Acequia presentation is hereby incorporated into these minutes by reference to exhibit #2.

Dr. Rogers announced the 2007 ISBA Spring Regional Meeting will be held on Wednesday, May 2, 2007 at 6:30 p.m. in the Twin Falls High School cafeteria. A copy of the Spring Regional Meeting schedules is hereby incorporated into these minutes by reference to exhibit #3.

Dr. Rogers reminded patrons and staff of the upcoming ground breaking ceremonies for the new Acequia and Heyburn Elementary and the new multi-purpose room at Paul Elementary which will be held on April 27.

## **Business:**

### **Modification of ARTEC Charter School to Regional Charter School Approved**

Dr. Nick Hallett, ARTEC Charter School Director, presented an addendum to the ARTEC Charter School charter which authorizes ARTEC Charter School to become a Regional Professional Technical Charter School. Dr. Hallett reported that the charter school has received great support from the State and Division of Professional Technical Education. A motion was made by Trustee Sanford to accept the addendum with the striking of the last sentence in the third paragraph which refers to the requirement of a senior project. The motion was seconded by Trustee MacDonald and unanimously approved. A copy of the addendum is hereby incorporated into these minutes by reference to exhibit #4.

### **Health Occupations (Minico) Proposal to ARTEC Approved**

Dan Rogers, Principal at Minico High School, expressed interest in applying for a Health Occupations class to be considered by ARTEC. A motion to accept the Health Occupations class for the charter school was made by Trustee MacDonald, seconded by Trustee Doyle Price and unanimously approved.

### **2007-2008 District School Calendar Approved**

Assistant Principal, John Fennell discussed revisions to the 2007-2008 district school calendar. The changes include: 1) Change to trimesters for all schools; 2) Teacher Work Days for all schools will be scheduled on the same days; 3) February and March Board Meetings are scheduled for the second and third Thursdays; 4) In order to avoid conflict with Cassia Schools, Minico graduation is scheduled for May 21. Mr. Fennell reported that the district has tried to provide a more unified calendar that will be more in line with Cassia County. Trustee MacDonald moved to approve the calendar as presented. Trustee Price seconded the motion which was approved with a unanimous vote. A copy of the 2007-2008 calendar is hereby incorporated into these minutes by reference to exhibit #5.

### **Heyburn North Building and Acequia Sites**

Dr. Rogers discussed possible solutions for the disposition of the Heyburn Elementary North Building and Acequia Elementary sites. Plans for the new Heyburn Elementary will not provide enough space to house the art collection located at the present site. Dr. Rogers suggested that a committee be formed to look into issues and possible solutions and meet with Acequia and Heyburn City Councils to begin discussions and bring back recommendations to next month's board meeting. No motions were made.

### **District Legal Counsel**

Due to the recently accepted position as Camas County Magistrate Judge, next month will be the last Minidoka County School Board meeting at which Jason Walker will represent the district as legal counsel. Mr. Walker introduced Michael Tribe who will be the school's new attorney for the school district. Mr. Tribe has been working with Ling, Robinson and Walker for two years. Dr. Rogers explained that the school's contract is with Ling, Robinson Law Firm and not with any individual lawyer. No motions were made.

### **Lease Agreement for Acequia Hay Approved**

The Board directed Dr. Rogers to write a letter to Layton Larson regarding Mr. Larson's proposal offer of \$50 per ton for the harvesting of dry land hay at the new Acequia Elementary School site. The Board approved one cutting up to \$500 with the continuance to keep the land clean. A copy of the proposal from Mr. Larson is hereby incorporated into these minutes by reference to exhibit #6.

Note: At 10:09 p.m., Vice Chairman Copeland excused himself and turned the meeting over to Trustee George MacDonald to conduct. He returned at 10:24 p.m. and resumed conducting the meeting.

### **Amended/Revised/Deleted/New Policies:**

#### **Revision of Policy #605.33 "Promotion & Retention" Approved**

Trustee MacDonald moved to approve policy #605.33 "Promotion & Retention" with the recommended revisions. The motion was seconded by Trustee Price and unanimously approved. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #7.

#### **Revision of Policy #405.72 "Classified Employee of the Year" Approved**

A motion was made by Trustee MacDonald, seconded by Trustee Sanford and unanimously approved to adopt Policy #405.72, formerly #411.42, with the recommended changes. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #8.

#### **Policy #405.71 "Teacher of the Year" Revision Approved**

A motion to approve the revisions to Policy #405.71 "Teacher of the Year" and strike the last paragraph was made by Trustee MacDonald, seconded by Trustee Sanford and unanimously approved. A copy of the policy with revisions is hereby incorporated into these minutes by reference to exhibit #9.

#### **Revision of Policy #403.10 "Retirement Recognition" Approved**

A motion to accept Policy #403.10 "Retirement Recognition" with the recommended revisions was made by Trustee Sanford, seconded by Trustee MacDonald and unanimously approved. A copy of the revised policy is hereby incorporated into these minutes by reference to exhibit #10.

#### **Revision of Policy #407.98 "District Custodial Operations" Approved**

Trustee MacDonald moved to accept revisions to Policy #407.98 "District Custodial Operations" with the addition of "or his/her designee" to the last sentence. The motion was seconded by Trustee Doyle Price and unanimously approved. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #11.

### **Revision of Policy #410.16 “Wellness Program” Approved**

A motion was made by Trustee Sanford to approve revisions to Policy #410.16 “Wellness Program”, formerly entitled “Classified Wellness Incentive Program”. The motion was seconded by Trustee MacDonald and unanimously approved. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #12.

### **Disposition of Fixed Assets Approved**

A motion to approve the four Disposition of Fixed Assets as presented was made by Trustee MacDonald, seconded by Trustee Price, and unanimously approved. Copies of the forms are hereby incorporated into these minutes by reference to exhibit #13, #14, #15, and #16.

### **Second Executive Session**

At 10:04 p.m. a motion was made by Trustee MacDonald, seconded by Trustee Price and unanimously approved to adjourn into a Second Executive Session for the purposes of consideration of school personnel Idaho Code 67-2345 (a) (b); labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Copeland – Yes; Price – Yes; MacDonald – Yes; Sanford - Yes.

### **Return to Open Session**

At 10:43 p.m. Trustee Price moved to return into open session. Trustee Sanford seconded the motion which was approved unanimously. Vice Chairman Copeland declared the executive session adjourned and returned into open session.

### **Travels Requests**

Trustee Sanford moved to approve travel as presented. The motion was seconded by Trustee Price and was unanimously approved. Copies of the travel requests are hereby incorporated into these minutes by reference to exhibit #17 and #18.

### **Special Board Meeting Set**

Trustee MacDonald moved to set a Special Board Meeting to be held on May 8, 2007 at 7:00 a.m. at the Minidoka County School District Office. Trustee Sanford seconded the motion which was unanimously approved.

### **Personnel**

A motion was made by Trustee Price to approve personnel with the exception of a request for leave of absence by employee #03150701. Trustee Kerry Sanford seconded the motion which was unanimously approved. The personnel recommendations are hereby incorporated into these minutes by reference to exhibit “April 16, 2007, Personnel Recommendations /Requests for Board consideration”.

**Meeting Adjourned**

A motion to adjourn the board meeting was made by Trustee MacDonald, seconded by Vice Chairman Copeland and approved unanimously. Brian Duncan, Chairman, declared the meeting adjourned at 10:46 p.m.

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Greer Copeland, Vice Chairman of School Board

Attest:  
April 16, 2007, bkm

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Betty Miller, Board Clerk