

SAN CARLOS UNIFIED SCHOOL DISTRICT NO. 20



MEMORANDUM

TO: SCUSD Board Members
Dr. Richard Wilde, Superintendent

FROM: Ophelia T. James
Personnel Director

SUBJECT: School Board Report

DATE: August 2, 2012 (updated #3)

NEW HIRES:

Ailyn Carillo, Kindergarten Teacher
Alcy Tomundong, 2nd Grade Teacher
Pamela McDonnell, 2nd Grade Teacher
Ellen Rama, 3rd Grade Teacher
Maria Pura, 3rd Grade Teacher
Yolanda Gonzales, 3rd Grade Teacher
Ivy Asuncion, 3rd Grade Teacher
Magalena Gonzales, 5th Grade Teacher
Rebecca Graeber, 5th Grade Teacher
Jose Uguijo, 6th Grade Teacher
Jolaine Marrs, 6th Grade Teacher
Kaitlin Stover, Social Worker
Jessica Streit, Social Worker
Randolph Owen, Reading Specialist Grade 3-6
Maria Diaz, Math Interventionist, Grade K-2
Robert Medlyn, Special Education, Self-Contain
Joycie Jose, SPED, Pre-School
Maria Urbano, SPED, Grade 3-4
Teresa Jefferson, Counselor
Aileen Urbiztondo, Elementary Teacher
Nelson Hubilla, Secondary Statistics
Jennifer Guevarra, Secondary Physics
Reivina Magboo, Secondary Biology
Gerardo Ciar, Secondary Math Interventionist
Michael Collett, Full-Time Bus Driver
Raymond Fall, Custodian, Elementary
Gabriel Jackson, Custodian, Elementary
Tony May, Jr., Custodian, Elementary
Shirlene Descheny, Apache Language Teacher

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Sandy Goseyun, Alternative Office Manager to Secondary Office Manager
Mary Kay Stevens, Secondary Registrar (SAIS) to Office Manager, Special Education
Rena Antonio reassigned to District Office receptionist
Lizette Stevens to Alternative School as receptionist/parent contact
Charlene Brown reassigned to District Office Procurement

REQUEST FOR RESIGNATION:

Deseree Skelton (Contract signed, paid fee)
Erik Hertwig (Contract Signed)

VACANCIES:

Special Education Teacher (1) Secondary
Apache Language Teacher (1)
Coaching Positions
Registrar (SAIS)
Literacy Assistant
Substitute Teachers

DISCIPLINARY ACTIONS/TERMINATIONS:

None

INDUSTRIAL INJURIES:

One employee injured back while lifting heavy boxes.
One employee on state compensation because of surgery on prior injury.

EMPLOYEES ON EXTENDED LEAVE:

One employee has not returned to work because of extended leave per doctor's orders.

OTHER:

Recruitment efforts are continuing to fill vacant positions. Applitrak applications on our website are being reviewed on a daily basis. As reviews are made, interviews are being held by Skype, by phone, or in person.

Staff has been busy entering new employee salary and benefit information.

Personnel Staff continues to be busy, we have moved to our new offices, but still need some unpacking.

This concludes my report for the month of August, 2012.

Cc: Subject File