

No. \_\_\_\_\_



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

Topic: Approval of RFCQ CQ 2020-010 Redistricting Services

Submitted by: Ms. Cordelia Flores-Jackson of: Purchasing Department

Approved for transmittal to school board: October 16, 2020

### Recommendations:

Administration would like to recommend award of RFCQ CQ 2020-010 Redistricting Services to The Law Offices of Rolando L. Rios, out of San Antonio, Texas. The recommendation is based on the highest ranked vendor. All vendors were evaluated on their response to the RFCQ, their experience, and projected cost.

### Rationale:

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

### Budgetary Information:

The budget includes the funds for these purchases

### Board Policy Reference and Compliance

CH local – Purchasing and Acquisition

CH legal – Purchasing and Acquisition

CV Local – Facilities Construction

CV Legal – Facilities Construction

CVB Legal – Facilities Construction – Competitive Seal Proposals



# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

To: Mr. Roberto Santos  
Superintendent

From: Cordelia Flores Jackson *CFJ*  
Director of Purchasing

Date: October 15, 2020

Subject: RFCQ CQ202-010 Redistricting Services

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A Committee was convened on Thursday, October 15, 2020, to review the responses submitted for RFCQ CQ2020-010 Redistricting Services. The committee is comprised of the following members:

Roberto J. Santos, Superintendent  
Laida P. Benavides, Assistant Superintendent for Business & Finance  
Enrique Rangel, P.E., Assistant Superintendent for Facilities / Construction  
Samuel Flores, Comptroller

The committee scored all vendors on their response to the RFCQ, their experience, and projected cost. Based on the aforementioned criteria and the evaluation of the responses by the committee members, the committee's consensus is to award the contract to:

The Law Offices of Rolando L. Rios, out of San Antonio, Texas

Mr. Rios' firm has provided this service in a satisfactory matter to the District in the past. If you have any questions, please call me at 473-7920 or email me at [cflores@uisd.net](mailto:cflores@uisd.net). Thank you.

**Purchasing Department**  
**Cordelia Flores- Jackson, Director**  
3501 E. Saunders Rd. - Laredo, Texas 78041 - (956) 473-7921 - Fax (956) 473-7950

**United Independent School District  
Redistricting Services  
RFCQ CQ 2020-010**

<b>VENDORS</b>	<b>ARCbridge Consulting &amp; Training Inc</b>	<b>Law Office of Rolando L. Rios &amp; Associates</b>	<b>Powell, Youngblood &amp; Taylor, LLP</b>	<b>Walsh Gallegos Trevino Russo &amp; Kyle P.C.</b>
<b>Company Home Office</b>	21515 Ridge Top Circle, Suite 290 Sterling VA 20166	110 E. Broadway Suite 355 San Antonio, TX 78205	108 Wild Basin Rd. Suite 100 Austin, TX 78746	1020 NE Loop 410, Ste 450 San Antonio, TX 78209
<b>Redistricting Service Cost Estimate</b>	\$25,600.00 - Remote \$28,600.00 with 2 onsite trips	\$36,000 Costs not to exceed \$5,000	\$9,735 - Initial Assessment \$15,265.00 - Redistricting Fee \$11,470 - Fixed Fee for Services \$36,470 Plus Cost of Publications or Mailings	\$47,000.00
<b>Breakdown / Notes on Cost Estimate</b>	Initial Assessment \$4,500 plus out of pocket fees Redistricting Process Hourly Fees (plus out of pocket expenses) Senior Attorneys \$425 - \$480 per hour Other Attorneys \$250 - \$370 per hour Senior GIS Specialist \$230 per hour GIS Specialist \$180 per hour Paralegal \$180 per hour  Estimated cost is based on Preliminary flat fee plus 58 attorney hours, 81.5 GIS hours, 20 Paralegal hours and \$350 out of pocket expenses	Cost Includes 1 public hearing. Additional public hearings will be \$2,000 per hearing plus costs	Hourly Fees Partner / of Counsel \$285 Senior Associate \$255 Junior Associate \$225 Certified Paralegal \$130 Legal Assistant \$100 Travel Time 1/2 the Attorney's hourly Rate Lexis Nexis Charges \$95 per hour (not to exceed \$300 per month) Copies \$0.25 Mileage \$0.58 (or current IRS rate) Travel/Lodging, postage, courier service etc... at cost	Based on our experience with redistricting matters, we estimate the total cost for both our legal fees and the demographer fees will not exceed \$47,000. The firm's legal fees are dependent on the number of revisions to the initial draft plan and the number of meetings required to develop the Redistricting Committee's recommended plan and the Board's final approved plan, and can range between \$25,000 to \$35,000. The demographer's services are estimated to be \$10,000 - \$12,000, again depending on the number of revisions to the plans. It is possible in some cases that the cost may exceed this range if unusual circumstances develop during the redistricting process which require additional work by Walsh Gallegos. We will provide maps of the new plan which can be used for election purposes as well
<b>Redistricting Software</b>	In House GIS staff	ESRI- ARCVIEW and Maptitude	Paterson Consulting	Templeton Demographics / Metrostudy

Supplier Scoring Summary

RFCQ CQ 2020-010 - Redistricting Services

Supplier	Rank	Score	Response to RFCQ	Prospective consultant's response to the RFCQ	Experience	Experience in conducting this type of project.	Total Cost to the District	Total Cost to the District
Law Office of Rolando L. Rios	1	93.8	35	40	25			
Bickerstaff Heath Delgado Acos	2	83.5	35	39	20			
Powell, Youngblood & Taylor, L	3	80.5	32	35	17			
Walsh Gallegos Trevino Russo &	4	79.0	31	29	20			
Arcbridge Consulting & Trainin	5	78.8	33	32	15			
		<b>83.1</b>	<b>32.1</b>	<b>31.6</b>	<b>19.4</b>			