

**Minutes of Regular Meeting
August 27, 2024**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on August 27, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jay Saad, and Ms. Megan Wallace. Mr. Jim Orr was absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:33 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Enrollment Update - Craig Leverette, Vice President P-12 Partnerships and Districtwide Scheduling

CONVENE REGULAR MONTHLY MEETING: 6:35 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:37 p.m.

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding litigation in Cause No. 416-01038-2024 pending in state court, and anticipated litigation

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, including the Wylie Campus, and potential campus projects

RECONVENE REGULAR MEETING: 7:01 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President

2. Outstanding Professor of the Year Winner - Dr. Rebecca Orr, Professor of Biology
3. Outstanding Adjunct Professor of the Year Winner - Dr. Brenden Mesch, Campus Provost Technical Campus
4. Professor Emeritus - Dr. Abe Johnson, Senior Vice President Campus Operations
5. R.O.S.E. Award Winners - Tricia Murray, Staff Council President

PUBLIC COMMENT

There was no public comment.

Approval of the August 27, 2024 Consent Agenda Items

2024-08-3-C1 Approval of the Minutes of the August 2, 2024 Regular Meeting

2024-08-3-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List

2024-08-3-C3 Report Out of the Finance and Audit Committee and Consideration of Approval for the extension of Abernathy, Roeder, Boyd & Hullett P.C. to serve the District in the Collection of All Delinquent Ad Valorem Taxes, Penalties, and Interest Owed to the District

2024-08-3-C4 Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

2024-08-3-C5 Consideration of Approval of an Interlocal Agreement with the City of Plano for Continuing Education Courses for City of Plano Employees

2024-08-3-C6 Consideration of Approval of an Interlocal Agreement with Deep East Texas Self Insurance Fund Effective September 1, 2024

2024-08-3-C7 Consideration of Approval of Course Fee and Fee Modification Requests for Spring 2025

On motion of Trustee Menon, and second of Trustee Wallace, the August 27, 2024 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2024-08-3-1 Report Out of the Finance and Audit Committee and Consideration of Approval of an Order Authorizing the Issuance of Collin County Community College District Consolidated Fund Revenue Bonds; Appointing a Pricing Officer and Delegating to the Pricing Officer the Authority to Approve on Behalf of the Issuer the Sale and Delivery of the Bonds; Establishing Certain Parameters for the Approval of Such Matters by the Pricing Officer; and Other Related Matters

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval an order authorizing the issuance of Collin County Community College District Consolidated Fund Revenue Bonds; appointing a pricing officer and delegating to the pricing officer the authority to approve on behalf of the issuer the sale and delivery of

the bonds; establishing certain parameters for the approval of such matters by the pricing officer; and other related matters.

The motion was approved 8-0 as presented.

2024-08-3-2 Report Out of the Finance and Audit Committee and Consideration of Approval of the 2024-2025 Budget

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the 2024-2025 Budget. The presentation given by Melissa Irby, CFO, is attached.

The motion was approved 8-0 as presented.

2024-08-3-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Facility and Patio Space Fees Effective September 1, 2024

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Facility and Patio Space Fees effective September 1, 2024.

The motion was approved 8-0 as presented.

2024-08-3-4 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: CGC (Local) Safety Program – Emergency Plans and Alerts; CHA (Local) Site Management – Security; CU (Local) Research; DBA (Local) Employment Requirements and Restrictions – Credentials and Records; DBB (Local) Employment Requirements and Restrictions – Medical Examinations and Communicable Diseases; DBE (Local) Employment Requirements and Restrictions – Nepotism; DC (Local) Employment Practices; DH (Local) Employee Standards of Conduct; DIAA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence; DJ (Local) Assignment, Workload, and Schedules; FFDA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policies.

No action was required.

2024-08-3-5 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: CAK (Local) Appropriations and Revenue Sources – Investments; CS (Local) Information Security; DEB (Local) Compensation and Benefits – Fringe Benefits; DGC (Local) Employee Rights and Privileges – Employee Expression and Use of College Facilities; FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics; FLA (Local) Student Rights and Responsibilities – Student Expression and Use of College Facilities; GD (Local) Community Expression and Use of College Facilities

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 7-1 as presented. Trustee Wallace voted nay.

2024-08-3-6 Consideration of Approval of a Resolution Setting the 2024 Tax Rate

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0.

2024-08-3-7 Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

On motion of Trustee Menon, and second of Trustee Arias, this item was approved by a vote of 8-0.

2024-08-3-8 Consideration of Approval of Facility Naming in Connection with a Major Gift

On motion of Trustee Collins, and second of Trustee Menon, this item was approved by a vote of 8-0.

2024-08-3-9 Consideration of Approval for FY2024-2025 Salary Increases

On motion of Trustee Collins, and second of Trustee Arias, this item was approved by a vote of 8-0.

2024-08-3-10 Consideration of Approval of the Bid Report for August 27, 2024

On motion of Trustee Hardin, and second of Trustee Arias, this item was approved by a vote of 6-0. Trustee Gomel and Trustee Menon recused themselves from the vote.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Workday Student Status Report for August 27, 2024

Personnel Report for August 2024

Trustee Travel Expense Summary FY2023-2024

Revenues and Expenses as of July 31, 2024

Statement of Net Position as of July 31, 2024

Monthly Investment Report as of July 31, 2024

Revised Monthly Investment Report as of May 31, 2024

Revised Quarterly Investment Report as of May 31, 2024

AECOM Monthly Report for July 2024

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:17 p.m.