



**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
ACTION ITEM**

Date: March 11, 2020

Title: Recommendation for Approval of Resolution for Preparation of the FY21 Budget

Contact: Amy McPartlin, Chief School Business Official

BACKGROUND INFORMATION:

Pursuant to Section 17-1 of the Illinois School Code, the Board of Education is required to do the following:

- (1) establish a fiscal year;
- (2) appoint an individual to prepare the tentative budget for the established, following fiscal year; and
- (3) require that the prepared, tentative budget be filed with the Secretary of the Board of Education.

RECOMMENDATION:

For the above reasons, Board of Education approval is requested for the adoption of the Resolution regarding the preparation of the tentative budget for fiscal year 2021.