



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

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MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: August 14, 2013

SUBJECT: Renewal of Imagination Istation Curriculum Licensing

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to consider approval of the renewal of Imagination Istation curriculum licensing in the total amount of \$39,500.00.

ADMINISTRATIVE RECOMMENDATION:

Administration recommends approval of the renewal of Imagination Istation curriculum licensing in the total amount of \$39,500.00 as presented.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.



Request for Board Agenda Item

Purchasing Department

Date: 08-02-13

Campus/Department: Curriculum & Instruction

Vendor Name: Imagination Istation

Total Cost: \$39,500.00

Item Description and Justification for Purchase:

Renewal of Istation for elementary campus. Istation is computer adaptive and include online curriculum with intervention components in both English and Spanish. Because it is adaptive, students begin working on their reading level. Therefore, students at all levels have the opportunity to advance and increase their reading fluency, vocabulary, and reading comprehension. The program includes 13 indicators of progress and intervention lessons in between, and teachers are able to access the reports to monitor student progress and address their gaps.

Participating Schools/Departments: Elementary Schools

Funding Source: 211.11.6299.00.916.4.30
(Account number to charge)

[Signature] 8/2/13
Campus/Department Administrator Date Signed

*** (Form must be received by the Purchasing Department by the last Wednesday of the month) ***

(To be completed by the Financial Services Division)

Purchasing Method: Below LID THRESHOLD

[Signature] 8/14/13
Purchasing Agent Date Signed

[Signature] 8/13/13
Executive Director of Financial Services Date Signed



Purchasing Approval Sheet For Presentation to Board of Trustees Purchasing Department

Financial Services (Verification of Funding Availability and Account Coding)

Approved Denied

Comment: _____
Signature: Martha Agui Date: 8/13/13

Federal Programs (For Compliance with Grant Requirements)

Not Required Approved Denied

Comment: Entitlement award pending
Signature: Ana P. Zuiga Date: 8-13-13

Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required Approved Denied

Comment: _____
Signature: [Signature] Date: 8/13/13

Technology (For all Computer/Software/Peripheral Purchases)

Not Required Approved Denied

Comment: _____
Signature: [Signature] Date: 8/13/2013

Legal Review

Not Required Approved Denied

Comment: _____
Signature: _____ Date: _____

Purchasing

Approved Denied

Comment: _____
Signature: [Signature] Date: 8/14/13



Company Address 8150 North Central Expressway, Suite 2000
 Dallas, TX 75206
 US

Created Date 7/24/2013
 Quote Expiration Date 12/31/2013
 Quote Number 00005020

Prepared By Chris Blevins
 Phone (214) 572-4616
 E-mail cblevins@istation.com
 Fax (214) 291-5534

Contact Name Rosalinda Lujan
 Phone (915) 877-7400
 Email rlujan@canutillo-isd.org
 Fax (915) 877-7407

Bill To Name Canutillo Ind School District
 Bill To Po Box 100
 Canutillo, TX 79835-0100

Ship To Name Canutillo Ind School District
 Ship To 7965 Artcraft Rd
 El Paso, TX 79932
 Campuses to Include 5 Elementary Campuses - Start Date is October 1, 2013 - September 30, 2014

Annual License

Product	Sales Price	Quantity	Total Price
Istation Reading Bundle (Eng/Span/Home) Grades PK-2 (TX)	\$7,900.00	5.00	\$39,500.00

Grand Total \$39,500.00