

## MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

#2 APR 30 2018

TITLE OF CONFERENCE						DESTINATION				CHECK ONE								
WASHINGTON LEADERSHIP CONFERENCE PURPOSE OF CONFERENCE  STUDENT LEADERSHIP TRAINING						WASHINGTON D.C. REPORT TO: (CIRCLE ONE)  BOARD      STAFF      TEAM				IN-RADIUS			OUT-RADIUS		X			
										STUDENT TRAVEL OVERNIGHT Y/N								
										# STUDENTS		3	# CHAPERONES		1			
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.												FUNDING SOURCE (MARK ONE)						
DISTRICT PD			SPECIAL ED			ACTIVITIES		X	FEDERAL			SAFETY			VOCATION		X	
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB		
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE									DISTRICT CAR AVAILABLE	
ADDITIONAL STUDENT	JULY 10-15, 2018				\$ -	SALT LAKE CITY			N									
				\$ -														
				\$ -														
				\$ -														
(FFA ADVISORY COMMITTEE SCHOLARSHIP WINNER)					\$ -			\$ -										
				\$ -				\$ -										
				\$ -				\$ -										
				\$ -				\$ -										
					\$ -			\$ -										
				\$ -				\$ -										
				\$ -				\$ -										
				\$ -				\$ -										
					\$ -			-						\$ -				
				\$ -				-						\$ -				
				\$ -				-						\$ -				
				\$ -				-						\$ -				
					\$ -													
				\$ -														
				\$ -														
				\$ -														
<div style="display: flex; justify-content: space-between;"> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> <span>\$ -</span> </div>																		

## OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.

PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE:	FFA/SCHOLARSHIP/VOCATIONAL	PROGRAM DIRECTOR INITIAL:	<i>JD</i>	TOTAL COST OF REQUEST	\$ 1,250
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:					
SIGNATURE OF SUPERINTENDENT: <i>[Signature]</i> 4-26-18					
BOARD APPROVAL DATE					

## TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

#1 APR 30 2018

TITLE OF CONFERENCE  ASCA ANNUAL CONFERENCE - REACH FOR THE STARS  PURPOSE OF CONFERENCE  PROFESSIONAL DEVELOPMENT						DESTINATION  LOS ANGELES, CA  REPORT TO: (CIRCLE ONE)  BOARD      STAFF      TEAM				CHECK ONE  IN-RADIUS      OUT-RADIUS      X  STUDENT TRAVEL OVERNIGHT Y/N  # STUDENTS      # CHAPERONES							
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.										FUNDING SOURCE (MARK ONE)							
										DISTRICT PD	X	SPECIAL ED		ACTIVITIES			
										FEDERAL		SAFETY		VOCATION			
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE									
DUSTIN HEATH	13-Jul-18	\$ 10	\$ 15	\$ 30	\$ 55	TWIN FALLS	94	\$ 42	N					\$ 389	\$ 287	\$1,500	\$ 187
	14-Jul-18	\$ -	\$ -	\$ 30	\$ 30												
	15-Jul-18	\$ -	\$ -	\$ 30	\$ 30												
	16-Jul-18	\$ -	\$ -	\$ 30	\$ 30												
	17-Jul-18	\$ -	\$ -	\$ 30	\$ 30												
	18-Jul-18	\$ 10	\$ 15	\$ 30	\$ 55			\$ -									\$ 85
					\$ -												
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												
					\$ -			\$ -									\$ -
					\$ -												

## OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.

PERDIEM

REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE:	West Minico PD Funds	PROGRAM DIRECTOR INITIAL:	SS	TOTAL COST OF REQUEST	\$ 2,449
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:		DocuSigned by: Dustin Heath 4/23/2018			
SIGNATURE OF SUPERINTENDENT:		DocuSigned by: 3B2A1C8ACBED45D... 4/24/2018		BOARD APPROVAL DATE	

BDA355988D4640C...