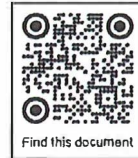




100 North First Street
Springfield, Illinois 62777-0001

e-LEARNING PROGRAM VERIFICATION FORM



Find this document

ROE/ISC DEPARTMENT

According to Section 10-20.56 of the School Code [105 ILCS 5/10-20.56], school districts may, by adopted resolution, utilize "e-learning days" in lieu of emergency days. The number of e-learning days may not exceed the minimum number of proposed emergency days for an approved school calendar. The district's e-learning program must be verified by the regional office of education or intermediate service center for the school district prior to implementation. The school board must hold a public hearing prior to initial adoption or renewal of an e-learning program.

Please provide the dates for each procedural requirement as outlined below.

- District Name: River Forest District 90 (Cook)
- Publication in a newspaper of general circulation in the school district at least 10 days prior to hearing
Date of Publication: 04/03/2025
- Written or electronic notice designed to reach the parents or guardians of all students enrolled in the district at least 10 days prior to hearing
Date of Notification: 04/04/2025
- Written or electronic notice designed to reach any exclusive collective bargaining representatives of school district employees and all those employees not in a collective bargaining unit at least 10 days prior to hearing
Date of Notification: 04/04/2025
- The school board's approval of a district's initial e-learning program and renewal of the e-learning program shall be for a term of 3 years that coincides with the school year calendar.
Date of Public Hearing: 04/15/2025 Date of Board Meeting/Resolution: 04/15/2025

Note: A district that has an approved e-learning program must utilize all five e-learning days in addition to all proposed emergency days before ISBE will consider approving Act of God Days.

Annually, the regional office of education or intermediate service center for the school district must verify that the e-learning proposal will: 1) ensure access for all students; ensure that the specific needs of all students are met, including special education students and English learners; ensure that all mandates are still met using the e-Learning program adopted; and 2) contain provisions designed to reasonably and practicably accomplish the following:

- Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day
- Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program
- Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology
- Ensure appropriate learning opportunities for students with special needs
- Monitor and verify each student's electronic participation
- Address the extent to which student participation is within the student's control as to the time, pace, and means of learning
- Provide effective notice to students and their parents or guardians of the use of particular days for e-learning
- Provide staff and students with adequate training for e-learning days' participation
- Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program

- Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day
- Review and revise the program as implemented to address difficulties confronted
- Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day

Edward J. Condon PhD

Verified by: School Dist. Superintendent (printed)

MARK KLEISNER

Verified by: Regional Superintendent (printed)

Verified by: Regional Superintendent (printed)

Verified by: Regional Superintendent (printed)

Edward J. Condon
Signature

Signature

Signature

Signature

04/15/2025

Date (for initial adoption or renewal)

4/15/25
Date (Verification Year 1)

Date (Verification Year 2)

Date (Verification Year 3)

*Supporting documentation for any/all items listed may be required by the regional office of education or intermediate service center.

Chicago Tribune

Printed: 3/24/2025 4:26:35 PM

Page 1 of 2

Order ID: 7789257

* Agency Commission not included

GROSS PRICE * : \$27.74

PACKAGE NAME: IL Govt Legal Pioneer West

GROSS PRICE * : \$27.74

PACKAGE NAME: IL Govt Legal Pioneer West

Product(s): SubTrib_Pioneer West , Publicnotices.com

AdSize(s): 1 Column

Run Date(s): Thursday, April 3, 2025

Zone: Full Run

Color Spec. B/W

Preview

**Public Notice
River Forest School
District 90
(Required by the Illinois State
Board of Education)**

Notice of Public Hearing is hereby given that the Board of Education of River Forest School District 90 will hold a public hearing to review the proposed renewal of the E-Learning Plan for the 2025-26, 2026-27, and 2027-28 school years on April 15, 2025, beginning at 7:00 p.m. In the Roosevelt Middle School Library Learning Center, 7560 Oak Avenue, River Forest, IL. The regularly scheduled Board of Education meeting will immediately follow this public hearing. The Board will take action to adopt the proposed E-Learning Plan during its regularly scheduled meeting that will follow the public hearing. Any inquiries regarding this notice should be directed to Dr. Christine Trendel, Director of Curriculum and Instruction, at trendelc@district90.org.

4/3/2025 7789257

E-Learning Plan Renewal Communication

Blurb for the 4/4 Weekly Update

E-Learning Plan

The District 90 E-Learning Plan allows for instruction to occur remotely if severe weather or other unanticipated issues arise such that it is not safe for students and staff to be in our buildings. Please review this letter for more information about our approach to E-Learning and the public hearing at 7pm on 4/15 at Roosevelt.

Letter to be linked in the Weekly Update blurb

Dear District 90 Families and Staff,

At District 90 Schools, we believe that in-person instruction provides the best experience for students and our goal is to welcome students into our school buildings every school day. However, should severe weather or other other unanticipated issues arise such that it is not safe for students and staff to be in our buildings, E-Learning can be a viable alternative if the District has previously submitted an E-Learning Plan to the Illinois State Board of Education (ISBE). The D90 E-Learning Plan outlines a schedule for each grade level that allows instruction to continue virtually through a combination of full-class instruction, independent practice of skills, online activities, project-based learning, and small group instruction.

Illinois school districts with E-Learning Plans must submit them to ISBE for renewal every three years. District 90 first submitted our E-Learning Plan to the West40 Intermediate Service center in spring of 2020, submitted again in spring of 2023, and is in the process of updating and re-submitting our Plan this spring in accordance with requirements from ISBE. One of the requirements of the renewal process is that we share information about the plan with members of the school community, including families and employees.

In the past, school districts have been required to reserve five "Emergency Days" on the Public School Calendar to serve as make-up days in the event of a school closure. School districts with an approved E-Learning Plan in place have the option of implementing up to five days for E-Learning in lieu of reserved "Emergency Days" at the end of the school year if circumstances warrant. Please keep in mind that the E-Learning plan was created for use only when it is not possible or safe to conduct school in person and will only be deployed for these reasons.

You may review the D90 E-Learning Plan on our website, [here](#). The Plan provides an overview of the daily schedule for Pre-K, Kindergarten, 1st-4th grades, and Middle School. Please be

assured that this plan will be communicated to all families in advance if an E-Learning day is necessary. As outlined in the plan, most students will use their District iPads to participate in remote class activities. Technology support will be available to families through the D90 Help Desk, which will be actively monitored by technology staff throughout the day. D90 will also continue to support families without internet service to ensure access is available for all students throughout the school year. Should an E-Learning Day occur, your child's principal and classroom teacher will provide additional information.

We will hold a public hearing on the proposed renewal of our E-Learning Plan at 7pm on April 15 in the Roosevelt Library, immediately prior to the Board Meeting.

Sincerely,

Stephanie Rath
Director of Communications and Community Outreach

River Forest District 90
E-Learning Plan Overview
For Parents and Families

December 2024

River Forest District 90
E-Learning Plan Overview
for Parents and Families

Purpose of E-Learning

The purpose of developing an E-Learning option for District 90 schools is to provide an alternative method of delivering instruction for students in case physical attendance at school is not possible. E-Learning usually defines a method of instruction in which the teacher affords learning experiences for students using remote learning or a virtual learning platform. Students typically show evidence of learning by engaging in online activities or completing independent assignments/activities that demonstrate mastery of instructional concepts, learning objectives, or learning standards. E-Learning may provide a suitable substitute for traditional instruction in District 90, including inclement weather, pandemic illness closings, or compromised school facilities.

Daily Instructional Time for Elementary and Middle School E-Learning

Elementary students will receive daily reading, writing, and math assignments, as well as an activity from one of their weekly Specials classes. Middle School students will receive daily assignments from all subject areas scheduled for that day, including Exploratories.

Please see the planned daily E-Learning instructional minutes for each grade level below, plus independent reading time to ensure 5 hours of instruction (2 hours and 15 minutes for Preschool). Based on our findings, these time allocations are similar to those in E-Learning Plans for other local elementary school districts that are comparable to River Forest District 90.

Grade Level	Instructional Minutes/Day	Subject Area/Days
Pre-K	135 Instructional Minutes*	Reading, Writing, Math + one Specials class (10 min.)
Kindergarten - Grade 4	150, <i>plus</i> Independent Reading/Activities	Reading, Writing, Math + one Specials class (20 min.)
Grades 5 - 8	328, <i>including</i> Independent Learning/Activities	Designated block classes scheduled on a given day (4 classes/81 minutes)

*Independent Reading time will be configured differently for Kindergarten students

Guidelines for Teachers, Students, and Families

Instructional Schedule Considerations

E-Learning work assignments are intended to align with the skills and standards students are engaged with when they are in school. Some assignments will be an extension of the classroom learning they are currently engaged in, and some assignments will be intended as reinforcement or continued practice of recently acquired skills.

In addition to hosting designated teacher-student “virtual office hours” during the E-Learning Day, teachers will conduct virtual meetings with their teaching teams or departments. Teachers will also plan learning and instruction for the following day and review student assignments or evidence of engagement as they are submitted throughout the day.

It is important to acknowledge that during E-Learning Days, teachers will require flexibility to conduct effective remote teaching. This need is reflected in the design of the instructional day. Some of our D90 students may have supervisory responsibility for siblings on E-Learning Days or other limitations. The schedule is intended to be maximally responsive to D90 student learning needs, while also providing teachers and students with the flexibility to respond to the unique dynamics of teaching and learning remotely.

Elementary School Assignments

Teachers will post all daily assignments by 9:00 a.m. on the designated E-Learning Day. Students will log into Seesaw to access their assignments and Classroom Zoom link, and then log into their Classroom Zoom. The E-Learning Day will end at 3:00 p.m.

Middle School Assignments

Teachers will post all daily assignments and Zoom links in Schoology by 8:30 a.m. on the designated E-Learning Day. The E-Learning Day will end at 3:07 p.m.

Daily Attendance

Elementary and middle school teachers will take attendance using the PowerSchool platform. School secretaries will contact parents/family members by phone and/or email to inform them of unreported absences. If your student must be absent from E-Learning on a given day, please send a message to the following email address to notify the school:

Lincoln Elementary School - duboist@district90.org

Willard Elementary School - olivaress@district90.org

Roosevelt Middle School - krusinskil@district90.org

Technology Matters

Students will be expected to use their assigned i-Pads to participate in class activities during any designated E-Learning Day(s). The Zoom app will be automatically deployed to all student devices in the event of an e-learning day being announced. Teachers are asked to ensure that students take their assigned i-Pads home on days when E-Learning is anticipated. Families with technology-related problems will be asked to contact the D90 Help Desk (helpdesk@district90.org), which will be actively monitored throughout the day by technology staff to assist during any designated E-Learning Day(s). *Families without internet access are asked to contact their child's classroom teacher in advance to ensure that internet access is available for online learning throughout the school year.*

E-Learning Daily Schedules:

Elementary School E-Learning Schedule: AM Preschool

Time	Activity/Description
8:00 - 9:00 a.m.	Individual teacher planning/preparation period
9:00 a.m.	<ul style="list-style-type: none">● Class Meeting/Attendance: All students log on to class remotely.● Daily learning assignments/schedules will be posted for students by this time.
9:00 - 10:15 a.m.	<ul style="list-style-type: none">● AM Preschool Remote instruction as appropriate for Preschool.
10:15 -10:45 a.m.	<ul style="list-style-type: none">● AM Preschool students complete assigned learning activities
10:45-11:15 a.m.	<ul style="list-style-type: none">● AM Asynchronous Special Class (Art, Music, PE, STEM or Library)
11:15 a.m.	Student Dismissal

Elementary School E-Learning Schedule: PM Preschool

Time	Activity/Description
8:00 - 9:00 a.m.	Individual teacher planning/preparation period
10:45 a.m.	<ul style="list-style-type: none"> • Class Meeting/Attendance: All students log on to class remotely. • Daily learning assignments/schedules will be posted for students by this time. (This start time is earlier than a typical in-person day)
10:45 a.m.-12:00 p.m.	<ul style="list-style-type: none"> • PM Preschool Remote instruction as appropriate for Preschool.
12:00-1:00 p.m.	Lunch/break for staff and students
1:00 - 1:30 p.m.	<ul style="list-style-type: none"> • PM Preschool students complete independent learning activities
1:30 - 2:00 p.m.	<ul style="list-style-type: none"> • PM Asynchronous Special Class (Art, Music, PE, STEM or Library)
2:00 p.m.	PM Preschool Dismissal (Earlier than typical in-person time due to earlier start time)
2:00 - 3:00 p.m.	Teacher work/collaboration time: <ul style="list-style-type: none"> • Teacher/department collaboration • Grading • Lesson planning • Responding to emails/reviewing student assignments • Contacting/responding to parents (as necessary)

Elementary School E-Learning Schedule: Kindergarten - Grade 4

Time	Activity/Description
8:00 - 9:00 a.m.	Individual teacher planning/preparation period
9:00 a.m.	<ul style="list-style-type: none"> • Class Meeting/Attendance: All students log on to class remotely. • Daily learning assignments/schedules will be posted for students by this time.
9:00 - 11:30 a.m.	<ul style="list-style-type: none"> • Remote instruction, as appropriate by grade level
11:30 a.m. – 12:00 p.m.	<ul style="list-style-type: none"> • Teacher Planning Time (no active student instruction) • Students complete independent reading assignments
12:00 - 1:00 p.m.	Lunch/break for staff and students
1:00-1:30 p.m.	<ul style="list-style-type: none"> • Elementary Office Hours-teachers will be available by zoom to provide support and answer student questions if needed.
1:30 - 2:00 p.m.	<ul style="list-style-type: none"> • Students return for afternoon asynchronous learning and participate in their asynchronous Special Class (Art, Music, PE, STEM or Library)
2:00 - 2:30 p.m.	<ul style="list-style-type: none"> • Elementary students complete assigned activities and independent reading assignments • Elementary teachers respond to student/family questions or needs via email and provide student academic support, as needed
2:30 p.m. - 3:00 p.m.	Teacher work/collaboration time: <ul style="list-style-type: none"> • Teacher/department collaboration • Grading • Lesson planning • Responding to emails/reviewing student assignments • Contacting/responding to parents (as necessary)
3:00 p.m.	Student Dismissal All daily student assignments due (electronic submission)

Middle School E-Learning Schedule

Time	Activity/Description
8:00 a.m. - 8:30 a.m. Teacher Prep Time	Class assignments will be posted for students during this time.
8:30 a.m. - 9:52 a.m.	● Day 1/Block 1 OR Day 2/Block 5
9:57 a.m. - 11:19 a.m.	● Day 1/Block 2 OR Day 2/Block 6
11:25 a.m. - 12:12 p.m.	Lunch/break for staff and students
12:18 p.m. - 1:40 p.m.	● Day 1/Block 3 OR Day 2/Block 7
1:45 p.m. - 3:07 p.m.	● Day 1/Block 4 OR Day 2/Block 8
3:07 p.m.	● Remote School Day Ends

English Learner Supports

English learner (EL) accommodations are built into assigned electronic classroom lessons and activities. Students will have access to their accommodations and the English language case manager for necessary guidance and assistance. EL students at Lincoln, Willard, or Roosevelt who receive instruction through pull-out services at different times throughout the day will be able to access their teacher via Zoom during scheduled office hours. EL teachers will communicate their office hours directly with families.

Special Education and Related Services/Supports

Students with IEPs who attend general education courses follow the procedures in place for general education students. Special education accommodations are built-in to assigned electronic classroom lessons/activities. As such, students with IEPs will possess the skills to implement the attendance procedures and assigned activities with access to their accommodations and their Special Education case manager for necessary guidance/assistance.

Students with IEPs at Roosevelt who are enrolled in Instructional courses (courses taught by a Special Education teacher) will follow the same procedures for their Instructional classes as they follow for general education classes. Students at Lincoln and Willard who receive special education instruction in a pull-out setting at different times throughout the day will be able to access their teacher via Zoom during scheduled office hours. Special Education teachers will communicate their office hours directly with families.

Students enrolled in the Multi-Needs Skills Program will receive E-Learning materials from their case manager/special education teacher. These materials are specifically developed with instructional activities that are appropriate for the student based on identified needs and the individualized education plan (IEP). The activities are designed to facilitate students continuing to work on identified IEP goals during the E-Learning Day. Since all the E-Learning activities are extensions of the academic activities students typically complete during a traditional school day, students will be able to continue their progress towards skill acquisition as if school were in session.

Some students with IEPs receive related services. Our related service providers thoughtfully schedule student services to avoid pulling students from core instruction. Given the condensed schedule for synchronous remote instruction, it may be necessary for our related service providers to provide asynchronous services on an E-Learning Day. Related service providers will communicate directly with families in the event of an E Learning Day.