



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DsV

FROM: Chelsie Overby, Executive Assistant to the Superintendent

DATE: May 5, 2025

SUBJECT: Board Policy Update: Second Reading of
BP 6146.1 and BP 3580

Memo No. SB25-190
(Action Item)

NSBSD Policy Manual:

Board Bylaw 9311, Board Policies:...Prior to adoption, policies shall normally be given two readings by the Board. At its second reading, the policy may be adopted by a majority vote of all members of the Board.

Issue Summary:

This is the second reading of the policies, BP 6146.1, High School Graduation Requirements, and BP 3580, District Records. The first reading of these policies were approved April 23, 2025 where the revision was provided by the Association of Alaska School Boards with recommendations by administration.

Background:

Board Policy 6146.1, High School Graduation Requirements, incorporates a change to the electives required to graduate by designating two (2) of the seven (7) required credits on the Iñupiaq language or other World Language to become effective for the freshman class of 2025. This requirement would not apply to a student that transfers in the District after their second year of high school, however, encouraged to complete this as their schedule allows. Where it is not available due to staffing, a waiver is available, however, the student must meet the total requirement for electives. This policy change is directed by the Board's newly adopted mission and vision to graduate bilingual students by making the Iñupiaq Language compulsory.

The incorporation and implementation of the Iñupiaq language requirement is similar to the process used when the Board incorporated North Slope Government and North Slope History.

Board Policy 3580, District Records, was last revised in 2001 and is recommended to provide procedures for records retention regarding how long communications and files are preserved, when and how they are deleted, and under what circumstances they may be accessed or disclosed. This policy will:

- adopt the State of Alaska's Model Records Retention and Disposition Schedule that outlines best practices and retention timelines for different types of schools records;
- adopt the National Archives and Records Administration (NARA) Capstone Approach that outlines procedures for electronic records; and,
- define transitory records as a prohibited form of conducting official District business.



Proposed Motion:

“I move that the NSBSD Board of Education approve the second reading of Board Policy 6146.1, High School Graduation Requirements, and Board Policy 3580, District Records, for adoption as described in this memo SB25-190 and attachments.”

Moved by _____ Seconded by _____

Vote _____

Signature: DSVadiveloo
DSVadiveloo (May 9, 2025 11:28 AKDT)

Email: david.vadiveloo@nsbsd.org

