

**PURCHASE RECOMMENDATION FORM**  
**Requesting Board Approval of Purchases over \$50,000**

<b>Description:</b>	Online and/or printed materials to be used on campuses across the district
<b>Requesting Campus/Department:</b>	Academics and School Leadership - Elementary Education
<b>Description of items/services:</b>	Forde-Ferrier
<b>Purpose:</b>	to be used in classrooms
<b>Interlocal agreement(s) anticipated to use:</b>	Writing Mastery
<b>Justification for sole source (if applicable):</b>	
<b>Vendor(s):</b>	Forde-Ferrier
<b>Maximum cost:</b>	\$60,000
<b>Process used to ensure best value:</b>	Worked with vendor to get best possible price: multiple price quotes obtained
<b>Deadline for purchase:</b>	10/30/2023
<b>Funding source(s):</b>	199 Funds
<b>Other information:</b>	