Browning Public Schools
Board Agenda Request
Meeting To Be Held: 2/13/18

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Recognition: ☐ Students   ☐ Staff   ☐ Parents

Information: ☐ Building Report   ☐ Old Business   ☐ Superintendent's Report

Action: ☐ Resignation   ☐ Hiring   ☐ Contract Service Agreements

       ☐ Travel Out-of-State   ☒ Travel In State   ☐ Approvals

       ☐ Termination   ☐ Legal Matters   ☐ Other:

       This action request pertains to ☐ Elementary (only)   ☒ High School/District Wide

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Date: 2/7/18

To: **Corrina Guardipee-Hall ED. S.**   **From:** Everett Holm
     Browning Public Schools   **Title:** Technology Director

Subject: In State Travel: META Conference meeting

Description: Request to attend the annual META statewide Conference meeting for the statewide group of Technology Directors/Coordinators in Helena, MT.

Financial Impact: $ **678.27**

Funding Source (Budget/grant, etc.): Technology Discretionary

Attachment(s): leave request, conference schedule, professional development form.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

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Board Action: ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled to: _____

METAtechED 2018 Conference Agenda   March 19,20,21, 2018

Monday, March 19

7:00-8:00	**Continental Breakfast & Registration**
8:00-8:10	**MASS/METAtechED Welcome, Introduction & Program Overview** Tobin Novasio, President, MASS & Rich Lawrence, President, META
8:10 - 9:10	**Lessons Learned and Best Practices when faced with Cyber Attacks - "Dark Overlord"** Laurie Barron, Superintendent, Evergreen (moderator)

Steve Bradshaw, Superintendent, Columbia Falls,   Mark Flatau, Superintendent, Kalispell

Heather Davis Schmidt, Superintendent, Whitefish,   Matt Jensen, Superintendent, Bigfork

Cal Ketchum, Superintendent, West Valley,   Rich Lawrence, Technology Director, Kalispell

Nathan Mielke, Keynote Speaker Data Security,   Agent Shiloh Allen FBI

9:10-9:20	**Break & Visit with Exhibitors -** **Sponsored by** High Point Networks
9:20-10:20	**General Session - Keynote Speaker Nathan Mielke Data Security in Today's World**
10:20-10:35	**Trusted Learning Environment CLN Update - Mark Brajich and TLE CLN Team**
10:35-11:00	**Break and Visit with Exhibitors - Sponsored by**
11:00-12:00	**META ADA Compliance and Available Tools - Schoolhouse IT - Jeff Patterson**
12:00-1:00	META Luncheon - **Sponsored by iBOSS, Inc. - Will Lucky**
1:00 1:50	Breakout Sessions

       Session A - **Pine Cove Consulting - Brandon Vancleeve**

       Session B - **iBOSS, Inc. - Will Lucky**

       Session C - **Schoolhouse IT - Jeff Patterson**

1:50-2:15	**Break and Visit with Exhibitors -**
2:15-3:05	**Breakout Sessions**

       Session A - **FBI - Agent Shiloh Allen**

       Session B - **J&H, Inc. - Joe Flynn**

       Session C - **Multi State Information Sharing and Analysis Center**

3:10-4:00	**Breakout Sessions**

       Session A – **Date Security – Nathan Mielke, FBI**

       Session B

       Session C -

4:10-4:30	**Break and Visit with Exhibitors -**
4:30-5:45	**META Membership/Business Meeting**
5:45-6:45	Dinner Served - Provided **FREE** to all META members

Tuesday, March 20

7:00-7:45	**Hot Breakfast & Registration**
7:45-8:00	**Welcome and Program Overview** - Rich Lawrence, President, META
8:00-8:50	Breakout Sessions
	Session A - **Data Security - Nathan Mielke**
	Session B -
	Session C -
8:50-9:15	Break and Visit with Exhibitors -
9:15-10:05	Breakout Sessions
	Session A - **FBI - Agent Shiloh Allen**
	Session B -
	Session C -
10:10-10:30	Break and Visit with Exhibitors -
10:30–11:20	Breakout Sessions
	Session A - **SMART Liz Cunningham**
	Session B - **MCPS - ADA Compliance - Hatton Littman**
	Session C –
11:30-12:30	Lunch -
12:30-1:20	Breakout Sessions
	Session A - **SMART Liz Cunningham**
	Session B -
	Session C -
1:20-1:40	Break and Visit with Exhibitors -
1:40-2:30	Breakout Sessions
	Session A - **SMART Liz Cunningham**
	Session B -
	Session C -
2:30-4:00	Break and Visit with Exhibitors -
2:30-4:30	**META Board Meeting**
4:30-5:30	NCCE Hosted Reception for META Board

Wednesday, March 21

7:00-7:45	**Hot Breakfast & Registration**
7:45-8:00	**Welcome and Program Overview** - Rich Lawrence, President, META
8:00-8:50	**Breakout Sessions**
	Session A -
	Session B -
	Session C -
8:50-9:15	**Break and Visit with Exhibitors** -
9:15-10:05	**Breakout Sessions**
	Session A -
	Session B -
	Session C -
10:05-10:30	**Break and Visit with Exhibitors** -
10:30–11:20	**Breakout Sessions**
	Session A -
	Session B -
	Session C –
11:20-12:30	Lunch -
12:30-1:20	**Breakout Sessions**
	Session A -
	Session B -
	Session C -
1:20-1:45	**Break and Visit with Exhibitors** -
1:45-2:35	**Breakout Sessions**
	Session A -
	Session B -
	Session C -
2:35-2:50	**Break and Visit with Exhibitors** -
2:50-4:00	**Closing Remarks and Discussion** - Rich Lawrence and Brian Norwood
4:00-4:30	**Thanks, Goodbye, Travel Safely**

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name <u>Everett Holm</u>   **Employee #.**

Building <u>Technology</u>   **Substitute Name** <u>NA</u>

LEAVE REPORT

Date of Leave	Hours	Type of Leave
3/19-21/17	24	SR

Employee Signature _____   **Date** _____

Approved; Condition upon the specific leave being available for the specific employee   **Not Approved**

Principal/Supervisor _____   **Date** _____

TYPE OF LEAVE
AN Annual	**PL** Personal Leave	**ALWO** Approved Leave W/O Pay
SL Sick Leave	**JD** Jury Duty (attach verification)	**ULWO** Unapproved Leave w/o Pay
***EX/SR** Extra-Curricular/School Related	**NG** National Guard	**SWP** Suspended w/Pay
	FN Funeral	**SWOP** Suspended w/o Pay
	(Master Contract) Relationship)	

***If taking School Related/Extra-Curricular Leave only, <u>In</u> or <u>Out</u> of District, you <u>MUST</u> list Conference Name/Location**

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TRAVEL REQUEST **(If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop <u>META Conference/meeting in Helena MT</u>
Attach Brochure/Agenda

Location <u>Helena, MT</u>

Departure Date <u>3/18/18</u>   **Return Date** 3/21/18

Departure Time 3:00 p.m.   **Return Time** 8:00 p.m.

Transportation: Personal Vehicle   **Mileage** 344 @.545 = $ 187.48
                        District Vehicle   **Per Diem** 3 @ $35 /1din = $ 120.00
                        Professional Development

                        Registration PO# _____ = 50.00
                        Hotel PO# _____ = 320.79
                        Other PO# _____ = 0.00
                        Other PO# = $

                        Sub Total 678.27

Budget 126.78.162.2220.0582 (75%) $508.71 | **Check Total $ 307.48** |
           226.78.162.2220.0582 (25%) $169.56

Employee Signature _____   **Date** _____

Principal/Supervisor _____   **Date** _____

Superintendent Signature _____   **Date** _____