

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 8, 2022



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: January 4, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Math Teacher Browning Middle School 2021-2022

Description: William Huebsch, Middle School Principal, is recommending the following for hire:

🚩 Tiara Gilham-Math Teacher, BA/0
Pending Successful Completion of pre-hiring process

Financial Impact: \$15,739.00 (prorated from \$39,773.00 for 74 days)

Funding Source: Building Impact Aid

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position BMS Math Teacher		Applicant Recommended Tiara Gilham	
Department/Location BMS		Supervisor William Huebsch	
Type of Position Certified	Starting Date 2/10/2022	Term 187 day prorated to 74 days	

Recruiting Date Posted: 4/28/2021. Reposted 6/15/21 Closing Date: Until filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exceptions: The competitive selection process may be unnecessary in the following circumstances: B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.

Tiara was the only candidate to apply

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Tiara Gilham	1/11/22	Yes	1/27/22

Interview Committee		Title	Name	Title
William Huebsch	BMS Principal			
Sicily Bird	Napi Principal			
Calvin Lang	Certified Teacher			

Recommendation: Tiara has expressed a desire to give back to her community. She has strong skills in technology and has demonstrated an enthusiasm for the position. She has a BS in Health promotions and has applied for Class 5 Certification while completing her Education requirements through the BCC/UofM Western 2+2 program

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	2/3/22	Yes	pending
State & Federal Criminal background check	2/3/22	Yes	pending
Tribal Background check	2/3/22	Yes	pending

Salary: \$39,773.00 prorated to \$15,739.00 Placement: BA/0 Contract Days: 187 prorated to 74

Prepared by: John E. Salois Date 2/2/2022 Approved by: _____ Date: _____