

Carmel Clay Public Library
 - Operating Fund Receipts & Expenses MTD & YTD
 From 2/1/2020 Through 2/29/2020

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended	
Revenue						
4000	Local Income Tax	343,421.58	686,843.16	4,121,059.00	3,434,215.84	16.66%
4010	Property Tax	0.00	0.00	4,079,254.00	4,079,254.00	0.00%
4020	License Excise Tax	0.00	0.00	326,710.00	326,710.00	0.00%
4030	Financial Institution Tax	0.00	0.00	2,493.00	2,493.00	0.00%
4040	Commercial Vehicle Excise Tax	0.00	0.00	4,218.00	4,218.00	0.00%
4200	Fines & Fees	9,378.71	21,830.84	124,000.00	102,169.16	17.60%
4210	Copy Machine	1,343.43	2,724.69	14,000.00	11,275.31	19.46%
4220	Coffee Shop Rent	0.00	1,000.00	6,000.00	5,000.00	16.66%
4230	AMEX Rebate	7,290.67	7,290.67	7,100.00	(190.67)	102.68%
4240	Interest Earnings	107,938.16	122,838.15	475,000.00	352,161.85	25.86%
4530	Refunds	1,000.00	1,000.00	15,000.00	14,000.00	6.66%
4900	Miscellaneous Receipts	0.00	0.00	5,000.00	5,000.00	0.00%
	Total Revenue	<u>470,372.55</u>	<u>843,527.51</u>	<u>9,179,834.00</u>	<u>8,336,306.49</u>	9.19%
Personal Services						
6121	Full Time Regular	166,794.63	331,226.72	2,103,360.00	1,772,133.28	15.74%
6122	Full Time Overtime	2,696.17	4,493.64	26,100.00	21,606.36	17.21%
6125	Part Time Regular	96,483.03	185,209.65	1,287,590.00	1,102,380.35	14.38%
6126	Part Time Overtime	4,056.21	8,303.42	59,340.00	51,036.58	13.99%
6130	FICA	16,741.87	32,812.50	197,550.00	164,737.50	16.60%
6131	Medicare	3,915.44	7,673.89	42,690.00	35,016.11	17.97%
6132	PERF	24,067.73	47,672.34	297,410.00	249,737.66	16.02%
6133	Group Insurance	28,907.05	59,749.24	434,370.00	374,620.76	13.75%
	Total Personal Services	<u>343,662.13</u>	<u>677,141.40</u>	<u>4,448,410.00</u>	<u>3,771,268.60</u>	15.22%
Supplies						
6213	Office Supplies	6,337.91	9,111.47	60,000.00	50,888.53	15.18%
6230	Repair & Maintenance Supplies	1,141.50	3,121.57	32,000.00	28,878.43	9.75%
6231	Fuel, Oil, and Lubricants	590.87	590.87	8,000.00	7,409.13	7.38%
6242	Print Processing (VAS)	1,800.11	3,338.48	47,520.00	44,181.52	7.02%
6243	Book Processing Supplies	633.95	1,354.43	15,765.00	14,410.57	8.59%
6244	Audio-Visual Processing Supplies	189.81	728.96	12,615.00	11,886.04	5.77%
	Total Supplies	<u>10,694.15</u>	<u>18,245.78</u>	<u>175,900.00</u>	<u>157,654.22</u>	10.37%
Other Services & Charges						
6311	Legal Services	417.50	417.50	40,000.00	39,582.50	1.04%
6312	OCLC	0.00	0.00	49,840.00	49,840.00	0.00%
6313	Consultants	4,335.98	5,155.69	72,210.00	67,054.31	7.13%
6314	Payroll Processing Fee	4,558.33	7,432.31	37,730.00	30,297.69	19.69%
6315	Other Professional Fees	3,234.15	4,735.75	21,880.00	17,144.25	21.64%
6321	Telephone	937.89	1,098.54	10,430.00	9,331.46	10.53%
6322	Postage	800.00	1,000.00	7,040.00	6,040.00	14.20%

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 From 2/1/2020 Through 2/29/2020

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended
6323	Travel Expense	1,118.00	1,722.60	11,090.00	9,367.40	15.53%
6324	Meetings	2,783.34	3,422.61	42,860.00	39,437.39	7.98%
6331	Legal Notices & Employment Ads	0.00	0.00	680.00	680.00	0.00%
6332	Printing	0.00	1,295.81	6,000.00	4,704.19	21.59%
6341	Official Bonds	0.00	75.00	1,500.00	1,425.00	5.00%
6342	Other Insurance	1,231.00	26,195.00	82,000.00	55,805.00	31.94%
6351	Natural Gas	5,149.23	8,092.83	51,570.00	43,477.17	15.69%
6352	Electricity	11,508.87	22,065.00	171,770.00	149,705.00	12.84%
6353	Water	988.85	1,084.33	17,440.00	16,355.67	6.21%
6354	Trash Removal	330.72	662.90	4,040.00	3,377.10	16.40%
6355	Internet	128.99	257.98	26,800.00	26,542.02	0.96%
6361	Building Maintenance	40,854.26	66,248.86	505,000.00	438,751.14	13.11%
6362	Equipment Maintenance	369.30	4,084.66	300,300.00	296,215.34	1.36%
6363	Vehicle Maintenance	324.30	324.30	10,570.00	10,245.70	3.06%
6368	Rent	5,150.00	5,150.00	32,670.00	27,520.00	15.76%
6371	Databases (Staff)	0.00	725.00	1,110.00	385.00	65.31%
6372	Databases (Patrons)	35,860.96	50,343.62	145,850.00	95,506.38	34.51%
6373	Downloadable Audio/Video	17,866.65	26,344.63	301,405.00	275,060.37	8.74%
6374	E-Books	6,236.67	11,091.89	154,125.00	143,033.11	7.19%
6381	Dues	0.00	3,537.77	8,290.00	4,752.23	42.67%
	Total Other Services & Charges	<u>144,184.99</u>	<u>252,564.58</u>	<u>2,114,200.00</u>	<u>1,861,635.42</u>	11.95%
	Capital Outlays					
6410	Equipment	2,977.50	33,693.74	443,190.00	409,496.26	7.60%
6411	Furniture	0.00	24,425.96	6,000.00	(18,425.96)	407.09%
6412	Real Estate	48,061.18	365,227.26	0.00	(365,227.26)	0.00%
6413	Expansion/Renovation	0.00	0.00	6,000,000.00	6,000,000.00	0.00%
6422	Periodicals	0.00	618.87	20,000.00	19,381.13	3.09%
6423	Nonprinted Materials	11,677.62	18,060.93	135,620.00	117,559.07	13.31%
6430	Books - Fiction	26,287.29	52,984.09	510,940.00	457,955.91	10.36%
6431	Books - Nonfiction	7,636.29	13,291.17	105,000.00	91,708.83	12.65%
6432	Books - Standing Orders	207.62	355.55	15,000.00	14,644.45	2.37%
6433	Books - Reference	753.29	5,357.47	8,000.00	2,642.53	66.96%
	Total Capital Outlays	<u>97,600.79</u>	<u>514,015.04</u>	<u>7,243,750.00</u>	<u>6,729,734.96</u>	7.10%
	Transfers					
6990	Transfer Out	0.00	615.00	0.00	(615.00)	0.00%
	Total Transfers	<u>0.00</u>	<u>615.00</u>	<u>0.00</u>	<u>(615.00)</u>	0.00%
	Total Operating Fund	<u><u>596,142.06</u></u>	<u><u>1,462,581.80</u></u>	<u><u>13,982,260.00</u></u>	<u><u>12,519,678.20</u></u>	10.46%

CARMEL CLAY PUBLIC LIBRARY
2019 FUND BALANCES
FOR THE MONTH ENDED FEBRUARY 29, 2020

NAME OF FUND	BALANCE <u>January 31, 2020</u>	February <u>RECEIPTS</u>	February <u>EXPENSES</u>	BALANCE <u>February 29, 2020</u>
OPERATING FUND	12,392,310.68	470,372.55	596,142.06	12,266,541.17
CHANGE FUND	880.00			880.00
PETTY CASH FUND	200.00		-	200.00
FRIENDS FUND	10,310.60	7,530.00	14,418.05	3,422.55
FOUNDATION FUND	202,440.04	-	7,494.58	194,945.46
LIRF FUND	2,250,654.47	-		2,250,654.47
PLAC FUND	910.00	585.00	-	1,495.00
STATE TECHNOLOGY FUND GRANT	30,544.88	-	6,963.84	23,581.04
LEASE RENTAL FUND	128,881.60	25,440.40	-	154,322.00
CAPITAL PROJECTS FUND	630,929.48	-	-	630,929.48
RAINY DAY FUND	8,672,716.12	-	-	8,672,716.12
2018 BOND FUND	-	-	-	-
2019 Construction Fund	2,910,697.01	-	109,791.53	2,800,905.48
TOTAL ALL FUNDS	<u>27,231,474.88</u>	<u>503,927.95</u>	<u>734,810.06</u>	<u>27,000,592.77</u>

Carmel Clay Public Library
 Summary Encumbrance Ledger - 2019 Encumbrances
 From 1/1/2020 Through 2/29/2020

Vendor Name	Enc Number	Beginning Balance	Current Balance	Net Change
eBooks	039	4,123.32	4,123.32	0.00
Downloadable AV	040	1,405.30	1,405.30	0.00
Book Processing Supplies	041	19,901.91	19,901.91	0.00
Non-Print	042	7,869.55	3,829.35	(4,040.20)
Books	043	<u>108,339.07</u>	<u>60,588.60</u>	<u>(47,750.47)</u>
Report Balance		141,639.15	89,848.48	(51,790.67)
		<u><u>141,639.15</u></u>	<u><u>89,848.48</u></u>	<u><u>(51,790.67)</u></u>