



WAUNAKEE

COMMUNITY HIGH SCHOOL

301 Community Drive
Waunakee, Wisconsin 53597
(608) 849-2100

November 2024

TO: Monica Kelsey-Brown
Board of Education Members

FROM: Brian Borowski

RE: Orchestra Trip to Scotland
June 2026

I am writing to request permission for Elizabeth Heiks, High School Orchestra Instructor, to begin planning a trip to Scotland with travel targeted for June 2026. At this time she is seeking approval to begin promoting and enrolling students to participate in the trip. There are approximately 35-50 students in grades 10-12 that have shown an interest in participating.

If the Board approves Ms. Heiks request to begin meeting with parents, guardians, and students to plan this trip in its entirety. A more definitive trip outline will then be established to include: 1) student cost; 2) final itinerary; 3) student behavioral guidelines; 4) final cost of trip per participant); and 5) list of chaperones.

In 2018, Ms. Heiks successfully traveled to Ireland with Waunakee High School Orchestra students. Those students represented themselves, Waunakee Community High School, and the Waunakee Community School District in a positive manner. Therefore, I support the request of Ms. Heiks and I respectfully ask that you do the same.

Thank you for your time and consideration!