



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: August 26, 2019 Personnel Report
 DATE: August 22, 2019

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/19/19	Coppe, Elaine	GHS	English	.60
8/19/19	Potts, Michelle	GHS	Learning Behavior Specialist	.90

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE

III. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/20/19 – 5/29/20	Boyter, William	GMSS	Student Services Coordinator	.55
8/19/19 – 9/27/19	Cielikowski, Lisa	HSS	Grade 2	1.0
9/23/19 – 5/29/20	Dennis, Amanda	GHS	Spanish	1.0
8/19/19 - 11/26/19	McCauley, Mary Ann	GMSN	Math	1.0
8/19/19 – 12/20/19	Miller, Janet	WES	Kindergarten	1.0

IV. Reappointments/Reclassifications

Name	School	Position	School Year

V. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Chronopoulos, Christina	GMSN	Science	11/25/19 – 3/8/20	1.0

VI. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Stark, Laura	8/13/19	HES	Speech Language Pathologist	1.0

VII. FTE Adjustments- Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
8/19/19	Dispensa, Cheryl	GHS	Chemistry	1.0	1.2 1 st semester
8/21/19	Forni, Taylor	GHS	PE	1.0	1.20 8 Weeks
8/19/19	Schoen, Joe	GHS	Science	1.0	1.20 19-20 School Year

Due to our inability to retain a teacher who is willing to teach one Chemistry class a day, I am recommending that Cheryl Dispensa, who already teaches Science at GHS, assume the teaching responsibility for one additional class during the first semester in the 2019-2020 school year.

Due to our inability to retain a teacher who is willing to teach one PE class a day, I am recommending that Taylor Forni, who already teaches PE at GHS, assume the teaching responsibility for one additional class during an 8 week period in the 2019-2020 school year.

Due to our inability to retain a teacher who is willing to teach one Chemistry class a day, I am recommending that Joe Schoen, who already teaches Science at GHS, assume the teaching responsibility for one additional class during the 2019-2020 school year.

SUPPORT STAFF

19. New Hires

Start Date	Name	School	Position	School Year
8/21/19	Andreuccetti, Ashley	GHS	Special Ed Assistant	19-20
8/19/19	Cella, Nora	HSS	Reading Tutor	19-20
8/19/19	Hamilton, Alyssa	GHS	Special Ed Assistant	19-20
8/21/19	Hiller, Cliff	Trans	Bus Driver	19-20
8/21/19	Hope, James	Trans	Bus Driver	19-20
8/19/19	Mundry, Stephanie	HSS	Reading Tutor	19-20
8/27/19	Palacios, Kelly	CO	Benefits Specialist	19-20
8/19/19	Williams, Kristen	HSS	Reading Tutor	19-20

II. Resignations

Name	School	Position	Effective Date	School Year
Braddy, Linda	WES	Reading Tutor	6/7/19	18-19
Bynum, Margaurite	GHS	Special Ed Assistant	6/7/19	18-19
Brennan, Cheryl	HSS	Reading Tutor	6/7/19	18-19

III. Reappointments/Reclassifications

Name	School	Position	School Year
Pantano, Carrie	GHS	Lunchroom Supervisor (FES) to Study Hall Supervisor (GHS)	19-20
Evans, James	GHS	On-call Custodian to 2 nd shift Custodian (GHS)	19-20
Sachs, Michael	GHS	On-call Custodian to 2 nd shift Custodian (GHS)	19-20

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Pfursich, John	GHS	Custodian	8/16/19 – 8/23/19	19-20

ADMINISTRATORS
