



Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

**Date of Board Meeting:** November 15, 2022

**Subject:** Approve the quote submitted by Hunton Services of \$20,536.00 to replace the remaining 14 air VAV/ fan coil boxes at the Richmond Campus with funds transferred from the Plant Repair and Replacement Fund.

**Recommendation:** Approve the quote submitted by Hunton Services of \$20,536.00 to replace the remaining 14 air VAV/ fan coil boxes at the Richmond Campus with funds transferred from the Plant Repair and Replacement Fund.

**Background and Rationale:** In August of 2021 the College used CRRSAA Grant Funds to replace 17 of these old VAV / fan boxes at the Richmond Campus. Over these last months, many of the remaining original air handling VAV boxes are failing, or not functioning as desired. Hunton Services replaced the 17 boxes in 2021 and has provided a quote to replace the remaining 14 boxes of \$20,536.00. The College was happy with their service before and is recommending acceptance of their quote and replacing the remaining 14 VAV boxes.


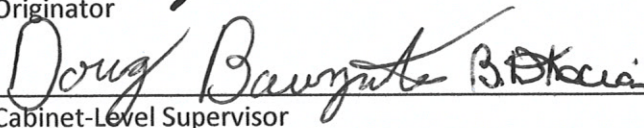
**Cost and Budgetary Support: \$20,536.00**  
Transfer from the Plant Repair and Replacement Fund

**Strategic Priority Alignment:**

<input type="checkbox"/> Student Success	<input type="checkbox"/> Community Impact
<input type="checkbox"/> Resource Optimization	<input type="checkbox"/> Institutional Excellence

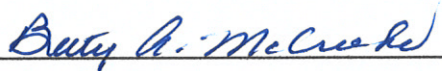
**Resource Person(s):**  
Bryce D. Kocian, Vice President of Administrative Services  
Doug Baumgarten, Assistant Director of Facilities Management  
Philip Wuthrich, Director of Purchasing

**Signatures:**

  
\_\_\_\_\_  
Originator  
  
\_\_\_\_\_  
Cabinet-Level Supervisor

11-4-22  
\_\_\_\_\_  
Date  
11/4/22      11/7/2022  
\_\_\_\_\_  
Date

**President's Approval:**

  
\_\_\_\_\_  
President

11-7-22  
\_\_\_\_\_  
Date