

**Parkrose School District #3**

**Agenda Item # \_\_\_\_\_**

<b>SUBMITTED BY:</b> Mary Larson	( ✓ )	<b>DATE</b> 9/12/11
<b>APPROVED BY:</b> Building Administrator	( )	
Superintendent Karen Fischer Gray	( X )	9/12/11
Director of Business Services Mary Larson	( X )	9/12/11

**TOPIC: RESOLUTION TO APPROVE HEERY INTERNATIONAL AS PROJECT MANAGEMENT FIRM FOR 2011 BOND PROJECTS**

**PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:**

Information \_\_\_\_\_ Policy Change \_\_\_\_\_ Action/Approval  X  Presentation/Special Request \_\_\_\_\_

**BACKGROUND:** Attachments: Y \_\_\_\_\_ N \_\_\_\_\_ **LIST:**

**RATIONALE/DISCUSSION:**

Request for Proposal (RFP) for Project Management services was advertised for the 2011 Bond Projects. Ten qualified responses from the request for proposals were evaluated. Review of the proposals resulted with three of the ten firms interviewed. The three firms interviewed included Heery International, J.J. Henri and Milstead. Heery International received the highest scoring from the rating matrix at the conclusion of interviews. All three of the firms were experienced with Oregon school districts and renovation projects.

Based upon the submitted RFP's and interviews, staff is recommending appointment of Heery International to be appointed by the Parkrose Board of Education as Project Management design and construction services.

**FINANCIAL IMPLICATIONS:**

Funds for services will be paid from the newly created Bond Construction Fund. Staff will meet with Heery International to finalize a negotiated contract.

**RELATION TO GOALS:**

Parkrose Board of Education goal of passage of a construction bond levy for May 2011 was successful. Project Management services will be instrumental in developing design and construction of a new middle school and elementary renovations including the additions of multi-purpose rooms.

**ACTION REQUESTED:**

Hereby resolved; approve Heery International for Project Management services for 2011 Bond Projects.

