| SUBMITTED BY: (✓) Mary Larson                 | DATE    |
|---|---------|
| Waty Larson                                   | 9/12/11 |
| APPROVED BY:                                  |         |
| Building Administrator ( )                    |         |
| Superintendent Karen Fischer Gray (X)         | 9/12/11 |
| Director of Business Services Mary Larson (X) | 9/12/11 |

| Parkrose School District #3 |
|-----------------------------|
| Agenda Item #               |
|                             |
|                             |
|                             |

| т | $\sim$ | D | T | $\sim$ | _ |
|---|--------|---|---|--------|---|
|   | v      | r | 1 |        | : |

RESOLUTION TO APPROVE HEERY INTERNATIONAL AS PROJECT MANAGEMENT FIRM FOR 2011 BOND PROJECTS

| PURPOSE OF A | AGENDA ITEM: [Why | are you asking for  | Board review]:                 |          |
|--------------|-------------------|---------------------|--------------------------------|----------|
| Information  | Policy Change     | _ Action/Approval _ | X Presentation/Special Request | <u> </u> |
| BACKGROUND:  | Attachments: Y    | NLIST:              |                                |          |

## RATIONALE/DISCUSSION:

Request for Proposal (RFP) for Project Management services was advertised for the 2011 Bond Projects. Ten qualified responses from the request for proposals were evaluated. Review of the proposals resulted with three of the ten firms interviewed. The three firms interviewed included Heery International, J.J. Henri and Milstead. Heery International received the highest scoring from the rating matrix at the conclusion of interviews. All three of the firms were experienced with Oregon school districts and renovation projects.

Based upon the submitted RFP's and interviews, staff is recommending appointment of Heery International to be appointed by the Parkrose Board of Education as Project Management design and construction services.

# FINANCIAL IMPLICATIONS:

Funds for services will paid from the newly created Bond Construction Fund. Staff will meet with Heery International to finalize a negotiated contract.

# **RELATION TO GOALS:**

Parkrose Board of Education goal of passage of a construction bond levy for May 2011 was successful. Project Management services will be instrumental in developing design and construction of a new middle school and elementary renovations including the additions of multi-purpose rooms.

## **ACTION REQUESTED:**

Hereby resolved; approve Heery International for Project Management services for 2011 Bond Projects.

# PARKROSE SCHOOL DISTRICT PROJECT MANAGER RANKING

| HEERY JJ Hemri Milstead Cornerstone DAY CPM Nelson Capital           Panel Member 1         yes         yes         yes         no         yes         no           Panel Member 3         yes         no         yes         no         yes         no           Panel Member 4         yes         no         yes         no         yes           Qualified for Interview         YES         YES         NO         NO         NO           Aualified for Interview         YES         YES         NO         NO         NO           Panel Member 7         75         68         69         89         Reserved         Reserved | enri Milstead Cornerstone DAY CPM Nelson Capital |                  |               |          |          |                          |
|---|--|------------------|---------------|----------|----------|--------------------------|
| yes         yes         yes           yes         yes         yes           yes         no         yes           YES         YES         YES           HEERY         JJ Henri Milstead         Milstead           73         52         37           75         68         69           80         59         52           80         59         52           61         58         58  |  | DAY CPM Nelso    | n Capital OAC | CMTS     | BC Group | BC Group Hubbard & Assoc |
| yes         yes         yes           yes         no         yes           yes         no         yes           YES         YES         YES           HEERY         JJ Henri Milstead         77           73         52         37           75         68         69           80         59         52           80         59         52           61         58         58   |  | yes              | ou , ou       | ou       | ou       | no                       |
| yes         yes         yes           YES         no         yes           YES         YES         YES           HEERY JJ Henri Milstead         Milstead         77           73         52         37           75         68         69           80         59         52           80         59         52           61         58         58   | y  | yes              | no no         | 00       | 00       | no                       |
| yes         no         yes           YES         YES           YES         YES           HEERY         JJ Hemri Milstead           73         52         37           75         68         69           80         59         52           80         59         52           61         58         58   | ``   | no               | 00 00         | no       | OU       | yes                      |
| YES         YES         YES           HEERY JJ Henri Milstead         73         52         37           75         68         69         80           80         59         52           61         58         58  | , y  | no               | yes no        | OL.      | no       | no                       |
| HEERY JJ Henri Milstead 73 52 37 75 68 69 80 59 52 61 58 58   | Y  | NO               | ON            | <u>8</u> | ON<br>ON | NO                       |
| HEERY JU Henri Milstead 73 52 37 75 68 69 80 59 52 61 58 58   | INTERV   | INTERVIEW POINTS | LS            |          |          |                          |
| 73 52<br>75 68<br>80 59<br>61 58  | tead   |                  |               |          |          |                          |
| 75 68<br>80 59<br>61 58   | 2 37   |                  | :             |          |          |                          |
| 80 59<br>61 58  |  |                  |               |          |          |                          |
| 61 58   |  |                  |               |          |          |                          |
|   |  |                  |               |          |          |                          |
| Total Points 289 237 216  | 2  |                  |               |          |          |                          |
| Average Points 72.25 59.25 54.00  | 54   |                  |               |          |          |                          |