

# Action Sheet

**MEETING DATE:**

**December 16, 2020**

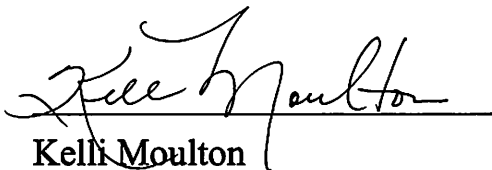
**AGENDA ITEM:**


Discuss and consider approval of purchases > \$50,000.

1. Consider purchase of elementary furniture, not to exceed \$115,000.
2. Consider purchase of box truck, not to exceed \$80,000.
3. Consider purchase of wireless access points and controller, not to exceed \$90,122.40.

**RECOMMENDATION:**

I move the board approve the purchases  $\geq$ \$50,000, as presented.

  
Kelli Moulton  
Superintendent

  
Connie Morgenroth  
Assistant Superintendent of Business & Operations

### **1. CLASSROOM FURNITURE PURCHASE – Estimated Cost \$113,267 (using bond funds)**

The following 5 campus Principals have requested elementary school furniture for the following (mostly) COVID-19 related reasons:

- |                                 |   |
|---------------------------------|---|
| a. Social distance requirements | d. Replacement of broken equipment        |
| b. Instructional control        | e. Work group configuration               |
| c. Individual work spaces       | f. Continued standardization of equipment |

**La. Morgan** – 110 desks; 110 chairs  
Kinder 20; 1st 25; 2nd 25; 3rd 20; 4th 20  
**Parker** – 140 desks; 140 chairs  
Pre-K 40; Kinder 100  
**Rosenberg** – 110 desks; 110 desk  
1st 66; 2nd 44  
**Burnet** – 396 desks; 396 chairs  
Pre-k 88; Kinder 110; 1st 66; 2nd 30; 3rd  
38; 4th 42; Fine Arts 22

**Oppe** – 160 desks; 160 chairs  
Pre-k 40; Kinder 120  
**Total** – 916 desks; 916 chairs  
**BuyBoard Contract #584-19 Indeco Sales**

**Total Cost: \$113,266.80**

### **2. PURCHASE OF BOX TRUCK – Estimated Cost \$78,959 (using general funds)**

Over the past ten years, the high school band program has grown considerably. In addition, the board has purchased additional band equipment for the program. Besides utilizing our big box truck, we've been renting one Penske truck each year, at a cost of approximately \$8,000 for 12 weeks, to transport band equipment to the football games.

After looking into various options, we would like to ask the Board to consider the purchase of another box truck that could be used for this purpose and many others. We believe that purchasing another box truck makes economic sense. We estimate the useful life of the truck to be 15 years, so we would break even in 10 years, and would have the use of the truck all year long vs. only 3 months per year. The additional truck would be used for deliveries, and moving equipment and furniture around the District. Mr. Byers believes this truck would be utilized almost every day. The District obtained 3 cooperative quotes, and the best price was \$78,959 from Chastang Ford for a 2021 750 26' diesel box truck, under BuyBoard Contract #601-19.

### **3. PURCHASE OF WIRELESS CONTROLLER AND ACCESS POINTS – Estimated Cost \$90,122 (general fund \$17,563 and Erate funding \$72,559.40)**

The CISCO controller that serves wireless access points throughout the District failed recently; therefore, the District must replace it. This will require upgrading access points at Oppe and Parker, as some of their access points are outdated and will not work with the updated controller.

This project qualifies for Erate (Federal) funding. MicroIntegration is the approved Erate vendor for this purchase. Their quote for the Wireless Access points for Oppe and Parker and the Cisco Controller is \$90,122.40, of which \$72,559.40 has been approved by USAC for Erate reimbursement. According to the District's Erate consultant, MicroIntegration will bill Schools and Library directly for the portion approved by USAC. The district will be responsible for the balance (\$17,563) to come from the technology budget in the general fund. We are asking the board to approve the entire purchase of \$90,122.40 with the understanding that if MicroIntegration cannot bill USAC directly, the District will need to fund the entire purchase amount and apply for Erate reimbursement.