
**THREE RIVERS SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
September 2008
BOARD REPORT**

September 4, 2008

Board of Directors
Dan Huber-Kantola, Superintendent
Three Rivers School District

Welcome back to school! In my time with the District, this was our best year of school opening day. No phone calls or requests, so we must have been ready.

You will see listed below highlights of some of our last month's projects and activities.

PERSONNEL:

- 1.0 Dave Bracken, Environmental Compliance Coordinator was out with a medical condition for a week. His very full schedule had to be cancelled and re-scheduled. I am happy to inform you that Dave is back at work and is doing just great.
- 2.0 Two weeks before school was to open, we got an urgent request to construct several divider walls in the new Special Ed room at Lorna Byrne. Don Hiler, Maintenance Tech and I looked at the job and Don said it could be done by the first day of school. The first week we had to wait on the necessary materials to get in. At that point, Don started working 10 hours a day, plus week-ends. I want you to know that Don completed this project at 10:30 p.m. on Labor Day so it would be ready for the students. We are very fortunate to have that kind of pride and dedication in our Maintenance Department. Thank you Don!

MAINTENANCE:

- 1.0 Energy saving project at HVHS, Fort Vannoy, and Manzanita:
 - 1.1 The lighting phase was substantially completed on the interior at the 3 schools by the end of August.
 - 1.2 They still have the exterior lights to address, but this will be done by working swing shift.
 - 1.3 The new lighting makes such a difference, giving off much more light, but costing us much less.
- 2.0 Mechanical phase at the three schools:
 - 2.1 All the new package boilers are now in place, and are being piped in. (1 at HVHS, 1 at Fort Vannoy, and 1 at Manzanita)
 - 2.2 These new boilers will heat the schools for most of the year without using our big boilers. This will save us a great amount in energy costs.
 - 2.3 The new HVAC units for the old wing at Fort Vannoy are due to be here on September 19th and ready for installation. All the prep work is being completed while they are waiting on the new unit.
 - 2.4 All new duct work was completed before our students came back, so there would be no noise during school hours.
 - 2.5 This crew will also be working swing shift as to not interfere with classes.
- 3.0 New Health Center at Evergreen Elementary:
 - 3.1 Bruce Donelson, A Better Builder, LLC. has done a fantastic job of getting this area substantially completed before the students came back.
 - 3.2 This project was greatly planned and turned out to be a great asset to our school district.
 - 3.3 Thank you to Carolyn Litak, Dave Valenzuela, Doug Kendal, and everyone else who has been involved.
- 4.0 Remodeled Health Center at Illinois Valley H.S.:
 - 4.1 This project is substantially complete with final completion scheduled around the 12th of September.
 - 4.2 This has been a summer project for our area maintenance crew along with some outside contractors.

- 4.3 Thanks again to Carolyn Litak, Thom Baker, and everyone else that made this renovation possible. Great Job!

ENVIRONMENTAL:

- 1.0 Water:
1.1 All third quarter water tests for our schools were completed in August. The results show all systems meeting state health department drinking water standards for safe drinking water.
- 2.0 Wastewater:
2.1 The summer maintenance items at our Hidden Valley, Fleming/Manzanita, North Valley, Fort Vannoy, and Jerome Prairie treatment systems have been completed. The systems are ready to open. Thanks to Dave Yurkovich, Jeff Sage, and Mike McCrosky for staying on top of this.
- 3.0 Training:
3.1 Dave Bracken has met with most of the athletic departments in the District to conduct Bloodborne Pathogen and MERSA training. He will be working with our school staffs to complete training at all our schools by the end of year.

CUSTODIAL:

- 1.0 Jim Bunge, Custodial Manager and I would like to take this opportunity to thank our custodial staff for all their hard work getting our schools ready to open. Their hard work, dedication, and attention to detail really shows, and the schools look great.
- 2.0 Here are a few things that will show you how hard they work during the summer to make schools ready for students and staff.
- 2.1 They laid 24—thirty gallon drums of floor finish. That equates to 1,440,000 square feet of floor.
- 2.2 They cleaned approximately 205,506 square feet of carpeting.
- 2.3 They moved and cleaned the furniture out of approximately 350 classrooms, offices, and libraries in order to get the rooms ready for cleaning, and then moved the furniture back in once the rooms were ready. That's approximately 7,000 student desks and chairs, 350 teacher and staff desks, along with filing cabinets, book cases, and computers too numerous to count.
- 2.4 They cleaned approximately 905 toilets, sinks, and mirrors.
- 2.5 They moved or hung numerous white and chalk boards, did many light maintenance work orders, replaced approximately 450 fluorescent light tubes, 150 light bulbs, cleaned over 900 windows, mowed and weeded lawns and fields, painted classrooms and walkways, replaced over 1000 chair and table glides, etc.
- 2.6 Once again gang, Thanks for all you do!
- 3.0 The Custodial Department held our annual end of the summer BBQ at Griffin Park. It gave them the opportunity to get together, have a hamburger or hot dog, play some horseshoes, or just relax away from the schools.
- 4.0 We would like to welcome Brian Anders as the new custodian at Manzanita and Fleming. We wish him well, and the best of luck in his new position.

Summary:

Where did the summer go? As you can see, our excellent P.O.M. staff (maintenance, custodial, grounds) has done a great job of always being ready for the students and staff.

Respectfully Submitted

Lloyd Russell
Director of Plant Operations / Maintenance

Xc: Paul Overly, Aramark District Manager