

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 12, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

Board members present: Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson, President Mark Grosso.
Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Katie Surjan, GMSS Teacher; Katie Kennath, HSS Teacher; Tom Rogers, GHS Principal; Shonette Simms, HSS Principal; Todd Latham, Director of Business Services; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Taylor Egan, Patrick & Ann Murtaugh, Tom Livingston, Rene Swidenbank, Daniel Surjan, John & Ginny Waller, Kara Fenne, Amy Ebert, Francine Anderson, Jeff Kennath, Jason Dworak, Stuart Whitt, Judy Wehrmeister, Susan Sarkaukas.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES

3.1 Regular Session, December 8, 2014

3.2 Executive Session, December 8, 2014

Motion by Nowak, second by McCormick, to approve the above-listed minutes, items 3.1 & 3.2 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

4.1 Tradition of Excellence Awards: Katie Kennath, \$500 Exxon Mobil Educational Alliance Program Grant; Katie Surjan, National Board Certification

Assistant Superintendent Craig Collins and Principal Shonette Sims presented teachers, Katie Kennath and Katie Surjan, with Tradition of Excellence Awards.

5. SUPERINTENDENT'S REPORT

The Superintendent reported that we are nearing the end of the semester which was delayed due to the recent cold weather. Our last official day of school is now June 1st. We received our Goals Booklet today from the printer, and it will be posted online soon. It will also be available at each

school building and the Coultrap Educational Center on Fourth Street. We are preparing for the administration of the PARCC Test and the 5 Essentials Survey. There will be a half day this Friday to allow for professional development for our staff. This time is valuable to keep our district moving forward toward continuous improvement, for our staff to grow, and for our curriculum to continue to improve. On Monday, we are not in session in honor of Martin Luther King Day.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Initial Draft of Intergovernment Agreement between Geneva 304 and the City of Batavia
The Director of Business Services presented to the Board a draft of the Intergovernmental Agreement between Geneva 304 and the City of Batavia. The City of Batavia, approached the District in late October about partnering in a tax incentive focused intergovernmental agreement. The agreement, once in full force, would include the City of Batavia, Geneva CUSD 304, Northern Builders Inc., and AJR Filtration. With a tax incentive, and IGA the city's use of property tax rebates allow governmental bodies to incentivize development for the short or long term. The Debt service has been excluded. As a comparison, the District also received information on the 1977 Tax Increment Allocation Development Act (TIF Act). TIF creates a "district" of all taxing bodies and establishes a base year. Any increases in EAV from the base year create revenues used to make improvements to the TIF district for up to 23 years. TIF is much less desirable incentive as a tool compared to this IGA incentive for all public entities involved.

The key points with an IGA are: term/duration: set per agreement, incentive cap, PTAB base year, taxing body specific, debt service not included, created in weeks, costs: administrative and legal. The TIF key points are: maximum of 23 years, redevelopment plan required, all taxing bodies, created in 6-8 months, eligible costs throughout life of the project: administration, acquisition, construction, financing, professional services, demolition/site preparation. TIF did not seem to be the appropriate fit for the District. The Board recommended IGA. A strategy like this can be used for both home rule and non-home rule governed cities in lieu of TIF.

The site would be located at 1252 Pierson Drive in Batavia, which is within Geneva CUSD 304 municipal and school boundaries. This property is 11.92 acres and is currently vacant. AJR Filtration estimated that they could create 250 full time jobs at occupancy and projected 400 full time jobs within 24 months. The Board received the estimated 2013 EAV values for just the land which was \$702,615 and the estimated EAV values for the land and building which was \$3,775,621.

The PowerPoint presentation gives much more detailed information. Listed below are the slides that contain more detailed financial information. [Click here](#) for the PowerPoint presentation.

- Slide 13 – Property Tax on Vacant Land
- Slide 14 – Proposed AJR Filtration Development
- Slide 15 – Incremental Increases in Property Taxes Due
- Slide 16 – Proposed Property Tax Increase-Based Recruiting Incentive
- Slide 17 – Raw Data of the Entire Proposal
- Slide 18 – Base Year
- Slide 19 – Rebate Schedule
- Slide 20 – Tax and Rebate Summaries

The IGA will have an exhibit of anticipated equalized assessed values for the 9-year term of the rebate and beyond through tax year 2036 and the taxpayer will not be able to reduce the EAV below those anticipated levels. The anticipated process and timeline on how the incentive/IGA and the NBI & AJR-MOU & Developer Agreement might proceed is as follows:

Incentive/IGA

January 6 – Batavia COTW
January 12 – Geneva 3014 BOE

NBI & AJR-MOU & Developer Agreement

January 20 – Batavia COTW
January 26 – Geneva 304 BOE
February 2 – Batavia CC

Motion by Nowak, second by Stith, to approve the above-listed agreement, item 6.1 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Policy Updates: Second Reading

6.2.1 Policy 5410, Promotion, Placement, and Retention, **Revised**

6.2.2 Policy 6144, Investment Policy, **Revised**

6.2.3 Policy 8390, Service Animals on District Property, **Revised**

6.2.4 Policy 8420, Emergency Management and Preparedness of Schools, **Revised**

6.2.5 Policy 9150, School Visitors, **Revised**

Motion by Juby, second by McCormick, to approve the above-listed policies, items 6.2.1-6.2.5 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.3 Band Uniforms – Approval to Let Out for Bid

Principal Tom Rogers presented to the Board information on the possible purchase of new band uniforms at the high school. There are about 187 students in band, and the estimated cost to purchase new uniforms would be \$112,993. During the 2013-2014 school year, fundraisers were held bringing in \$29,871 towards this purchase. The high school is hoping that the District would pick up half of the cost of the uniforms with fundraisers paying the other half. The current uniforms are 18 years old and at the end of their life span. They double as marching band uniforms and concert band uniforms. The new purchase would consist of pants, cape, overlay and jacket for the marching band, and tuxes and dresses for the concert band. The high school would like approval to move forward with putting this out for bid.

Board comments, questions, discussion: What about the three orchestras? (Their uniforms are aging but I do not know the current condition of these uniforms. It has come up in meetings that they will have to be replaced in the future.) Is every part of the marching band uniform you are showing us necessary? (All parts are necessary.) These uniforms are very much in current style. We have researched this, and many universities have the same style we are proposing. We are under the gun to get this finalized to be able to have the uniforms in our hands before the start of the 2015-2016 school year. It was noted that there are funds in the current budget for possible purchase of band uniforms. The Board would like to see the bids before they approve any financial support.

Motion by Wilson, second by Stith, to approve the above-listed, item 6.3 as presented for taking bids. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.4 Vision 20/20 Resolution

The Superintendent read the resolution and indicated that IASB would be providing more information on Vision 20/20 in the future.

Motion by McCormick, second by Stith, to approve the above-listed resolution, item 6.4 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.5 FY 2014 Comprehensive Annual Financial Report (CAFR), Klein, Hall & Associates, LLC

The Superintendent thanked Mr. Duenser, Donna Oberg, and PMA staff for their hard work on this CAFR. This audit provides the District with useful data that we can track over time in a comprehensive fashion. Mr. Duenser reported to the Board the results of the audit and that the District will be applying for the Certificate of Excellence again this year. The results of this audit can be found on BoardBook.

Motion by Lamb, second by Nowak, to approve the above-listed audit results and CAFR, item 6.5 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.6 Out-of-Country World Language Proposal – Summer 2016

The Superintendent recommended approval of a trip to Germany and France that is being proposed by Rene Swidenbank and Martha Behlow for the summer of 2016. This proposal is similar to proposals approved in the past.

I've always been supportive of these kinds of proposals, but as we look at our world events and what's going on, I wonder if there is coverage for the students if something should happen internationally? (The students have the opportunity to take out comprehensive insurance in case they become ill, parents become unemployed or there is a death in the family. There are a lot of reasons why a student might cancel. We have never had any issues like this in the past.) So the only way they can get money back is to purchase trip insurance? (It depends on why they do not go.) Could you get more information on this before the students sign up? (Absolutely.)
Motion by Wilson, second by Stith, to approve the above-listed proposal, item 6.6 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

None.

8. INFORMATION

- 8.1 Suspension Report
- 8.2 FOIA Requests

9. CONSENT AGENDA

- 9.1 Monthly Financial Reports & Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

New Hires Certified Staff

Arnold, Inga, GMSS, Family and Consumer Science, 1.0 FTE, effective 1/15/15
Thomson, Bob, GHS, Industrial Technology (2nd semester only), .60 FTE, effective 1/20/15

Reclassifications Certified Staff

Thorpe, Katie, FES, Speech Language Pathologist, returning to .60 FTE

Long Term Subs Certified Staff

Shaughnessy, Katrina, GMSS, Science, 1.0 FTE, effective 1/12/15 -4/6/15
Palazzetti, Angela, MCS, Art, 1.0 FTE, effective 2/9/15-4/10/15

New Hires Support Staff

Schimph, Frank, All Schools, Maintenance, 1.0 FTE, effective 1/26/15

Resignations Support Staff

Pokorny, Anne, GHS, Special Education Assistant, 9 month, effective 12/19/14
Touchette, Nicole, GHS, Special Education Assistant, 9 month, effective 1/16/15

9.3 Gifts, Grants, Bequests: Geneva Academic Foundation \$34,869.36

9.4 2014-2015 Calendar Revision

Motion by Nowak, second by Wilson, to approve Consent Agenda Items 9.1 – 9.4. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Mary Stith reported that there were fliers on the table by the door with information about the GAF Karaoke Night. They still need singers. She also announced that Geneva has a senior, Angelie Humbert, who will be attending the Grammy's in February. She was selected from over 100 students. She is a singer at the high school and very active in the music program, so congratulate her if you see her. Kelly Nowak reported that the Sports Boosters are still in need of volunteers to run the spirit wear sales and concessions. Leslie Juby reported that she would like to invite everyone to attend the Social Emotional workshop at Western Avenue School tomorrow evening. Mark Grosso reported that

the Facility Task Force met today and how their discussion related to Rauner's speech on education. The ROE is now requiring the District to test drop doors every year now instead of every five years. This test will cost the District \$25,000 each year.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)].

At 8:53 p.m., motion by McCormick, second by Lamb, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0).

Motion carried unanimously.

At 9:00 p.m., following a break to relocate to the Williamsburg conference room, the Board moved into executive session.

At 9:16 p.m., motion by Wilson, second by Stith, and with unanimous consent the Board returned to open session and relocated to the Williamsburg cafeteria.

14. ADJOURNMENT

At 9:17 p.m., motion by Wilson, second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY