

**REGULAR MONTHLY MEETING
OF THE RUSHFORD-PETERSON SCHOOL BOARD**

MONDAY, MAY 19, 2025

5:30 PM

RUSHFORD-PETERSON SCHOOLS FORUM ROOM

1000 PINE MEADOWS LANE

RUSHFORD, MINNESOTA 55971

MINUTES



1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
Adopt agenda as presented with the addition of 8.I. and 8.J. This motion, made by Michel and seconded by Schollmeier, Passed.
Yea: 7, Nay: 0
5. Public Comments - Limited to 5 minutes per person
6. **CONSENT AGENDA** *(roll call vote)*
Approve consent agenda items as presented. This motion, made by Helgemoe and seconded by Snyder, Passed. Yea: 7, Nay: 0
 - 6.A. April 28, 2025 Regular Monthly Meeting Minutes
 - 6.B. Donations in the amount of \$7,974.00
 - 6.C. April hand payables, wires & payroll liabilities in the amount of \$398,286.01
 - 6.D. April payroll in the amount of \$304,393.70
 - 6.E. May board bills in the amount of \$165,064.17
 - 6.F. FUND SUMMARY REPORTS
 - 6.G. PERSONNEL:
 - 6.G.1. Retirement:
 - Diane Eide-Kitchen
 - 6.G.2. Resignations:
 - Brenda Bergan-MS Student Council Advisor
 - Jenny Helgemoe- MS/HS Counselor
 - 6.G.3. Hires:
 - Steve Hanson-Custodian
 - Andrea Larson-LTS MS Special Ed
 - Jaxson Meldahl, Abby Prinsen, Abigail Magin, and Ashlyn Miller - Kids Club
7. **OLD BUSINESS**
 - 7.A. Second Reading and Adoption of the following policies:
 - 523-Policies Incorporated by Reference
 - 525-Violence Prevention
 - 607-Organizations of Grade Levels
 - 713-Student Activity AccountingApprove the second readings and adopt policies 523, 525, 607, and 713 as presented. This motion, made by Snyder and seconded by Michel, Passed. Yea: 7, Nay: 0
8. **NEW BUSINESS**
 - 8.A. First reading of the following policies:
 - 405 - Veterans Preference
 - 714 - Fund BalancesApprove the first reading of policies 405 and 714. This motion, made by Sawle and seconded by Grindland, Passed. Yea: 7, Nay: 0
 - 8.B. Update to the 25-26 School Calendar
Approve the updated 25-26 School Calendar for the Easter Spring Break. This motion, made by Schollmeier and seconded by Michel, Passed. Yea: 7, Nay: 0

8.C. 2025-2026 Property, Liability, Cyber & Workers Compensation Insurance proposal from Vaaler Insurance.

Approve the 2025-26 Property, Liability, Cyber and Workers Compensation Insurance proposal from Vaaler Insurance. This motion, made by Sawle and seconded by Michel, Passed. Yea: 7, Nay: 0

8.D. MSHSL Resolution for Membership for the 2025-2026 School Year

Approve the resolution for membership with MSHSL for the 25-26 School year as presented. This motion, made by Snyder and seconded by Grindland, Passed. Yea: 7, Nay: 0

8.E. Targeted / Satellite Services Agreement with Hiawatha Valley Education District, June 2025 - May 2026

Approve the Targeted / Satellite Services Agreement with Hiawatha Valley Education District, June 2025 - May 2026 as presented. This motion, made by Schollmeier and seconded by Grindland, Passed. Yea: 7, Nay: 0

8.F. Cooperative Agreement for Athletics between Rushford-Peterson Schools and Houston Public Schools

Approve the 25-27 Cooperative Agreement for Sports between Rushford-Peterson and Houston Public Schools as presented. This motion, made by Grindland and seconded by Snyder, Passed. Yea: 7, Nay: 0

8.G. Appoint Megan Boyum as Assistant Clerk to assist with future school board election processes

Approve Megan Boyum as the Assistant Clerk to assist with the school board election process.

This motion, made by Schollmeier and seconded by Michel, Passed. Yea: 7, Nay: 0

8.H. Recommendation from the Facilities Steering Committee

Approve to move forward with a building bond referendum and take it to the public for a vote. This motion, made by Snyder and seconded by Schollmeier, Passed. Yea: 7, Nay: 0

8.I. Approve Revised Budget for 2024-2025

Approve the revised budgets as presented. This motion, made by Sawle and seconded by Michel, Passed. Yea: 7, Nay: 0

8.J. Credit line of \$35,000 with Merchants Bank Visa Bank Credit Card

Approve opening of a credit line of \$35,000 with Merchants Bank Visa Bank Credit Card and approve Ben Bernard, Toni Oian and Megan Boyum as agents on the account. This motion, made by Michel and seconded by Helgemoe, Passed. Yea: 7, Nay: 0

9. ADMIN REPORTS

9.A. Superintendent Report

9.B. Elementary Report

9.C. Middle School / High School Report

9.D. Activities & Community Education Report

10. BOARD COMMUNICATIONS

10.A. Hiawatha Valley Education District Report

11. INFORMATION:

Regular Monthly Meeting - Monday, June 16, 2025, 5:30 p.m. in the Forum Room

12. ADJOURNMENT

Move to adjourn at 6:59 PM. This motion, made by Schollmeier and seconded by Michel, Passed.

Yea: 7, Nay: 0

Amy Woxland ED.D. Chairperson

Matt Helgemoe, Clerk