



## Gregory-Portland Independent School District

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### BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ/DENISE BLANCHARD

CC: BOARD OF TRUSTEES  
DR. ISMAEL GONZALEZ III  
DEBORAH GARZA  
MICHAEL THIEME  
DR. MICHAEL NORRIS  
PENNY ARMSTRONG  
BRITTNEY SOLIZ-SANDOVAL

DATE: Monday July 21, 2025

SUBJECT: Discussion and Take Possible Action on RFP #2425-10  
Psychological Services.

#### PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

#### BACKGROUND INFORMATION:

The District is seeking a qualified provider(s) to provide Psychological Services for the 2025-2026 School Year. Initial psychological evaluations are required for students suspected of presenting with autism spectrum disorder or an emotional disturbance. Students receiving special education services are required to have a reevaluation at least once every three years in addition to a functional behavioral assessment and behavior intervention plan.

Due to the overwhelming amount of services needed to support our students with emotional and behavioral disabilities, it is necessary to have several options to provide the full range of services and supports necessary to maintain compliance with federal and state laws.

In G-P, the overall student population has increased by 5% yet the special education population has grown by 61.5% over the past 5 years.

Current G-P data is as follows:

65 children have a Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) This has to be monitored each 9 weeks and must be reviewed/ revised at a minimum of 1 time a year. Some FBA/BIPs change multiple times a year due to fluid behavioral changes.

50 children have counseling, behavior consultation, and psych services specified in their IEP to be provided by a School Psychologist/LSSP as frequent as 1 time a week.

39 initial psychological evaluations were conducted in the 2024-2025 school year each taking a minimum of 15 hours to conduct observations, assess the student, interpret the data and write a report.

193 children in the district are identified as having Autism or an Emotional Disability which require a psychological evaluation at least every 3 years for continued eligibility or dismissal.

GPISD has 19 pending psychological evaluations due at the beginning of the school year.

Autism identification through special education evaluation in G-PISD has increased by **218.6%** over the last 5 years.

Specific Learning Disability identification through special education evaluation in G-PISD has increased by **360.71%** over the last 5 years.

Intellectual Disability identification through special education evaluation in G-PISD has increased by **122.22%** over the last 5 years

Gulf Coast Psychology has been the District's provider for the past 3 years; however, the 2 possible renewals have reached their conclusion and the district is going out to bid for due diligence. Sealed Proposals were received by the district on June 12 at 2:00 PM. The committee evaluated the submitted bids on June 16.

Service Providers were scored on the following criteria:

Price	(250 points)
Ability to meet the District's Needs	(100 points)
Reputation of Vendor Services	(100 points)
Quality of Vendor's Response	(50 points)

Providers who submitted Bids:

AB Staffing	SPARK
Adelphi	Sunbelt
Gulf Coast Psychology	Syra Healthcare
ProCare	Tele-Help Inc.
Reanna Clifton	

## RECOMMENDATION:

Administration recommends that the School Board approve Spark LLC, Reanna Clifton, and Gulf Coast Psychology to support GPISD with Psychological Services for the 2025-2026 School Year.

The array of services both SPARK, LLC, and Reanna Clifton provide would support GPISD's needs in many of the complex areas of special education. Both of these vendors have served as teachers and school psychologists in G-PISD. They would be able to provide guidance and consultation to the brand-new School Psychologists joining G-PISD, so there is a continuity of services and the ability to ask relevant questions about practices in G-PISD. SPARK, LLC and Reanna Clifton are able to provide Independent Educational Evaluations (IEE), systems and program consultation, emergency response for urgent student needs after hours and on weekends, IEP alignment consultation, Universal Design for Learning (UDL) classroom supports, and Private Nonprofit (PNP) consultations with private school entities (required by IDEA). I propose to utilize these two vendors to assist with the services listed above. Gulf Coast Psychology does not offer any of these services. Please refer to the Pricing list attached for both SPARK, LLC and Dr. Reanna Clifton.

Gulf Coast Psychology was ranked 3<sup>rd</sup> in the RFP process however, with the number of evaluations and reevaluations coming up I propose to utilize Gulf Coast Psychology for psychological and Autism evaluations due to the price as compared to SPARK, LLC, and Reanna Clifton.

## FINANCIAL IMPACT:

Fiscal Year to Date spent through June 10: \$10,420

Current:

Emotional Disturbance Evaluation: \$630

Learning Disability Evaluation: \$630

Full Scale ED and LD Assessment Evaluations: \$990

Autism Spectrum Disorder Evaluation: \$630

Psychological (ED) or Autism (AU) evaluation with assessment of IQ and Achievement Quotients: \$810

Abbreviated School Neuropsychological Evaluations: \$1,080

Proposed:

Attached

## BOARD RELATED POLICY:

CH (LEGAL)

CH (LOCAL)

## ACTION ITEM SUGGESTED MOTION (if applicable):

The School Board accept Administration's recommendation to Approve Spark LLC, Reanna Clifton, and Gulf Coast Psychology to support GPISD with Psychological Services for the 2025-2026 School Year with two possible one-year renewals at the submitted rates in response to RFP# 2425-10 Nursing Services.

Name of Firm	Total Points
AB Staffing	192
Adelphi	193
Gulf Coast Psychology	428
ProCare	236
Reanna Clifton	450
SPARK	450
Sunbelt	237
Syra Healthcare	163
Tele-Help Inc.	229

#### Pricing:

Gulf Coast Psychology evaluation pricing:

Emotional Disability- ED \$704

Learning Disability- LD \$900

ED & LD \$1100

Autism- AU \$704

ED & AU \$902

Evaluations for SPARK, LLC and Reanna Clifton start at \$1400 per evaluation for 1 disabling condition to be identified. To evaluate for 2 disabilities \$2100, 3 disabilities \$2800, 4 disabilities \$3500.



Address: 140 Marie Place, Portland, Texas 78374

Phone: 361-360-1988

Email: [txsp2023@gmail.com](mailto:txsp2023@gmail.com)

### PROFESSIONAL SCHOOL PSYCHOLOGICAL SERVICES FEE SCHEDULE

Type of Service	Details	Rate	Includes, but not limited to:
Psychological Evaluations (Contractor only performs the emotional/behavioral portion of evaluation)	Referral Concern: <i>Autism (AU)</i>	\$1400	<ul style="list-style-type: none"> <li>Review of student records</li> <li>Comprehensive testing materials and scoring.</li> <li>Written reports with detailed recommendations.</li> <li>Feedback meeting with parents to review results</li> </ul>
	Referral Concern: <i>Emotional Disability (ED)</i>	\$1400	
	Referral Concern: <i>Other Health Impairment (OHI)</i>	\$1400	
	Referral Concern: <i>Counseling Needs</i>	\$1400	
	Referral Concern: <i>Any combination of AU/ED/OHI/Counseling</i>	2 = \$2100 3 = \$2800 4 = \$3500	
Re-Evaluations (Contractor only performs the emotional/behavioral portion of evaluation)	Review of Existing Evaluation Data: To determine continued eligibility and/or whether additional assessment is needed	\$500	<ul style="list-style-type: none"> <li>Review of student records</li> <li>Direct student observation (and interview if applicable) with parental consent</li> <li>Review of current Parent/Teacher input</li> <li>Data analysis</li> <li>Report writing</li> </ul>
	Three Year, Additional Disability Consideration, or Potential Dismissal	\$1400  *If REED completed by SPARK, LLC: \$900	<ul style="list-style-type: none"> <li>Review of student records</li> <li>Direct student assessment and/or observations</li> <li>Parent/Teacher interviews, if applicable</li> <li>Data scoring/analysis</li> <li>Report writing</li> </ul>
Functional Behavior Assessments (FBA) and Behavior Intervention Plan (BIP), when applicable	<p>FBA: Involves collecting data to develop an understanding of why the behavior occurs and how it serves the student.</p> <p>BIP: Detailed plan that outlines strategies and interventions to address challenging behaviors identified in the FBA.</p>	<p>Stand Alone FBA: \$1600</p> <p>FBA combined with psychological evaluation: \$800 + evaluation fee(s)</p> <p>\$800 for BIP</p>	<ul style="list-style-type: none"> <li>Direct observation of the student in various settings.</li> <li>Interviews with teachers, parents, and other relevant staff</li> <li>Review of student records and data</li> <li>Identification of antecedents, behaviors, and consequences (ABC analysis).</li> <li>Development of a hypothesis about the behavior's function.</li> <li>Recommendations for interventions and supports based on findings</li> <li>If BIP was created, provided training for campus staff to implement the plan effectively.</li> </ul>





### PROFESSIONAL SCHOOL PSYCHOLOGICAL SERVICES FEE SCHEDULE Cont.

Type of Service	Details	Rate	Includes, but not limited to:
Independent Educational Evaluations (IEEs).	Comprehensive, unbiased evaluation conducted by an independent contractor at the request of parents/guardians	\$2800	<ul style="list-style-type: none"> <li>• A review of the student's records.</li> <li>• Administration of standardized tests and other assessment tools as needed.</li> <li>• Interviews with the student, parents, and relevant school personnel.</li> <li>• Observations in school and, if applicable, home or community settings.</li> <li>• A detailed written report with findings and recommendations for educational programming and services.</li> </ul>
Consultation Services (Billed in 1 hour increments)	Staffings on Initial Evaluations	\$125 per hour	<ul style="list-style-type: none"> <li>• Review of evaluation data and key highlights for campus team members.</li> <li>• Recommendations for IEP planning</li> </ul>
	IEP Alignment Meetings (Can include teachers, parents and administrators)	\$125 per hour	<ul style="list-style-type: none"> <li>• Review of existing IEP goals and objectives.</li> <li>• Collaboration with team members.</li> <li>• Recommendations for modifications or additional supports</li> </ul>
	Teacher Consultation on classroom strategies and implementation support	\$125 per hour	<ul style="list-style-type: none"> <li>• Observation of classroom practices (if applicable).</li> <li>• Development of tailored evidence-based strategies.</li> <li>• Follow-up support for implementation.</li> </ul>
	ARD Meeting Attendance	\$100 per hour	<ul style="list-style-type: none"> <li>• Active participation in the meeting. (e.g. Answering questions about evaluations or recommendations.)</li> </ul>
	Manifestation Determination Reviews (MDR)	\$140 per hour	<ul style="list-style-type: none"> <li>• Review of evaluation and disciplinary records.</li> <li>• Preparation of relevant data for discussion.</li> <li>• Brief interviews with parties involved, if applicable</li> <li>• Participation in MDR meetings and providing recommendations</li> </ul> <p><b>**FBA can be added if agreed upon in MDR</b></p>



### PROFESSIONAL SCHOOL PSYCHOLOGICAL SERVICES FEE SCHEDULE Cont.

Type of Service	Details	Rate	Includes, but not limited to:
Systems and Programs Consultation (Billed in 1 hour increments)	To Be Determined by District <ul style="list-style-type: none"> <li>• SPED Behavior Supports</li> <li>• MTSS Behavior Supports</li> <li>• SPED Case Management</li> <li>• IEP Paperwork</li> <li>• Goals &amp; Objectives</li> <li>• UDL Classrooms</li> </ul>	\$125 per hour	<ul style="list-style-type: none"> <li>• Review current systems.</li> <li>• Creation of templates to standardize reporting and record-keeping.</li> <li>• Training for school staff on implementation responsibilities.</li> </ul>
Counseling as a Related Service (Psychological Services)	Direct Services	\$140 per hour	<ul style="list-style-type: none"> <li>• Individual or group sessions (Depending on setting in IEP) virtually or in-person.</li> <li>• Documentation of progress related to IEP goals</li> <li>• Brief Consultation with teacher each quarter</li> </ul>
	Indirect Services	\$100 per hour	<ul style="list-style-type: none"> <li>• Collaborative problem-solving and strategy development.</li> <li>• Limited student interaction for training purposes, if necessary.</li> </ul>
Professional Development Training (Billed in 1 hour increments)	To Be Determined by District <ul style="list-style-type: none"> <li>• SPED Behavior Supports</li> <li>• MTSS Behavior Supports</li> <li>• SPED Case Management</li> <li>• IEP Paperwork</li> <li>• Goals &amp; Objectives</li> <li>• UDL Classrooms</li> </ul>	\$150 per hour	<ul style="list-style-type: none"> <li>• Tailored training materials.</li> <li>• Delivery of evidence-based practices in early childhood education (Virtually or in-person)</li> <li>• Follow-up consultation as needed.</li> </ul>
Community Education Training	Professional development and training sessions for preschool and childcare centers, early childhood special education staff, and other community education professionals.	\$150 per hour (2 hour minimum)	<ul style="list-style-type: none"> <li>• Tailored training materials.</li> <li>• Delivery of evidence-based practices in early childhood education (Virtually or in-person)</li> <li>• Follow-up consultation as needed</li> </ul>

**Notes to consider:**

- Per Diem Travel Reimbursement: SPARK, LLC shall not bill for Per Diem Travel Reimbursement (e.g., lodging, meals, incidentals) while traveling within the immediate Coastal Bend Area specific to a 60-mile radius of Portland, Texas. If traveling outside of the immediate Coastal Bend Area, travel expenses will apply. Please inquire for more details.
- For evaluations addressing multiple referral concerns, the rates reflect the additional time and complexity involved.
- Time spent preparing for meetings (e.g., reviewing data or drafting summaries) will be included in the total billed hours
- A minimum of 1 hour will be billed for consultation services.
- Rates may vary and can be negotiated based on specific district requirements, the complexity of the referral, and the time allocated for testing, analysis, and reporting.
- All assessment services include parent feedback meetings.



# Dr. Reanna Clifton

## PSYCHOLOGICAL SERVICES MENU



### PSYCHOEDUCATIONAL EVALUATIONS

Including identification of Specific Learning Disability and Intellectual Disability. Components include all cognitive processing and academic achievement, dyslexia, dysgraphia, classroom observation, formal adaptive behavior (if intellectual disability is suspected and/or being reevaluated), collection of parent and teacher input, full and individual report, entering the report into district preferred electronic system (EasyIEP, ESped, SuccessEd, SameGoal, etc.).

**\$1400**

FLAT RATE

### PSYCHOLOGICAL EVALUATIONS

Including identification of Emotional Disability (ED), Autism (AU), or Other Health Impaired (OHI) due to ADHD. Components include gathering information from parents and school staff (through interviews, questionnaires, and rating scales), observations, scoring and interpreting rating scales, formal adaptive behavior (if autism is suspected and/or being reevaluated), sociological information, recommendations, completed report, entering the report into district preferred electronic system (EasyIEP, ESped, SuccessEd, SameGoal, etc.).

**\$1400**

FLAT RATE

### RELATED SERVICES COUNSELING EVALUATION

Components include records review, student interview, collection of parent and school staff information, rating scales, scoring and interpretation of rating scales, recommendations to include development of counseling goals (if needed), entering report into district preferred electronic system (EasyIEP, ESped, SuccessEd, SameGoal, etc.).

**\$1400**

FLAT RATE

### MULTIPLE ELIGIBILITY EVALUATIONS

Evaluations including more than one eligibility are priced accordingly. These prices include any combination of referral concerns (AU, ED, OHI-ADHD, SLD, and/or Counseling).

2 = \$2100

3 = \$2800

4 = \$3500

5 = \$4200

### REVIEW OF EXISTING EVALUATION DATA (REED)

Components include a records review, student observation and interview (if applicable with parental consent), collection of data from school staff and parents, determination as to whether assessment is needed for reevaluation or initial evaluation in the areas of emotional/social/behavioral development, report writing for the emotional/behavioral portion of the evaluation only.

**\$500**

FLAT RATE

\*If REED is completed by Dr. Clifton and results in an evaluation, the cost of the evaluation will be reduced by \$500 (the cost of the REED). For example, REED + 1 eligibility will cost a total of \$1400; REED + 2 eligibilities will cost a total of \$2100, etc.



# Dr. Reanna Clifton

## PSYCHOLOGICAL SERVICES MENU



### FUNCTIONAL BEHAVIOR ASSESSMENT (FBA)

Components include gathering parent and school staff information, observations, prioritizing behaviors, describing the function of the behavior, providing recommendations, developing a behavior intervention plan (BIP) if needed, developing crisis plan if needed.

**\$1500**

FLAT RATE

\*\$800 when combined with another evaluation + evaluation fees

### SPECIAL EDUCATION COUNSELING SERVICES

Components includes a documented log of special education counseling services (either individual or group sessions) addressing IEP Goals and Objectives. Special Education Counseling Services are billable once the District has accumulated 60 minutes worth of school based counseling services (i.e., Four 15 minute sessions/Three 20 minute sessions/Two 30 minute sessions/One hour session) for a total of one billable session of 60 minutes.

**\$125**

HOURLY RATE

### CONSULTATION SERVICES

Components include collection of school staff information, observations, time spent with school staff developing needed materials, interventions, and needed training for implementation of interventions. This time may include attending staffings, and/or teacher consultations on classroom strategies or supports. Informed written consent must be obtained prior to rendering of services direct. Minimum time billed is 1 hour.

**\$125**

HOURLY RATE

### SYSTEMS AND PROGRAMS CONSULTATION

Components include consultation regarding procedures and policy development and implementation, system streamlining, tiered development, creation of templates to standardize record keeping, and training for school staff on implementation responsibilities. Examples include SPED and MTSS support, Case Management Support, and IEP paperwork (Minimum time billed is 1 hour).

**\$125**

HOURLY RATE

### TRAININGS

Trainings are tailored to district needs and may include evidence-based practices for faculty or community education providers. Topics include behavior management in general and special education, IEP development, SEL strategies, MTSS supports, case management, early childhood and education supports, and IEP documentation. A minimum of 2 hours is billed per training session.

**\$125**

HOURLY RATE



- District is responsible for providing cognitive and achievement testing kits and protocols for SLD evaluations.
- ARD attendance is billed at a rate of \$100 per hour, with a billed minimum of 1 hour.
- Additional services may be requested by the district at the hourly rate of \$125 per hour, including but not limited to consultations with other service providers, and additional rating scales.

### CONTACT ME:

361-579-2394

cliftonpsyched@gmail.com