
BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action x

Item: PowerSchool Purchase for MIPSE

Submitted by: Kirsten Myers 

Date: March 3, 2026

Recommended by: Kevin Philipps

Board Meeting Date: March 16, 2026

RECOMMENDATION:

At the August 2025 Board meeting, we approved the agreement with PowerSchool in the amount of \$55,492 for the Regional Controller Model allowing for privacy protections across all of our partner schools. At this time we would recommend entering into an agreement for an additional 150 hours at a cost of \$28,800 to complete the project with PowerSchool.

BACKGROUND:

While working with PowerSchool for the original setup we planned to divide the database to ISD levels. However, consultation with PowerSchool and our IT Department we have decided it best to divide the data bases to an LEA level. Due to this change we require the additional scope of work.

The account number to be used: 22-1-284-3450-000-00000-2300-



PowerSchool Group LLC
 150 Parkshore Dr.
 Folsom CA 95630

Quote #: Q-162878-3
 Quote Expiration Date: 31-MAR-2026

Sales Quote - This Is Not An Invoice

Prepared By:	Michele Barra	Customer Contact:	Mark Higgins
Customer Name:	Kent Intermediate School District	Title:	Special Education Finance & Transportation Supervisor
Enrollment:	114,999	Address:	2930 Knapp St. NE
Contract Term:	12 Months	City:	Grand Rapids
Start Date:	March 2, 2026	State/Province:	Michigan
End Date:	March 1, 2027	Zip Code:	49525
Payment Terms:	Net 30	Phone #:	(616) 365-2257
		Pricing Vehicle Contract #:	

Contract Term : March 2, 2026 to March 1, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Implementation/ Training	Total
Subscription Period 1: March 2, 2026 to March 1, 2027	USD 0.00	USD 28,800.00	USD 28,800.00
Total Contract : March 2, 2026 to March 1, 2027	USD 0.00	USD 28,800.00	USD 28,800.00
Total Discount			USD 7,200.00

Period 1 : March 2, 2026 to March 1, 2027

Professional Services and Setup

Product Description	Quantity	Unit	Discount	Price
PowerSchool Special Programs Consulting Services T&M	150.00	Hour	20%	USD 28,800.00
Professional Services and Setup :				USD 28,800.00
Training Services :				USD 0.00

Term 1 Total Fees : USD 28,800.00

Amount to be Invoiced as Incurred	USD 28,800.00
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Total Contract Amount: : USD 28,800.00

SERVICES ONLY QUOTE

The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after

execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

Notwithstanding anything to the contrary anywhere else, after the contract term set forth above, this quote can only be renewed upon mutual written agreement by the Parties.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC
Signature:

Kent Intermediate School District
Signature:



Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Title:

Date: 2-MAR-2026

Date:

*****Sales Quote - This Is Not an Invoice*****



PowerSchool Professional Services Scope of Work
Kent Intermediate School District

PowerSchool

QUOTATION FOR SERVICE

Purpose of Document

This Statement of Work is subject to the terms and conditions of the current license agreement between PowerSchool Group LLC ("PowerSchool") and Client and any other associated policies and agreements pursuant to which PowerSchool has licensed the application to Client (collectively, the "Agreements").

This Statement of Work is a legally binding document. Client is responsible for reviewing in full before signature. Signature denotes agreement to all terms herein.

Scope of Service

*** Continuation of Phase 1 Quote: Q-149970 ***

PowerSchool shall provide up to 150 hours of consultation services that will be used for continuation of the project for database segmentation and State/Regional controller module implementation. Additional consultation services may be required if the timeline is extended. If any hours remain, they will be utilized towards the production deployment project work.

Scope of Work High Level Tasks for continuation of work:

- Special Programs State/Regional Module Controller Release - "On Premise".
- Special Programs Data Services tasks to segment one production database into up to 10 databases based on District ID at the single instance level.
- Linking of pilot test databases to State/Regional Module Controller with PowerSchool Product and Engineering team partnership – On Premise access will be required.

PowerSchool Responsibilities

- Project Manager will communicate with point of contact to schedule project kick-off and provides a high-level recommended project plan and recommended roles for Customer project team
- Document black-out dates to assist with Project Planning# and timeline
- Deliver kick-off meeting and schedule project checkpoints or establish a mutually acceptable cadence for checkpoints.
- Review Scope of Work for agreed upon tasks listed above
- Review/Finalize proposed Project Management Plan

Customer Responsibilities#:

- Customer will continue to work with their PowerSchool Project Manager
- Adhere to agreed upon project timeline, recommended Customer project team, and confirm kick-off meeting date
- Identify a project manager (main point of contact "POC") and additional team members whose subject matter expertise is relevant to current project.
- Provide black-out dates to be considered for Project Planning
- Attend scheduled working sessions and project checkpoints to maintain scheduled go live and project closing dates.

Completion Criteria

This phase will be considered complete when:

- Project team has been identified and working on agreed up on tasks
- Planning sessions and associated tasks are scheduled as per agreed up on
- Kick-off meeting has been completed, Scope of Work is reviewed and the and all teams confirm understanding of the included deliverables, project plan is finalized,
- Project Management Plan has been mutually agreed-upon#.

Client understands that once the quoted hours are exhausted an additional SOW will be required to complete the#outstanding work should the level of effort exceed the expected effort.

Client understands that all time spent by consultants, developers and project manager are billable whether Client-facing or not. Client understands that per the PowerSchool Licensed Products and Services Agreement, all prepaid services expire one year from the date of sale unless PowerSchool agrees to other terms in writing.

Deliverable Requirements

PowerSchool shall provide up to 150 hours of Special Programs consultation services.

Deliverable Example(s)

PowerSchool shall provide up to 150 hours of Special Programs consultation services.

**** Note ****

Phase 1 Districts Separated from Kent ISD differ from those listed in Phase 1 SOW.

These districts were separated as per direction from Kent ISD upon project launch:

ID Name

41931 PrepNet Virtual Academy

82969 Creative Montessori Academy

54010 Big Rapids

23050 Eaton Rapids

59080 Tri County

41010 Grand Rapids Public Schools

41130 Grandville Public Schools

41000 Kent Intermediate School District

41170 Lowell Area Schools

41026 Wyoming Public Schools

Objectives

PowerSchool shall provide up to 150 hours of Special Programs consultation services.

Completion Criteria

This SOW will be considered delivered and the Client will receive an email notification when the applicable condition is met:

- If consultative services are to be provided under this SOW, with no defined deliverable, then this activity will be considered complete when PowerSchool provides agreed upon consult/system analysis and provides recommended next steps. Once the quoted hours are exhausted, PowerSchool will have no further obligation to deliver services under this SOW.
- If a defined deliverable is to be provided under this SOW, then this activity will be considered complete when PowerSchool installs the final PowerSchool Deliverable, provides recommended next steps, and sends final deliverable sign off documentation.
- If a productization effort is to be provided under this SOW, then upon delivery, this product will be considered a part of core functionality and will be covered under the Client's existing Core Maintenance and Support agreement.

Client Responsibilities

- All business decisions, specific task assignments, general governance, and liability for work performed are the responsibility of Client's school personnel. PowerSchool is not authorized to take responsibility for business decisions, or to assign work to individuals except via the Client's project manager or their designees.
- The Client will create, oversee, and enforce a change control methodology including all test plans, cases, and scripts to ensure that proposed data, technical, and functional changes are evaluated in a test or support environment before they are deployed to a Production environment so as not to adversely affect any deliverables. All liability for

changes made to the Production PowerSchool environment(s) approved by the Client in the test and development phase are assumed by the Client.

- The Client will provide access to test/development environment and/or production environment as needed or required to complete the deliverable. This includes, but is not limited to access to the PowerSchool application(s), database, local server file system and other resources as needed to complete the deliverable.
- The Client understands that diagnosing or otherwise troubleshooting access issues is outside of this Statement of Work and is billable on a time/materials basis.
- During the project, the Client will:
 - Identify Client project lead that will work with PowerSchool throughout the effort.
 - Attend Kick-off meeting and all subsequent meetings.
 - Provide access as needed to Client resources throughout the effort.
 - Provide timeline input and feedback throughout the effort.
 - Manage Client business process change throughout the effort.
 - Test any deliverables for the agreed upon functionality and notify the PowerSchool Project Manager/Technical Resource of any concerns.
 - Participate in any milestone deliveries.

PowerSchool Responsibilities

- PowerSchool will assign a Project Manager/Technical Resource to assist through the following phases:
 - Project Kick-off, Planning, and Management
 - Consult/system Analysis
 - Design of any Deliverable
 - Active Development and Configuration
 - Testing and Validation
 - Project Completion/Sign-Off
 - Participate in milestone deliveries and sign-off as needed

All services will be delivered remotely, unless specified above. During the project, PowerSchool will provide the following project management functions:

- **Kick-off Meeting:** Where applicable, the PowerSchool resource will conduct a Kick-off Meeting with the Client to establish responsibilities, milestones, and a basic Project Timeline. All effort shall be scheduled and milestones defined during the project kickoff or emailed to the Client in lieu of a Kick-off Meeting.
- **Establish development tasks:** The PowerSchool resource will establish the tasks necessary for development of the deliverable for use in PowerSchool.
- **Milestone deliveries:** The PowerSchool resource will establish the tasks necessary for development of the deliverable for use in PowerSchool.
- **Project Status Reporting:** The PowerSchool resource will establish the timeline for delivery of milestones during development.

The project management activity will be considered complete when a kickoff meeting is completed and a project timeline created.

Annually Recurring Maintenance and Support for Customizations

Your deliverable may come with a standard annual maintenance and support service ("M&S") that begins on delivery of the customization and is expected to be renewed annually via a signed renewal quote. This service does not cover changes that are out of scope of this SOW nor does it include changes or enhancements to the deliverable provided. This service protects your investment from any issues that may arise involving the original code as delivered by PowerSchool and as agreed upon in this SOW. This service will continue to cover your deliverable on the current production release of the product that the deliverable was built on. If you upgrade to a new version and your deliverable becomes inoperable due to product changes/enhancements in the latest upgrade, a new quote to rework the code and bring the deliverable current with the latest software to ensure

continued compatibility with the current product version will be required. This rework will not result in added maintenance and support costs and your service shall continue as renewed.